

CITY OF LOS ANGELES

CALIFORNIA

JAN PERRY
GENERAL MANAGER



ERIC GARCETTI
MAYOR

ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

August 17, 2017

Council File: 17-0600-S99
Council District: All
Contact and Phone Numbers:
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Budget and Finance Committee
Personnel and Animal Welfare Committee
Los Angeles City Council
c/o Richard Williams and Adam Lid
City Clerk
Room 395, City Hall

COMMITTEE TRANSMITTAL: REPORT BACK ON DEPARTMENTAL VACANCIES, AS-NEEDED POSITIONS AND SERVICE CONTRACTS FOR THE TARGETED LOCAL HIRE WORKING GROUP AND THE STRATEGIC WORKFORCE DEVELOPMENT TASK FORCE

RECOMMENDATION

The General Manager of the Economic and Workforce Development Department (EWDD), or designee, respectfully requests that the City Council and Mayor:

1. RECEIVE and FILE this report dated August 17, 2017, as it is provided for informational purposes only and no Council action is necessary.

FISCAL IMPACT STATEMENT

There is no fiscal impact to the City's General Fund as this report is informational.

SUMMARY

On May 18, 2017, during consideration of the Fiscal Year 2017-2018 Budget, the City Council adopted Budget Motion No. 6 (C.F.17-0600-S99), instructing all City departments, bureaus, and offices to report within 30 days to the Budget and Finance Committee and Personnel and Animal Welfare Committee with the following information to assist the work of the Targeted Local Hire Working Group and the Strategic Workforce Development Task Force:

1. A list of all department vacancies, both funded and unfunded, showing the job title and funding source(s) for each.

2. A list of all As-Needed positions, including the job title, number of positions, and funding source(s).
3. A list of all contracts for services, including dollar amount and contract's expiration date, for which entry level civil service positions could otherwise provide the services.

As instructed, the Economic and Workforce Development Department provides the following information:

1. The table below lists all current EWDD vacancies, both funded and unfunded, showing the job title and funding sources for each. As of July 31, 2017, the EWDD has a total of thirty-eight (38) vacancies, comprised of thirteen (13) resolution authority vacancies and twenty-five (25) regular authority vacancies:

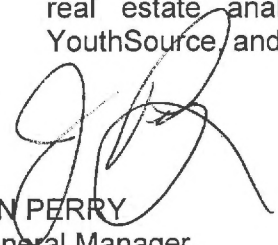
Class Title	No. of Pos.	Unfunded	Gen. Fund	Special Fund	GF and Special Fund
Resolution Authority Vacancies:					
Asst Chief Grants Administrator	2	1	1		
Program Aide	1	1			
Senior Project Coordinator	2	2			
Property Manager II & III	2		2		
Senior Project Assistant	3				3-WIOA
Project Coordinator	1			1-LA RISE	
Management Analyst II	1		1		
Senior Management Analyst II	1			1-WIOA	
Total Resolution Authority Vacancies	13	4	4	2	3
Regular Authority Vacancies:					
Accountant II	3	1		1-GIC	1-WIOA
Director of Systems	1				1-WIOA
Senior Administrative Clerk	2	2			
Administrative Clerk	3	1		1-WIOA	1-CDBG
Management Assistant	1		1		
Management Analyst	8	4	1	1-WIOA, 1-CRA	1-CDBG
Senior Management Analyst I	2	1	1		
Executive Admin Assistant II	1			1-WIOA	
Indus & Comm Finance Ofcr I	1	1			
Senior Accountant II	1				1-WIOA
Systems Programmer II	1			1-WIOA & CDBG	
Auditor II	1			1-WIOA & CDBG	
Total Regular Authority Vacancies	25	10	3	7	5
TOTAL Resolution and Regular Authority Vacancies	38	14	7	9	8

2. The table below lists all current EWDD As-Needed positions, including the class title, number of positions, and funding sources. As of July 31, 2017, the EWDD has a total of nine (9) As-Needed positions, comprised of three (3) Community Administrative Support Workers and six (6) Youth Employment Specialists. Excluded are two (2) Community Hearing Examiners, who are on-call to assist the EWDD and other City departments with Equal Employment Opportunity related claims and cases.

Class Title	No. of Pos.	Unfunded	Gen. Fund	Spec. Fund	GF and Spec.
Cmnty/Admin Sup Wkr II	1				1-WIOA
Cmnty/Admin Supt Wkr III	2			1-CDBG	1-WIOA
Youth Employment Specialist I	6				6-WIOA
*Total As- Needed Positions	9	0	0	1-CDBG	8-WIOA

*Total excludes the (two) 2 Community Hearing Examiners.

3. The EWDD does not have any service contracts for which services could be performed by entry level civil service positions. The EWDD complies with the City's Charter Section 1022 mandated contract review process. All of EWDD's service contracts require expertise and experience in areas such as economic development strategizing, real estate analysis, relocation, and the operation of the City's WorkSource, YouthSource, and BusinessSource Centers.



JAN PERRY
General Manager

JP:MC