

185315

ORDINANCE NO. _____

An ordinance authorizing the employment of personnel in the Department of Public Works, Bureau of Sanitation of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2017-18 is hereby granted to the Department of Public Works, Bureau of Sanitation for the designated number of positions in each code and title as provided in this ordinance.

BUREAU OF SANITATION

| <u>No.</u> | <u>Code</u> | <u>Title</u> |
|------------------------|-------------|--|
| (a) Regular Positions: | | |
| 1 | 1107 | Plant Equipment Trainee |
| 14 | 1116 | Secretary |
| 4 | 1117-2 | Executive Administrative Assistant II |
| 1 | 1117-3 | Executive Administrative Assistant III |
| 1 | 1119-2 | Accounting Records Supervisor II |
| 3 | 1121-1 | Delivery Driver I |
| 2 | 1129 | Personnel Records Supervisor |
| 1 | 1170-1 | Payroll Supervisor I |
| 1 | 1170-2 | Payroll Supervisor II |
| 8 | 1201 | Principal Clerk |
| 39 | 1223 | Accounting Clerk |
| 3 | 1253 | Chief Clerk |
| 67 | 1358 | Administrative Clerk |
| 84 | 1368 | Senior Administrative Clerk |
| 1 | 1409-1 | Information Systems Manager I |
| 1 | 1431-2 | Programmer/Analyst II |
| 1 | 1431-3 | Programmer/Analyst III |
| 1 | 1431-4 | Programmer/Analyst IV |
| 1 | 1431-5 | Programmer/Analyst V |
| 3 | 1455-1 | Systems Programmer I |
| 4 | 1455-2 | Systems Programmer II |
| 1 | 1455-3 | Systems Programmer III |

(a) Regular Positions:

| | | |
|-----|--------|---|
| 36 | 1461-2 | Communications Information Representative II |
| 12 | 1461-3 | Communications Information Representative III |
| 4 | 1470 | Data Base Architect |
| 1 | 1513 | Accountant |
| 1 | 1517-2 | Auditor II |
| 1 | 1518 | Senior Auditor |
| 1 | 1555-1 | Fiscal Systems Specialist I |
| 22 | 1596 | Systems Analyst |
| 11 | 1597-1 | Senior Systems Analyst I |
| 4 | 1597-2 | Senior Systems Analyst II |
| 1 | 1599 | Systems Aide |
| 2 | 1670-1 | Graphics Designer I |
| 1 | 1670-2 | Graphics Designer II |
| 1 | 1702-2 | Emergency Management Coordinator II |
| 1 | 1726-1 | Safety Engineering Associate I |
| 3 | 1726-2 | Safety Engineering Associate II |
| 2 | 1727 | Safety Engineer |
| 3 | 1785-2 | Public Relations Specialist II |
| 3 | 1786 | Principal Public Relations Representative |
| 1 | 1795-1 | Senior Photographer I |
| 1 | 1800-1 | Public Information Director I |
| 1 | 1800-2 | Public Information Director II |
| 1 | 1951 | Agricultural Land Developer |
| 2 | 2330 | Industrial Hygienist |
| 53 | 3112 | Maintenance Laborer |
| 214 | 3112-6 | Maintenance Laborer |
| 3 | 3115 | Maintenance and Construction Helper |
| 9 | 3115-6 | Maintenance and Construction Helper |
| 3 | 3126 | Labor Supervisor |
| 1 | 3127-1 | Construction and Maintenance Supervisor I |
| 1 | 3127-2 | Construction and Maintenance Supervisor II |
| 1 | 3129 | Construction and Maintenance Superintendent |
| 24 | 3141 | Gardener Caretaker |
| 3 | 3143 | Senior Gardener |
| 2 | 3145 | Park Maintenance Supervisor |
| 21 | 3156 | Custodian |
| 3 | 3157-1 | Senior Custodian I |
| 1 | 3174 | Senior Window Cleaner |
| 1 | 3176 | Custodian Supervisor |

