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September 14, 2017

The Honorable City Council
City of Los Angeles
City Hall, Room 395
Los Angeles, California 90012

Dear Honorable Members:

REQUEST FOR EXEMPTION PURSUANT TO CHARTER SECTION 1001 (d)(4)

At its September 14, 2017 meeting, the Board of Civil Service Commissioners approved civil service exemptions for the following three grant-funded positions in the Department of City Planning (DCP):

No.	Pos. ID	Class Code	Class Title	Division	Council File #
1	678	7946	Principal City Planner	Community Planning	14-1719, 14-0600-S145, 17-0471, FY 2017-18 Adopted Budget BB #23
1	642	1800-1	Public Information Director I	Community Planning	14-1719, 14-0600-S145, 17-0471, FY 2017-18 Adopted Budget BB #24/50
1	643	1785-2	Public Relations Specialist II	Community Planning	14-1719, 14-0600-S145, 17-0471, FY 2017-18 Adopted Budget BB #24

Position ID 678: The Principal City Planner is assigned to the Community Planning Division. This position is responsible for aligning the Community Planning Program (CPP) geographic team in the Southwest Valley with the Metro Transit Oriented District Grant Program. In addition to updating the relevant Community Plans, the Principal City Planner will leverage a multi-year grant award to create new Specific Plans, Community Plan Implementation Overlays and other applicable zone or land use changes for the North Hollywood, Van Nuys, Sepulveda, Reseda and Canoga stations along the Orange Line Transit Corridor. This position will also be responsible for coordinating with City staff and managing the consultant team.

Position ID 642: The Public Information Director I is assigned to the Community Planning Division. This position is responsible for overseeing the outreach efforts pertaining to the Southwest Valley Community Plans, including all relevant community groups, homeowner associations, businesses, institutions, public agencies, elected officials, neighborhood councils and other interested parties. Staff will utilize contact lists from previous DCP efforts, applicable Council District offices, Metro and other sources to develop a stakeholders list. This list will be updated throughout the planning process as more individuals and organizations request to be added to the list. Some of the strategies will include organizing focus groups, online surveys, and workshops throughout the term of this grant.

Position ID 643: The Public Relations Specialist II is assigned to the Community Planning Division. This position will directly assist the Public Information Director I and will be responsible for preparing graphics that illustrate complex planning concepts, including renderings for height, floor area, density and other related development regulations. The images, graphics and corresponding materials created are intended to provide visualization tools during the public outreach and adoption phases of the project. In addition, the Public Relations Specialist II will provide direct support to the Public Information Director I.

The action requested is in accordance with Charter Section 1001(d)(4).

RECOMMENDATION

The Director of the Department of City Planning requests that the City Council:

Approve the action taken by the Board of Civil Service Commissioners (CSC) on September 14, 2017, to exempt from civil service the one Principal City Planner, one Public Information Director, and one Public Relations Specialist in the Department of City Planning to support the Metro Transit Oriented District Grant.

For additional information regarding this request, please contact Chief Management Analyst Jason Killeen at (213) 978-1915.

Sincerely,

VINCENT P. BERTONI, AICP
Director of Planning

VPB:JLK:cr