



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: Exemption of a Risk Management and Prevention Program Manager

Date: March 2, 2017

The Los Angeles Fire Department (LAFD) requested that the Mayor approve the exemption of one (1) new position of Risk Management and Prevention Program Manager, Class Code 7982, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. On December 1, 2016, the Mayor's Office asked the Personnel Department to review LAFD's request.

Charter Section 1001 (b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 167 approved exemptions, with five other pending requests. Approval of this request will increase the count.

The Risk Management and Prevention Program Manager position is responsible for managing the Certified Unified Program Agency Program (CUPA), and all hazardous waste regulatory programs in the LAFD. Additionally, the position will manage the CalARP Program; Above Ground Petroleum Storage Act Program; two Hazardous Materials Release Response Plans and Inventories Programs; hazardous Waste Generator and Onsite Hazardous Waste Treatment Program; and Underground Storage Tank Program.

The Risk Management and Prevention Program Manager position requires a Bachelor's degree in chemical, mechanical, petroleum, environmental, or fire protection engineering, or in chemistry, organic chemistry, biology, or public health; and five years of experience in the field of hazardous materials management, hazardous materials processing, or hazardous waste management, two years of which must have been supervising such programs.

The exemption of this position will allow LAFD the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Risk Management and Prevention Program Manager.

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Based on my review of Fire's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of this position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:

cc:

Ralph M. Terrazas, Fire Chief, Los Angeles Fire Department
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Office of the Mayor
Rich Llewellyn, City Administrative Officer
Wendy Macy, General Manager, Personnel Department