(a) Regular Positions:

| | | |
|-----|--------|--------------------------------------|
| 1 | 3182-1 | Chief Custodian Supervisor I |
| 1 | 3333-1 | Building Repairer I |
| 2 | 3338 | Building Repairer Supervisor |
| 1 | 3343 | Cabinet Maker |
| 5 | 3344 | Carpenter |
| 2 | 3345 | Senior Carpenter |
| 1 | 3346 | Carpenter Supervisor |
| 16 | 3423 | Painter |
| 2 | 3424 | Senior Painter |
| 1 | 3426 | Painter Supervisor |
| 15 | 3433 | Pipefitter |
| 13 | 3443 | Plumber |
| 5 | 3444 | Senior Plumber |
| 2 | 3446 | Plumber Supervisor |
| 2 | 3525 | Equipment Operator |
| 32 | 3525-6 | Equipment Operator |
| 2 | 3527 | Equipment Supervisor |
| 5 | 3527-6 | Equipment Supervisor |
| 4 | 3558 | Power Shovel Operator |
| 703 | 3580-2 | Refuse Collection Truck Operator II |
| 1 | 3583 | Truck Operator |
| 8 | 3584 | Heavy Duty Truck Operator |
| 5 | 3584-6 | Heavy Duty Truck Operator |
| 2 | 3686 | Communications Electrician |
| 1 | 3743 | Heavy Duty Equipment Mechanic |
| 1 | 3745 | Senior Heavy Duty Equipment Mechanic |
| 7 | 3763 | Machinist |
| 2 | 3766-2 | Machinist Supervisor II |
| 30 | 3771 | Mechanical Helper |
| 1 | 3773 | Mechanical Repairer |
| 4 | 3774 | Air Conditioning Mechanic |
| 1 | 3775 | Sheet Metal Worker |
| 1 | 3781 | Air Conditioning Mechanic Supervisor |
| 5 | 3796 | Welder |
| 1 | 3798-2 | Welder Supervisor II |
| 6 | 3799 | Electrical Craft Helper |
| 35 | 3843 | Instrument Mechanic |
| 5 | 3844 | Instrument Mechanic Supervisor |
| 11 | 4100 | Refuse Crew Field Instructor |

(a) Regular Positions:

| | | |
|-----|--------|---|
| 45 | 4101 | Refuse Collection Supervisor |
| 11 | 4102 | Solid Resources Superintendent |
| 2 | 4108-2 | Solid Waste Disposal Superintendent II |
| 210 | 4110-2 | Wastewater Collection Worker II |
| 17 | 4113 | Wastewater Collection Supervisor |
| 1 | 4118 | Plant Guide |
| 107 | 4123-1 | Wastewater Treatment Operator I |
| 28 | 4123-2 | Wastewater Treatment Operator II |
| 37 | 4123-3 | Wastewater Treatment Operator III |
| 11 | 4124 | Senior Wastewater Treatment Operator |
| 6 | 4126-1 | Sanitation Solid Resources Manager I |
| 6 | 4126-2 | Sanitation Solid Resources Manager II |
| 12 | 4128-1 | Sanitation Wastewater Manager I |
| 6 | 4128-2 | Sanitation Wastewater Manager II |
| 6 | 4128-3 | Sanitation Wastewater Manager III |
| 1 | 4130 | Hyperion Treatment Plant Manager |
| 6 | 4289-1 | Chief Environmental Compliance Inspector I |
| 3 | 4289-2 | Chief Environmental Compliance Inspector II |
| 113 | 4292 | Environmental Compliance Inspector |
| 21 | 4293 | Senior Environmental Compliance Inspector |
| 1 | 5113-1 | Boat Captain I |
| 1 | 5113-2 | Boat Captain II |
| 1 | 5131 | Deck Hand |
| 4 | 5613 | Wastewater Treatment Electrician Supervisor |
| 57 | 5614 | Wastewater Treatment Mechanic |
| 34 | 5615-1 | Wastewater Treatment Electrician I |
| 6 | 5615-2 | Wastewater Treatment Electrician II |
| 5 | 5617 | Wastewater Treatment Mechanic Supervisor |
| 2 | 5853 | Electric Pumping Plant Operator |
| 4 | 5923 | Building Operating Engineer |
| 1 | 5925 | Senior Building Operating Engineer |
| 1 | 6145-2 | Video Technician II |
| 1 | 7212-1 | Office Engineering Technician I |
| 6 | 7212-2 | Office Engineering Technician II |
| 2 | 7212-3 | Office Engineering Technician III |
| 8 | 7213 | Geographic Information Systems Specialist |
| 2 | 7214-1 | Geographic Information Systems Supervisor I |
| 5 | 7225 | Assistant Director Bureau of Sanitation |
| 5 | 7230-2 | Control Systems Engineering Associate II |

