

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: February 10, 2022

CAO File No. 0130-02043-0004

Council File No. 17-0605

Council District: --

To: The Mayor  
The Council

From:   
Matthew W. Szabo, City Administrative Officer

Reference: Transmittal from the Mayor dated February 2, 2022

Subject: **FISCAL YEAR 2016 TRAINING AND SERVICES TO END VIOLENCE AGAINST WOMEN WITH DISABILITIES AWARD EXTENSION, BUDGET MODIFICATIONS, REAPPROPRIATIONS, AND CONTRACTING AUTHORITIES**

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**RECOMMENDATIONS**

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept the extension of the FY 2016 Office of Violence Against Women (OVW) Training and Services to End Violence Against Women with Disabilities Grant Award in the amount of \$500,000 from the Department of Justice, Office of Violence Against Women for 30 months, from September 30, 2019 to January 31, 2021;
- b. Modify the existing grant budget (Council File No. 17-0605) for the FY 2016 OVW Training and Services to End Violence Against Women with Disabilities Grant Award by reallocating funds between projects as described within this report;
- c. Negotiate and execute on behalf of the City, an amendment to the Professional Services Agreement between the City of Los Angeles and the Disability Community Resource Center (formerly Westside Center for Independent Living) (C-130892) for a term of up to 62 months within the applicable performance period, for a total not to exceed \$117,645, subject to the approval of the City Attorney as to form;
- d. Negotiate and execute on behalf of the City, an amendment to the Professional Services Agreement between the City of Los Angeles and Peace Over Violence (C-130215) for a term of up to 62 months within the applicable performance period, for a total not to exceed \$120,182, subject to the approval of the City Attorney as to form; and,

2. Authorize the Controller to:

- a. Transfer appropriations within Fund 59M, FY 2016 OVW Training and Services to End Violence Against Women with Disabilities Grant Award (Council File No. 17-0605), as follows:

**TRANSFER FROM:**

| <u>Fund/Dept.</u> | <u>Account No.</u> | <u>Account Name</u> | <u>Amount</u>   |
|-------------------|--------------------|---------------------|-----------------|
| 59M/46            | 46V965             | Disability          | \$ 1,425        |
| <b>Total</b>      |                    |                     | <b>\$ 1,425</b> |

**TRANSFER TO:**

| <u>Fund/Dept.</u> | <u>Account No.</u> | <u>Account Name</u> | <u>Amount</u>   |
|-------------------|--------------------|---------------------|-----------------|
| 59M/46            | 46V146             | Mayor               | \$ 1,425        |
| <b>Total</b>      |                    |                     | <b>\$ 1,425</b> |

- b. Transfer appropriations from Fund 59M, Department No. 46, to the General Fund to reimburse the General Fund for grant related expenditures as follows:

**TRANSFER FROM:**

| <u>Fund/Dept.</u> | <u>Account No.</u> | <u>Account Name</u> | <u>Amount</u>   |
|-------------------|--------------------|---------------------|-----------------|
| 59M/46            | 46V146             | Mayor               | \$ 1,425        |
| <b>Total</b>      |                    |                     | <b>\$ 1,425</b> |

**TRANSFER TO:**

| <u>Fund/Dept.</u> | <u>Account No.</u> | <u>Account Name</u>        | <u>Amount</u>   |
|-------------------|--------------------|----------------------------|-----------------|
| 100/46            | 001020             | Salaries, Grant Reimbursed | \$ 1,425        |
| <b>Total</b>      |                    |                            | <b>\$ 1,425</b> |

- c. Transfer funds from Fund No. 59M, Department No. 46, FY 2016 OVW Training and Services to End Violence Against Women with Disabilities Grant to reimburse the General Fund on an as-needed basis, upon presentation of proper documentation from the City Departments, subject to the approval of the Mayor's Office of Public Safety.
3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the budget and contract authorities for the Department of Justice, Office of Violence Against Women (OVW) Fiscal Year (FY) 2016 Training and Services to End Violence Against Women with Disabilities Grant Program.

The OVW Training and Services to End Violence Against Women with Disabilities Grant Program was statutorily created by the Violence Against Women Act of 2000 and reauthorized and revised in the Violence Against Women Act of 2005. The goal of the Program is to create sustainable change within and between organizations that results in increased capacity to respond to individuals with disabilities and Deaf individuals who are victims of sexual assault, domestic violence, dating violence, and stalking; and to hold perpetrators of such crimes accountable. Grant Program funds will be used to: establish and strengthen multidisciplinary collaborative relationships; increase organizational capacity to provide accessible, safe, and effective services to individuals with disabilities and Deaf individuals who are victims of violence and abuse; and identify needs within the grantee's organization and/or service area, and develop a plan to address those identified needs that builds a strong foundation for future work.

