


REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 26, 2020
To: The Mayor
The Council
From:  Richard H. Llewellyn, Jr., City Administrative Officer
Reference: Transmittal from the Mayor dated June 23, 2020; supplemental information received June 25, 2020
Subject: **FISCAL YEAR 2017 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT – CONTRACTING AUTHORITIES AND BUDGET MODIFICATIONS**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Modify the existing grant budget (C.F. 17-0279) for the Fiscal Year 2017 (FY17) Urban Areas Security Initiative (UASI) grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report;
 - b. Negotiate and execute a contract amendment with WilksLaw to decrease its total contract amount by \$15,600, from the previous authorized amount of \$20,000, to a new contract amount of \$4,400, subject to the approval of the City Attorney as to form;
 - c. Negotiate and execute a contract amendment with MySafe:LA to decrease its total contract amount by \$41,287.80, from the previous authorized amount of \$50,435, to a new contract amount of \$9,147.20, subject to the approval of the City Attorney as to form;
 - d. Negotiate and execute a contract amendment with the City of Burbank to decrease its total contract amount by \$12,247, from the previously authorized amount of \$58,250, to a new contract amount of \$46,003, subject to the approval of the City Attorney as to form;
 - e. Terminate the subrecipient agreement with the City of South Pasadena, subject to the approval of the City Attorney as to form; and
 - f. Negotiate and execute a contract amendment with the City of Beverly Hills to increase

its total contract amount by \$5,563, from the previously authorized amount of \$10,000, to a new contract amount of \$15,563, subject to the approval of the City Attorney as to form; and

- g. Prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

2. Authorize the Controller to:

- a. Transfer appropriations and create new appropriation accounts within Fund 60F, FY17 UASI, as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46P935	EMD Grant Allocation	\$56,887.80
60F/46	46P946	Grant Management and Administration	\$396,069.91
60F/46	46P950	LA/LB Region	\$30.00
60F/46	46P970	LAPD Grant Allocation	\$239.46
60F/46	46S299	Reimbursement of General Fund Costs	<u>\$121,105.20</u>
			\$574,332.37

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46P668	Partner Jurisdiction	\$377,988.44
60F/46	46P938	LAFD Grant Allocation	\$25,619.56
60F/46	46T146	Mayor	\$119,869.67
60F/46	46T299	Reimbursement of General Fund Costs	<u>\$50,854.70</u>
			\$574,332.37

- b. Transfer appropriations from Fund 60F, Department 46, FY17 UASI, to the General Fund to reimburse UASI-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46T146	Mayor	<u>\$119,869.67</u>
			\$119,869.67

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	<u>\$119,869.67</u>
			\$119,869.67

- c. **Transfer** up to \$50,854.70 from Fund 60F, Account 46T299 to the General Fund No.100, Department No. 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits; and,
- d. Transfer cash from Fund 60F/46 to reimburse the General Fund, on an as-needed

basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2017 (FY17) Urban Areas Security Initiative (UASI) grant. The Mayor's Office also requests contracting authority and budget modifications as part of the FY17 UASI grant program. The Council authorized the Mayor's Office to accept the FY17 UASI grant in the amount of \$54,888,000 on March 9, 2018, with a grant performance period of September 1, 2017 through May 31, 2020 (C.F. 17-0279). On April 23, 2020, the California Governor's Office of Emergency Services (Grantor) approved a grant performance period extension through July 31, 2020 on the following projects: Project A – Interoperable Communications, Project B – Information Technology and Information Sharing, Project N – Community Preparedness, and Project O – Regional All-Hazards Public Safety Response Training and Exercise. No matching funds are required.

Cost Savings

The Mayor's Office has identified cost savings in the amount of \$623,782.37 from various FY17 UASI grant projects. To fully expend the grant funds, the Mayor's Office requests the following reallocations.

Los Angeles Police Department

An amount of \$239.46 in cost savings was identified from various Los Angeles Police Department (LAPD) equipment projects. These funds were reallocated to the County of Los Angeles for Joint Regional Intelligence Center (JRIC) equipment maintenance. The Grantor approved the modification on May 20, 2020. The Mayor's Office requests authority to modify the FY17 UASI grant budget and conduct the necessary transfer of appropriations as indicated above.

Emergency Management Department

An amount of \$56,887.80 in cost savings was identified from WilksLaw (\$15,600) and MySafe:LA (\$41,287.80). In order to expend the funds within the grant performance period, these cost savings were reallocated to the County of Los Angeles (\$4,868.80) for JRIC equipment maintenance, the City of Long Beach (\$206.44) for Regional Training Group (RTG) staff salaries, the City of Santa Monica (\$26,193) for Urban Search and Rescue training, and the Los Angeles Fire Department (LAFD) (\$25,619.56) for RTG staff salaries. The Grantor approved the modification on March 29, 2020; May 20, 2020; and June 19, 2020. The Mayor's Office requests authority to modify the FY17 UASI grant budget, conduct the necessary transfer of appropriations, and to amend the contracts for WilksLaw and MySafe:LA, as indicated above.

Mayor's Office

An amount of \$517,175.11 in cost savings was identified from Management and Administration fringe benefits, supplies, travel, and contractors. These funds were reallocated to the County of Los Angeles (\$346,450.74) for JRIC equipment maintenance. The Grantor approved this modification on May 20, 2020. Additionally, \$119,869.67 will be reallocated to FY 2020-21 Management and Administration salaries and \$50,854.70 will be reallocated to FY 2020-21 Management and

Administration fringe benefits. This modification is pending Grantor approval. The Mayor's Office requests authority to modify the FY17 UASI grant budget and conduct the necessary transfer of appropriations as indicated above.

Los Angeles/Long Beach Region

An amount of \$30 in cost savings was identified from the Los Angeles/Long Beach Region. In order to fully expend within the grant performance period, these funds were reallocated to the City of Long Beach RTG staff salaries. The Grantor approved this modification on August 1, 2018. The Mayor's Office requests authority to modify the FY17 UASI grant budget and conduct the necessary transfer of appropriations as indicated above.

Partner Jurisdictions

Finally, an amount of \$49,450 in cost savings was identified among partner jurisdictions resulting in the need for contract amendments to decrease the awards for the City of Burbank (\$12,247) and the City of South Pasadena (\$35,000). Additionally, the City of Glendale identified \$2,203 in cost savings that was returned to the region.

In order to fully expend the FY17 UASI grant award by the period of performance deadline, \$5,563 in regional cost savings was reallocated to the City of Beverly Hills to conduct Trench Rescue training. This modification resulted in the need for a contract amendment to increase their award. The remaining \$43,887 in cost savings was reallocated to the City of Long Beach for RTG staff salaries. The Grantor approved these modifications on November 19, 2019; January 8, 2020; March 25, 2020; and May 20, 2020.

The Mayor's Office requests authority to modify the FY17 UASI grant budget and amend Subrecipient Agreements for the City of Burbank, the City of South Pasadena, and the City of Beverly Hills as detailed above.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will allow for the continued expenditure of Fiscal Year 2017 Urban Areas Security Initiative (FY17 UASI) Grant funds. There is no impact to the General Fund as a result of the recommendations in this report. No matching funds are required.

FINANCIAL POLICIES STATEMENT

Execution of the proposed agreement complies with the City's Financial Policies in that all grant-eligible costs are fully covered by grant funds.