(a) Regular Positions:

| | | |
|----|--------|--|
| 3 | 7230-3 | Control Systems Engineering Associate III |
| 1 | 7232 | Civil Engineering Drafting Technician |
| 1 | 7236 | Director Bureau of Sanitation |
| 5 | 7237 | Civil Engineer |
| 8 | 7242-1 | Shift Superintendent Wastewater Treatment I |
| 3 | 7242-2 | Shift Superintendent Wastewater Treatment II |
| 1 | 7243 | Control Systems Engineer |
| 23 | 7246-2 | Civil Engineering Associate II |
| 9 | 7246-3 | Civil Engineering Associate III |
| 2 | 7246-4 | Civil Engineering Associate IV |
| 3 | 7304-1 | Environmental Supervisor I |
| 3 | 7304-2 | Environmental Supervisor II |
| 1 | 7310-1 | Environmental Specialist I |
| 9 | 7310-2 | Environmental Specialist II |
| 5 | 7310-3 | Environmental Specialist III |
| 4 | 7320 | Environmental Affairs Officer |
| 2 | 7525-2 | Electrical Engineering Associate II |
| 1 | 7525-4 | Electrical Engineering Associate IV |
| 1 | 7543-1 | Building Electrical Engineer I |
| 1 | 7554-2 | Mechanical Engineering Associate II |
| 1 | 7554-4 | Mechanical Engineering Associate IV |
| 1 | 7561-1 | Building Mechanical Engineer I |
| 1 | 7561-2 | Building Mechanical Engineer II |
| 14 | 7830 | Senior Chemist |
| 36 | 7833-2 | Chemist II |
| 3 | 7840-1 | Wastewater Treatment Laboratory Manager I |
| 3 | 7840-2 | Wastewater Treatment Laboratory Manager II |
| 1 | 7840-3 | Wastewater Treatment Laboratory Manager III |
| 1 | 7854-1 | Laboratory Technician I |
| 46 | 7854-2 | Laboratory Technician II |
| 15 | 7856-2 | Water Biologist II |
| 6 | 7856-3 | Water Biologist III |
| 3 | 7857-2 | Water Microbiologist II |
| 1 | 7857-3 | Water Microbiologist III |
| 84 | 7871-2 | Environmental Engineering Associate II |
| 40 | 7871-3 | Environmental Engineering Associate III |
| 6 | 7871-4 | Environmental Engineering Associate IV |
| 37 | 7872 | Environmental Engineer |
| 14 | 7874 | Senior Environmental Engineer |

(a) Regular Positions:

| | | |
|-------|--------|---------------------------------------|
| 5 | 7875 | Principal Environmental Engineer |
| 1 | 7929-1 | Landscape Architect I |
| 1 | 7929-2 | Landscape Architect II |
| 1 | 7933-2 | Landscape Architectural Associate II |
| 1 | 7933-3 | Landscape Architectural Associate III |
| 2 | 7935-1 | Graphics Supervisor I |
| 2 | 9167-1 | Senior Personnel Analyst I |
| 23 | 9171-1 | Senior Management Analyst I |
| 7 | 9171-2 | Senior Management Analyst II |
| 3 | 9182 | Chief Management Analyst |
| 103 | 9184 | Management Analyst |
| 1 | 9230 | Chief Financial Officer |
| 1 | 9375 | Director of Systems |
| 3 | 9485 | Senior Civil Engineer |
| <hr/> | | |
| 2,988 | | |

(b) To be Employed As Needed in Such Numbers as Required:

| | |
|--------|-------------------------------------|
| 0717-2 | Event Attendant II |
| 1358 | Administrative Clerk |
| 1502 | Student Professional Worker |
| 1537 | Project Coordinator |
| 1542 | Project Assistant |
| 3112-6 | Maintenance Laborer |
| 3580-2 | Refuse Collection Truck Operator II |
| 7203-1 | Student Engineer I |
| 7203-2 | Student Engineer II |
| 7203-3 | Student Engineer III |
| 7203-4 | Student Engineer IV |

