

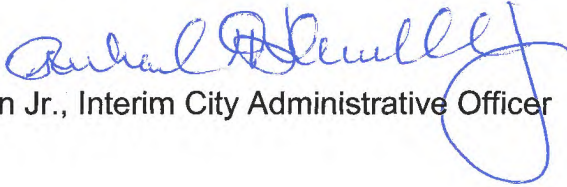
CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0111-31377-0000

Date: September 12, 2017

To: The Council

From: Richard H. Llewellyn Jr., Interim City Administrative Officer

A handwritten signature in blue ink, appearing to read "Richard H. Llewellyn Jr.", is written over the "From:" line.

Subject: **SUBSTITUTE AND IN-LIEU POSITION AUTHORITIES NEEDED IN 2017-18**

Council File 17-0600 instructed the City Administrative Officer to prepare a listing of all substitute and in-lieu position authorities needed to fulfill the intent of the Council action on the 2017-18 Budget. Attached is the requested listing by department. No Council action is required.

The Council also adopted a policy that states that authorization of substitute positions, other than for layoff avoidance, shall require Council approval only if a department does not have adequate savings identified within its budget to fund such requests. Therefore, departments will transmit these types of requests directly to the City Council for consideration.

Attachments

RHL:BC:JWW:JJJ:01180011

2017-18 SUBSTITUTE POSITION AUTHORITIES

ATTACHMENT 1

2017-18 REQUESTED SUBSTITUTE POSITION AUTHORITIES

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested		Reason Needed	
No.	Code	Class Title	No.	Code	Class Title	From	To		
Aging									
1	1513	Accountant	1	1517-1	Auditor I	07/01/17	06/30/18	To meet peak workload.	
Animal Services									
1	4313	Animal Care Technician Supervisor	{	1	4316-2	07/01/17	06/30/18	For sick leave replacement.	
1	4321	Director of Field Operations		1	4311-1	Animal Control Officer I	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
<u>2</u>				<u>2</u>					
Building and Safety									
1	1129	Personnel Records Supervisor	1	1368	Senior Administrative Clerk	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
1	1539	Management Assistant				07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
1	1455-2	Systems Programmer II				07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
2	1513	Accountant				07/01/17	06/30/18	For sick leave replacement.	
1	4251	Building Mechanical Inspector				07/01/17	06/30/18	For sick leave replacement.	
21	4251	Building Mechanical Inspector				07/01/17	06/30/18	To reduce backlog.	
3	7957-2	Structural Engineering Associate II	3	4251	Building Mechanical Inspector	07/01/17	06/30/18	To meet peak workload.	
1	9171-1	Senior Management Analyst I				07/01/17	06/30/18	For sick leave replacement.	
<u>31</u>			<u>4</u>						
City Administrative Officer									
1	0011	Assistant City Administrative Officer	{	1	1523-3	07/01/17	06/30/18	To meet peak workload.	
1	9202-1	Senior Labor Relations Specialist I				07/01/17	06/30/18	To meet peak workload.	
2	1541-2	Senior Administrative Analyst II				07/01/17	06/30/18	To meet peak workload.	
<u>4</u>			<u>1</u>						
City Attorney									
1	0598	Assistant City Attorney				07/01/17	06/30/18	For sick leave replacement.	
1	0597	Deputy City Attorney IV				07/01/17	06/30/18	For sick leave replacement.	
1	0596	Deputy City Attorney III				07/01/17	06/30/18	For sick leave replacement.	
<u>3</u>			<u>0</u>						
City Clerk									
1	9182	Chief Management Analyst	1	1550	Program Aide	07/01/17	06/30/18	To meet peak workload.	