On June 21, 2017, the City Council accepted the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant in the amount of \$500,000 in grant funds (Council File No. 17-0605). The performance period began October 1, 2016 and the original performance end date was September 30, 2019. On August 29, 2019, the OVW approved a grant performance extension through September 30, 2020 to implement and complete grant deliverables and strategic plan to provide accessible services to victims with disabilities.

On March 30, 2020 The Department of Justice, Office of Violence Against Women (OVW) granted an automatic grant performance extension to the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant through September 30, 2021 due to extraordinary circumstances and in order to implement the grant program strategic plan. On September 22, 2021, the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant received a four month grant extension through January 31, 2022.

In addition, on December 27, 2021 the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant received approval for a budget modification to reallocate cost savings.

## **Cost Savings**

As partners completed their FY 2016 Training and Services to End Violence Against Women with Disabilities Grant project strategic plans and implementation, cost savings were identified from various appropriations and approved personnel, training and travel, program supplies, sub-contractors, and Grant Management and Administration (M&A). In order to fully expend the funds within the grant performance period, funds were reallocated as noted below.

Below is a summary of the original budget for the City of Los Angeles FY 2016 Training and Services to End Violence Against Women with Disabilities Grant Program:

| <b>Cost Category</b>                  | <b>Budget</b>    |
|---------------------------------------|------------------|
| Personnel                             | \$ 48,991        |
| Grant Administration – Mayor Salaries | 238,848          |
| Contractual Services                  | 182,552          |
| Supplies                              | 14,609           |
| Travel and Training                   | 15,000           |
| <b>Total</b>                          | <b>\$500,000</b> |

Below is a summary of the modified budget for the City of Los Angeles FY 2016 Training and Services to End Violence Against Women with Disabilities Grant Program:

| <b>Cost Category</b>                  | <b>Budget</b>    |
|---------------------------------------|------------------|
| Personnel                             | \$ 27,140        |
| Grant Administration – Mayor Salaries | 214,733          |
| Contractual Services                  | 237,827          |
| Supplies                              | 6,225            |
| Travel and Training                   | 14,075           |
| <b>Total</b>                          | <b>\$500,000</b> |

## **Budget Modifications**

### Personnel

The FY 2016 Training and Services to End Violence Against Women with Disabilities Grant budgeted a total of \$48,991 for the Los Angeles Police Department (LAPD) Domestic Violence (DV) Coordinator. In order to fully expend the grant, cost savings in the amount of \$27,140 were reallocated to the Department on Disability in order to provide sign-language interpretation services.

The remaining \$21,851 was reallocated to the Contractual Services line item for the sub-recipient, Disability Community Resource Center, formerly known as “Westside Center for Independent Living”. The Grantor approved the modification on December 27, 2021.

Authority is requested to modify the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant budget and conduct the necessary transfer of appropriations as indicated above.

### Grant Administration

The Mayor’s Office identified cost savings totaling \$24,115 from the Grant Administration line item. In order to fully expend the grant, these funds were reallocated to the Contractual Services line item for the sub-recipient, Peace Over Violence in the amount of \$24,000. The additional cost savings were reallocated to Contractual Services sub-recipient Disability Community Resource

Center, formerly known as “Westside Center for Independent Living” in the amount of \$115. The Grantor approved the modification on December 27, 2021.

Authority is requested to modify the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant budget and conduct the necessary transfer of appropriations as indicated above.

### Supplies

The Mayor’s Office identified cost savings totaling \$8,384 from the Supplies line item. In order to fully expend the grant, these funds were reallocated to the Contractual Services line item for the sub-recipient, Disability Community Resource Center, formerly known as “Westside Center for Independent Living”. The Grantor approved the modification on December 27, 2021.

Authority is requested to modify the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant budget and conduct the necessary transfer of appropriations as indicated above.

### Travel and Training

The Mayor’s Office identified cost savings totaling \$925 from the Travel and Training line item. In order to fully expend the grant, these funds were reallocated to the Contractual Services line item for the sub-recipient, Disability Community Resource Center, formerly known as “Westside Center for Independent Living”. The Grantor approved the modification on December 27, 2021.

Authority is requested to modify the FY 2016 Training and Services to End Violence Against Women with Disabilities Grant budget and conduct the necessary transfer of appropriations as indicated above.

## **FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will have no additional impact to the General Fund and will provide appropriations for various City departments and contractors for the continued expenditure of the Fiscal Year 2016 Training and Services to End Violence Against Women with Disabilities grant award for grant-related projects. No matching funds are required for this grant.

## **FINANCIAL POLICIES STATEMENT**

The recommendations in this report are in compliance with the City’s Financial Policies in that grant funds will be utilized for grant-eligible activities.