(c) Seasonal Positions:

| | | |
|-------|--------|-------------------------------------|
| 80 | 3112-6 | Maintenance Laborer |
| 3 | 3525-6 | Equipment Operator |
| 160 | 3580-2 | Refuse Collection Truck Operator II |
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| 243 | | |

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Sec. 1.1. Notwithstanding other provisions of this ordinance or of Los Angeles Administrative Code Section 4.108, a full eight-hour day of work shall be deemed to have been fully performed and completed on any day when any employee who is assigned to a refuse collection crew reports for duty at the time and place designated and fully performs all work assigned to him/her on that day. Compensation for overtime shall be allowed for time worked in any one day in excess of eight hours except that all time worked on legal holidays shall be compensated at the rate of time and one-half. Persons referred to in this section who are required to work on legal holidays shall receive not less than eight hours pay at the rate of time and one-half for each legal holiday worked.

Sec. 1.1.1. The Director of the Bureau may prescribe varying work schedules consisting of 40 hours per week for all employees of the Bureau. These schedules may include as part of a five-day workweek Saturdays, Sundays and holidays. Notwithstanding any provision of the Los Angeles Administrative Code or Section 1.1 of this ordinance to the contrary, Sunday shall not be considered a holiday for any employee of the Bureau assigned to a work schedule that includes Sunday, and these employees shall be compensated at the regular rate of compensation for the first eight hours actually worked on a Sunday.

Sec. 1.2. The appointing authority may, subject to the provisions of Los Angeles Municipal Code Section 52.32, authorize the issuance and use of Uniform Departmental Badges to persons employed in the following class positions:

| <u>Code</u> | <u>Title</u> |
|-------------|---|
| 7875 | Principal Environmental Engineer |
| 7871 | Environmental Engineering Associate |
| 7872 | Environmental Engineer |
| 7874 | Senior Environmental Engineer |
| 4289 | Chief Environmental Class Inspector |
| 4292 | Environmental Compliance Inspector |
| 4293 | Senior Environmental Compliance Inspector |

Sec. 1.3. Effective July 1, 1999, Eugene Greene, while employed as a Landscape Architectural Associate III, Code 7933-3, and responsible for the Japanese Garden Program at the Tillman Water Reclamation Plant, shall receive salary at the appropriate step rate of the salary range for a Landscape Architect Associate IV, Code 7933-4.

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City

Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 2.1. No seasonal position authorized by this ordinance shall be filled unless the City Administrative Officer first approves. The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a seasonal position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation. During the period in which seasonal positions are being utilized, no regular position of Maintenance Laborer, Code 3112-6, contained in Section 1(a), vacated as a result of the incumbent's appointment to a seasonal position of Truck Operator shall be filled.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational series, including related training classes, or if not related, upon approval from the Office of the City Administrative Officer and the Personnel Department, which have been duly authorized in the appropriate department personnel ordinance or resolution of the Council, and which vacant positions have a salary or salary range equal to or higher than the salary or salary range for the class of position in which the persons are to be employed; provided, however, that at no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever the class of position to be left unfilled as a condition to the filling of a position in accordance with this section is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in accordance with this section if he/she is otherwise qualified to receive adjusted compensation.

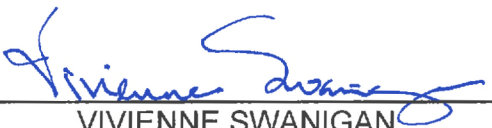
Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE SWANIGAN
Assistant City Attorney


Date 11/16/17

File No. 17-1700

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR





Ordinance Passed DEC 05 2017

Approved 12/5/17

DECLARATION OF POSTING ORDINANCE

I, Ottavia M. Smith state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 185315 - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on **December 5, 2017** , and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, I conspicuously posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records beginning on **December 6, 2017** and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.



Ottavia M. Smith, Deputy Clerk

Date: **December 6, 2017**

Ordinance Effective Date: December 16, 2017

Council File No.: 17-1700