2017-18 SUBSTITUTE POSITION AUTHORITIES

ATTACHMENT 1

2017-18 REQUESTED SUBSTITUTE POSITION AUTHORITIES

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
City Planning								
1	1542	Project Assistant	1	1539	Management Assistant	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	2455-1	Arts Manager I	1	7926-2	Architectural Associate II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1117-3	Executive Administrative Assistant III	1	7941	City Planning Associate	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
2	7939	Planning Assistant				07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
5			3					
Cultural Affairs								
1	1117-3	Executive Administrative Assistant III	1	1223	Accounting Clerk	07/01/17	12/31/17	To train the replacement of a retiring employee.
Controller								
2	1596	Systems Analyst	2	1630-1	Payroll Analyst I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	9184	Management Analyst	1	9171-1	Senior Systems Analyst I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	9184	Management Analyst	1	1555-1	Fiscal Systems Specialist I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
4			4					
Finance								
1	1179-2	Tax Compliance Officer II				07/01/17	06/30/18	For sick leave replacement.
2	1223	Accounting Clerk				07/01/17	06/30/18	For sick leave replacement.
2	1229	Customer Service Specialist				07/01/17	06/30/18	For sick leave replacement.
1	1609-1	Treasury Accountant I	1	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
1	9182	Chief Management Analyst	1	1211-1	Chief Tax Compliance Officer I	07/01/17	06/30/18	To meet peak workload.
7			2					
Fire								
1	1117-2	Executive Administrative Assistant II	1	1116	Secretary	07/01/17	06/30/18	To meet peak workload.
1	3704-5	Auto Body Builder and Repairer				07/01/17	06/30/18	For sick leave replacement.
1	3563-4	Fire Helicopter Pilot IV	1	2142-2	Fire Captain II	07/01/17	06/30/18	To meet peak workload.
3			2					

2017-18 SUBSTITUTE POSITION AUTHORITIES

ATTACHMENT 1

2017-18 REQUESTED SUBSTITUTE POSITION AUTHORITIES

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested		Reason Needed	
No.	Code	Class Title	No.	Code	Class Title	From	To		
General Services									
2	1513	Accountant	2	1223	Accounting Clerk	07/01/17	06/30/18	To meet peak workload.	
1	1539	Management Assistant	1	1358	Administrative Clerk	07/01/17	06/30/18	To meet peak workload.	
1	3743	Heavy Duty Equipment Mechanic				07/01/17	06/30/18	To meet peak workload.	
1	9171-1	Senior Management Analyst I				07/01/17	06/30/18	To meet peak workload.	
2	3712-6	Senior Equipment Mechanic	2	3711-5	Equipment Mechanic	07/01/17	06/30/18	To meet peak workload.	
7			5						
Housing and Community Investment									
1	8505	Senior Housing Planning and Economic Analyst	{	1	1368	Senior Administrative Clerk	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
				1	1538	Senior Project Coordinator			
1	1625-4	Internal Auditor IV	{	1	1513	Accountant	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
				1	1223	Accounting Clerk			
1	8516-1	Housing Investigator I				07/01/17	06/30/18	For sick leave replacement.	
1	9184	Management Analyst				07/01/17	06/30/18	For sick leave replacement.	
4			4						
Information Technology Agency									
1	1525-2	Principal Accountant II	1	1455-1	Systems Programmer I	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
1	3686	Communications Electrician				07/01/17	06/30/18	For sick leave replacement.	
2	3686	Communications Electrician				07/01/17	06/30/18	To meet peak workload.	
4			1						

2017-18 SUBSTITUTE POSITION AUTHORITIES

ATTACHMENT 1

2017-18 REQUESTED SUBSTITUTE POSITION AUTHORITIES

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested		Reason Needed	
No.	Code	Class Title	No.	Code	Class Title	From	To		
Personnel									
5	9167-1	Senior Personnel Analyst I	}	1	0651	07/01/17	06/30/18	To meet peak workload.	
2	2380-2	Occupational Psychologist II						To meet peak workload.	
1	1740	Personnel Research Psychologist						To meet peak workload.	
1	1203	Benefits Specialist						To meet peak workload.	
1	0651	Physician I						To meet peak workload.	
1	1170-1	Payroll Supervisor I						To meet peak workload.	
1	1368	Senior Administrative Clerk						To meet peak workload.	
1	1141	Clerk						To meet peak workload.	
1	1116	Secretary	1	1775	Workers' Compensation Claims Assistant	07/01/17	06/30/18	To meet peak workload.	
1	1670-1	Graphics Designer I	1	1368	Senior Administrative Clerk	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.	
1	1764-1	Background Investigator I				07/01/17	06/30/18	To meet peak workload.	
1	1358	Administrative Clerk				07/01/17	06/30/18	For sick leave replacement.	
1	1368	Senior Administrative Clerk				07/01/17	06/30/18	For sick leave replacement.	
1	1368	Senior Administrative Clerk				07/01/17	06/30/18	To meet peak workload.	
1	1775	Workers' Compensation Claims Assistant				07/01/17	06/30/18	For sick leave replacement.	
9	1739-1	Personnel Research Analyst I	9	1731	Personnel Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.	
1	9167-1	Senior Personnel Analyst I				07/01/17	06/30/18	For sick leave replacement.	
1	1731	Personnel Analyst				07/01/17	06/30/18	For sick leave replacement.	
1	1455-1	Systems Programmer I	1	2330	Industrial Hygienist	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.	
32			14						
Police (Civilian)									
1	1627-4	Police Performance Auditor IV	1	2232-2	Police Lieutenant II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.	
1	3638	Senior Communications Electrician	}	1	3595-1	Automotive Dispatcher I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
				1	3595-2	Automotive Dispatcher II			
2			3						

