

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: January 10, 2017

CAO File No. 0220-03695-0210  
Council File No. 16-1390  
Council District: All

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer

*DJA  
BN*

Reference: Transmittal from the Mayor dated November 28, 2016; referred for report  
December 2, 2016

Subject: **FISCAL YEAR 2015 STATE HOMELAND SECURITY PROGRAM ACCEPTANCE**

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**RECOMMENDATIONS**

That the Council:

1. Authorize the Mayor, or his designee, to:
  - a. Accept the Fiscal Year 2015 State Homeland Security Program (FY15 SHSP) in the amount of \$270,000 for a grant performance period of September 1, 2015 to March 31, 2018 to fund approved Los Angeles Fire and Police Departments' projects as outlined in Attachment 3 of the Mayor's transmittal dated November 28, 2016;
  - b. Negotiate and execute an agreement with the County of Los Angeles from September 1, 2015 through March 31, 2018 for receipt of FY15 SHSP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 2 of the Mayor's transmittal dated November 28, 2016, subject to the approval of the City Attorney as to form; and
  - c. Submit to the grantor requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes.
2. Authorize the Controller to:
  - a. Establish a new interest-bearing Fund XXX, entitled FY15 SHSP grant, and create a receivable in the Fund in the amount of \$270,000 for the FY15 SHSP grant;
  - b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments;

c. Appropriate funds within the new Fund XXX, Department 46 as follows:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46N138	LAFD	\$70,000
XXX/46	46N170	Police	\$200,000
<b>Total:</b>			<b>\$270,000</b>

d. Transfer appropriations in the amount of \$270,000 within the FY15 SHSP Grant Fund XXX on an as-needed basis to reimburse for grant-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46N138	LAFD	\$70,000
XXX/46	46N170	Police	\$200,000
<b>Total:</b>			<b>\$270,000</b>

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/38	001098	Salaries, Variable Staffing	\$70,000
100/70	001092	Overtime, Sworn	\$200,000
<b>Total:</b>			<b>\$270,000</b>

3. Authorize the Controller to transfer cash from Fund XXX, Department 46, to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire and Police Departments; and,
4. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2015 State Homeland Security Program (FY15 SHSP) award in the amount of \$270,000 from the United States Department of Homeland Security. The grant performance period is from September 1, 2015 through March 31, 2018. There is no matching requirement for this grant.

The FY15 SHSP provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness, and response. The grant is allocated to the states and distributed to Operational Areas based on population to support first responders. The grant is provided by the United States Department of Homeland Security to the California Governor's Office of Emergency Services (Cal OES), who in turn allocates the funds to the County of Los Angeles as a sub-grantee. The County of Los Angeles administers the grant for the area and the City of Los Angeles is a sub-recipient. The Mayor's Office requests authority to negotiate and execute the sub-recipient agreement between the City and the County of Los

Angeles for the FY15 SHSP allocation, which is provided as Attachment 2 to the Mayor's transmittal dated November 28, 2016.

The City's FY15 SHSP allocation will fund training through sworn overtime for the Los Angeles Fire Department (LAFD) and Los Angeles Police Department (LAPD).

#### Los Angeles Fire Department

Funding in the amount of \$70,000 is provided to the LAFD for Incident Command System (ICS) Training. The ICS is a standardized management tool designed to enable effective and efficient incident management. The courses provided to LAFD will provide training in response, communication and coordination during a disaster. The training will also include a train-the-trainer course so that training can be delivered to more responders in the future. Funding is provided for overtime and backfill salary costs for about 280 staff to attend seven classes.

#### Los Angeles Police Department

The FY14 SHSGP provides funding in the amount of \$200,000 to the LAPD for the Weapons of Mass Destruction (WMD) and Multi-Assault Counter Terrorism Action Capabilities (MACTAC) trainings. The WMD courses train first responders to respond to incidents such as chemical, biological, radiological, nuclear, and explosive incidents, suspicious events, responder self-protection, site security, crime scene consideration, and specialized incident command issues. The MACTAC courses will train first responders to respond to active shooter, terrorist attacks, and hostage siege incidents. The Mayor's Office reports that funding will provide training for approximately 650 WMD trainees and approximately 500 MACTAC trainees. Funding is provided for overtime salary costs for staff to conduct the trainings.

### **FISCAL IMPACT STATEMENT**

There is no impact to the General Fund. Acceptance of the Fiscal Year 2015 State Homeland Security Program (FY15 SHSP) award in the amount of \$270,000 will provide funding for the Los Angeles Fire Department and Los Angeles Police Department. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.