2017-18 SUBSTITUTE POSITION AUTHORITIES

ATTACHMENT 1

2017-18 REQUESTED SUBSTITUTE POSITION AUTHORITIES

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested		Reason Needed	
No.	Code	Class Title	No.	Code	Class Title	From	To		
Police (Sworn)									
1	2262-1	Policy Deputy Chief I	3	2214-2	Police Officer II	07/01/17	06/30/18	For sick leave replacement.	
1	2244-1	Police Captain I	2	2214-2	Police Officer II	07/01/17	01/01/18	For sick leave replacement.	
1	2244-1	Police Captain I	2	2214-2	Police Officer II	07/01/17	06/30/18	For sick leave replacement.	
1	2251	Police Commander	3	2214-2	Police Officer II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.	
4			10						
Public Accountability									
1	1554	Chief Administrative Analyst	1	1681-2	Utility Rates & Policy Specialist II	07/01/17	06/30/18	To meet peak workload.	
Public Works - Sanitation									
1	2496	Community Affairs Advocate	2	3580-2	Refuse Collection Truck Operator II	07/01/17	06/30/18	To meet peak workload.	
1	1800-1	Public Information Director I	{	2	3112-6	Maintenance Laborer	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
				1	1358	Administrative Clerk			
3	1461-2	Communications Info Representative II	3	3580-2	Refuse Collection Truck Operator II	07/01/17	06/30/18	To meet peak workload.	
1	4123-3	Wastewater Treatment Operator III	1	7242-1	Shift Superintendent Wastewater Treatment I	07/01/17	06/30/18	To meet peak workload.	
1	1785-1	Public Relations Specialist I				07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
7			9						
Public Works - Street Services									
1	1223	Accounting Clerk	1	3351	Cement Finisher Worker	07/01/17	06/30/18	To meet peak workload.	
1	1555-1	Fiscal Systems Specialist I	1	3351	Cement Finisher Worker	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
2	3112	Maintenance Laborer	1	3503	Compressor Operator	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
3	3117-1	Tree Surgeon Supervisor I	1	3503	Compressor Operator	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
2	3141	Gardener Caretaker	1	4143-1	Asphalt Plant Operator I	07/01/17	06/30/18	To meet peak workload.	
1	3143	Senior Gardener	1	4143-1	Asphalt Plant Operator I	07/01/17	06/30/18	To meet peak workload.	
1	3146	Senior Park Maintenance Supervisor	4	3584	Heavy Duty Truck Operator	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
1	3353	Cement Finisher	4	3584	Heavy Duty Truck Operator	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.	
2	3443	Plumber	4	3584	Heavy Duty Truck Operator	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.	
7	4152-2	Street Services Supervisor II	4	3584	Heavy Duty Truck Operator	07/01/17	06/30/18	To meet peak workload.	
1	4160-2	Street Services General Superintendent II	4	3525	Equipment Operator	07/01/17	06/30/18	To meet peak workload.	
2	1596	Systems Analyst	4	3525	Equipment Operator	07/01/17	06/30/18	To meet peak workload.	
24			30						

2017-18 SUBSTITUTE POSITION AUTHORITIES

ATTACHMENT 1

2017-18 REQUESTED SUBSTITUTE POSITION AUTHORITIES

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested		Reason Needed	
No.	Code	Class Title	No.	Code	Class Title	From	To		
Transportation									
1	9171-2	Senior Management Analyst II	{	1	3711	Equipment Mechanic	07/01/17	09/30/17	To train the replacement of a retiring employee.
				1	7207	Senior Civil Engineering Drafting Technician			
2	3353	Cement Finisher		2	3818	Assistant Signal Systems Electrician	07/01/17	06/30/18	To reduce backlog.
3				4					
Zoo									
1	2412-1	Park Services Attendant I					07/01/17	06/30/18	For sick leave replacement.
1	3345	Senior Carpenter					07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	4304	Animal Keeper					07/01/17	06/30/18	To meet peak workload.
1	4304	Animal Keeper					07/01/17	06/30/18	For sick leave replacement.
1	4297	Zoo Curator		1	4276	Zoo Curator of Birds	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
5				1					

2017-18 IN-LIEU POSITION AUTHORITIES

ATTACHMENT 2

2017-18 REQUESTED IN-LIEU POSITION AUTHORITIES								
Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
Building and Safety								
2	1455-2	Systems Programmer II	2	1597-2	Senior Systems Analyst II	07/01/17	06/30/18	To meet peak workload.
1	1368	Senior Administrative Clerk	1	7212-2	Office Engineering Tech II	07/01/17	06/30/18	To meet peak workload.
1	1539	Management Assistant	1	1116	Secretary	07/01/17	06/30/18	To meet peak workload.
1	4253	Senior Building Mechanical Inspector	1	1702-1	Emergency Management Coordinator I	07/01/17	06/30/18	To meet peak workload.
1	7239-1	Geotechnical Engineer I	1	7255-1	Engineering Geologist I	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
6			6					
City Administrative Officer								
2	1590-2	Administrative Analyst II	2	1552-2	Finance Specialist II	07/01/17	06/30/18	To meet peak workload.
2	1368	Senior Administrative Clerk	2	1223	Accounting Clerk	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1555-2	Fiscal Systems Specialist II	1	1597-2	Senior Systems Analyst II	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	9171-2	Senior Management Analyst II	1	9202-1	Senior Labor Relations Specialist I	07/01/17	06/30/18	To meet peak workload.
1	1541-1	Senior Administrative Analyst I	1	9202-1	Senior Labor Relations Specialist I	07/01/17	06/30/18	To meet peak workload.
1	1541-1	Senior Administrative Analyst I	1	1702-2	Emergency Management Coordinator II	07/01/17	06/30/18	Until a reclassification is adopted in the 2017-18 DPO.
8			8					
City Clerk								
1	1358	Administrative Clerk	1	1223	Accounting Clerk	07/01/17	06/30/18	To meet peak workload.
2	1537	Project Coordinator	2	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
2	1538	Senior Project Coordinator	2	9171-1	Senior Management Analyst I	07/01/17	06/30/18	To meet peak workload.
1	1542	Project Assistant	1	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
1	7228	Field Engineering Aide	1	9184	Management Analyst	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
7			7					
City Planning								
1	7939	Planning Assistant	1	7926-2	Architectural Associate II	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1785-2	Public Relations Specialist II	1	7941	City Planning Associate	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
2	1670-1	Graphics Designer I	2	7939	Planning Assistant	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
4			4					

2017-18 IN-LIEU POSITION AUTHORITIES

ATTACHMENT 2

2017-18 REQUESTED IN-LIEU POSITION AUTHORITIES								
Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
Controller								
1	9198-4	Financial Management Specialist IV	1	1593-3	Departmental Chief Accountant III	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1539	Management Assistant	1	1523-2	Senior Accountant II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1539	Management Assistant	1	1513	Accountant	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1539	Management Assistant	1	1523-1	Senior Accountant I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	9182	Chief Management Analyst	1	9375	Director of Systems	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1625-3	Internal Auditor III	1	9171-1	Senior Management Analyst I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
6			6					
Council								
1	1596	Systems Analyst	1	0192	Legislative Analyst II	07/01/17	06/30/18	To meet peak workload.
Economic and Workforce Development								
3	9207	Human Relations Advocate	3	9184	Management Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
3	9208	Neighborhood Empowerment Analyst	3	9184	Management Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
6			6					
Finance								
1	1356-2	Tax Renewal Assistant II	1	1358	Administrative Clerk	07/01/17	06/30/18	To meet peak workload.
1	1358	Administrative Clerk	1	1229	Customer Service Specialist	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1431-4	Programmer/Analyst IV	1	1597-1	Senior Systems Analyst I	07/01/17	06/30/18	To meet peak workload.
1	1596	Systems Analyst	1	1455-1	Systems Programmer I	07/01/17	06/30/18	To meet peak workload.
1	1596	Systems Analyst	1	1455-2	Systems Programmer II	07/01/17	06/30/18	To meet peak workload.
1	1596	Systems Analyst	1	1555-1	Fiscal Systems Specialist I	07/01/17	06/30/18	To meet peak workload.
1	1127	Finance Clerk	1	1179-2	Tax Compliance Officer II	07/01/17	06/30/18	To meet peak workload.
1	1223	Accounting Clerk	1	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
1	1356-3	Tax Renewal Assistant III	1	1358	Administrative Clerk	07/01/17	06/30/18	To meet peak workload.
9			9					

2017-18 IN-LIEU POSITION AUTHORITIES

ATTACHMENT 2

2017-18 REQUESTED IN-LIEU POSITION AUTHORITIES								
Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
Fire								
1	1368	Senior Administrative Clerk	1	1223	Accounting Clerk	07/01/17	06/30/18	To reduce backlog.
1	1368	Senior Administrative Clerk	1	1223	Accounting Clerk	07/01/17	06/30/18	To reduce backlog.
1	1368	Senior Administrative Clerk	1	1116	Secretary	07/01/17	06/30/18	To meet peak workload.
1	1835-2	Storekeeper II	1	3721-5	Auto Painter	07/01/17	06/30/18	To meet peak workload.
1	1253	Chief Clerk	1	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
1	1358	Administrative Clerk	1	1116	Secretary	07/01/17	06/30/18	To meet peak workload.
1	1431-3	Programmer/Analyst III	1	1597-1	Senior Systems Analyst I	07/01/17	06/30/18	To meet peak workload.
1	9167-1	Senior Personnel Analyst I	1	1632	Fire Special Investigator	07/01/17	06/30/18	To meet peak workload.
2	1539	Management Assistant	2	1639	Senior Fire Statistical Analyst	07/01/17	06/30/18	To meet peak workload.
1	1368	Senior Administrative Clerk	1	1116	Secretary	07/01/17	06/30/18	To meet peak workload.
11			11					
General Services								
1	3734-1	Equipment Specialist I	1	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
1	1542	Project Assistant	1	1837	Senior Storekeeper	07/01/17	06/30/18	To meet peak workload.
1	3113-1	Vocational Worker I	1	1121-1	Delivery Driver I	07/01/17	06/30/18	To meet peak workload.
1	1539	Management Assistant	1	1960-2	Real Estate Officer II	07/01/17	06/30/18	To meet peak workload.
1	9184	Management Analyst	1	1960-2	Real Estate Officer II	07/01/17	06/30/18	To meet peak workload.
1	3583	Truck Operator	1	1835-2	Storekeeper II	07/01/17	06/30/18	To meet peak workload.
1	3530-2	Parking Attendant II	1	1223	Accounting Clerk	07/01/17	06/30/18	To meet peak workload.
7			7					

2017-18 IN-LIEU POSITION AUTHORITIES

ATTACHMENT 2

2017-18 REQUESTED IN-LIEU POSITION AUTHORITIES								
Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
Housing and Community Investment								
1	1785-1	Public Relations Specialist I	1	1539	Management Assistant	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1702-1	Emergency Management Coordinator I	1	9171-1	Senior Management Analyst I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	9184	Management Analyst	1	8502-1	Rehabilitation Project Coordinator I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1537	Project Coordinator	1	1569-1	Rehabilitation Construction Specialist I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1358	Administrative Clerk	1	1223	Accounting Clerk	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1358	Administrative Clerk	1	1223	Accounting Clerk	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1517-2	Auditor II	1	1523-2	Senior Accountant II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1517-1	Auditor I	1	1523-2	Senior Accountant II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1539	Management Assistant	1	8504	Housing Planning and Economic Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	8516-1	Housing Investigator I	1	9184	Management Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	9184	Management Analyst	1	8516-2	Housing Investigator II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1431-1	Programmer/Analyst I	1	1596	Systems Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1429	Applications Programmer	1	1596	Systems Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1539	Management Assistant	1	1116	Secretary	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
14			14					
Information Technology Agency								
1	1597-1	Senior Systems Analyst I	1	1455-1	Systems Programmer I	07/01/17	06/30/18	To meet peak workload.
1	1785-2	Public Relations Specialist II	1	9184	Management Analyst	07/01/17	06/30/18	To meet peak workload.
2			2					

2017-18 IN-LIEU POSITION AUTHORITIES

ATTACHMENT 2

2017-18 REQUESTED IN-LIEU POSITION AUTHORITIES								
Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
Neighborhood Empowerment								
4	1537	Project Coordinator	4	9208	Neighborhood Empowerment Analyst	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1537	Project Coordinator	1	9184	Management Analyst	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
5			5					
Personnel								
1	1764-3	Background Investigator III	1	9167-1	Senior Personnel Analyst I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	9182	Chief Management Analyst	1	1766-2	Workers' Compensation Administrator II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1508	Management Aide	1	1129	Personnel Records Supervisor	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
1	1260	Chief Clerk Personnel	1	1731	Personnel Analyst	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
4			4					
Police (Civilian)								
1	1538	Senior Project Coordinator	1	2227-1	Police Sergeant I	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1538	Senior Project Coordinator	1	2223-3	Police Detective III	07/01/17	06/30/18	To avoid layoffs on July 1, 2017.
1	1152-2	Principal Clerk Police II	1	1596	Systems Analyst	07/01/17	06/30/18	To meet peak workload.
3			3					
Police (Sworn)								
19	3183-3	Municipal Police Officer III	19	2214-2	Police Officer II	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
Public Works - Engineering								
1	1576	Transitional Worker	1	7212-2	Office Engineering Technician II	07/01/17	06/30/18	For entry level training.

2017-18 IN-LIEU POSITION AUTHORITIES

ATTACHMENT 2

2017-18 REQUESTED IN-LIEU POSITION AUTHORITIES								
Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
Public Works - Sanitation								
Blanket	3112-6	Maintenance Laborer	Blanket	4110-1	Wastewater Collection Worker I	07/01/17	06/30/18	For entry level training.
1	7310-2	Environmental Specialist II	1	7871-2	Environmental Engineering Associate II	07/01/17	06/30/18	To meet peak workload.
1	4126-2	Sanitation Solid Resources Manager II	1	7875	Principal Environmental Engineer	07/01/17	06/30/18	To meet peak workload.
1	3583	Truck Operator	1	4110-2	Wastewater Collection Worker II	07/01/17	06/30/18	To meet peak workload.
1	5853	Electrical Pump Plant Operator	1	4123-1	Wastewater Treatment Operator I	07/01/17	06/30/18	To meet peak workload.
1	1539	Management Assistant	1	1513	Accountant	07/01/17	06/30/18	To meet peak workload.
1	4126-2	Sanitation Solid Resources Manager II	1	9182	Chief Management Analyst	07/01/17	06/30/18	To meet peak workload.
1	3775	Sheet Metal Worker	1	5923	Building Operating Engineer	07/01/17	06/30/18	To reduce backlog.
7			7					
Public Works - Street Lighting								
1	1431-3	Programmer/Analyst III	1	1597-1	Senior Systems Analyst I	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
2	7212-3	Office Engineering Technician III	2	1562	Improvement Assessor	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
2	3112	Maintenance Laborer	2	3799	Electrical Craft Helper	07/01/17	06/30/18	To solve a classification problem that will not be part of the 2017-18 DPO.
5			5					
Public Works - Street Services								
1	3141	Gardener Caretaker	1	3115	Maintenance & Construction Helper	07/01/17	06/30/18	To meet peak workload.
1	3151	Tree Surgeon Assistant	1	3141	Gardener Caretaker	07/01/17	06/30/18	To meet peak workload.
2			2					
Transportation								
1	2481-1	Supervising Transportation Planner I	1	9171-2	Senior Management Analyst II	07/01/17	06/30/18	To reduce backlog.
Zoo								
1	4305	Senior Animal Keeper	1	4290	Zoo Registrar	07/01/17	06/30/18	For entry level training.