

**SUMMARY OF DEPARTMENTAL PERSONNEL ORDINANCE  
SECTION B - PROVISION CHANGES**

Provision changes from the 2016-17 Departmental Personnel Ordinances (DPO):

ANIMAL SERVICES

Section 1.3, pertaining to the position of Secretary to the Animal Services Commission being combined with the position of Management Analyst, is amended to reflect the elimination of pay grades for the class of Management Analyst, consistent with the 2013-2019 Memorandum of Understanding No. 1 (Administrative Unit).

CANNABIS

This Departmental Personnel Ordinance is established in accordance with the 2017-18 Adopted Budget.

CITY ADMINISTRATIVE OFFICER

Section 1.1, pertaining to premium level compensation, is amended to add a pay grade level of a non-represented classification and remove represented classifications whose Memorandum of Understanding contains the same provision. Section 1.4, pertaining to a car allowance for the Executive Director-Office of Public Accountability, is deleted as the Office of Public Accountability now has its own Departmental Personnel Ordinance with that provision; Section 1.5 is renumbered as Section 1.4.

Former Section 1.5, pertaining to premium level compensation for an incumbent in the classification of Senior Labor Relations Specialist when performing the duties of the Chief of the Employee Relations Division, is amended to reflect the II level pay grade for the class and allow for the premium level compensation provided in Section 1.1 when the incumbent performs the additional duties of department personnel officer.

CITY ATTORNEY

Section 1.3, pertaining to the filling of positions in various attorney classifications, is amended to reflect revised class code numbers in accordance with the 2016-2019 Memoranda of Understanding (MOU) Nos. 29 and 31 (City Attorneys and Confidential Attorneys Units, respectively), and obsolete language referencing class code numbers for MOU 32 (Management Attorneys Unit) classifications is deleted.

CONTROLLER

A new Section 1.7 is added to provide for premium level compensation for one position of Administrative Deputy Controller when designated as the Chief of Staff.

## FIRE

Sections 1(b)(1), 1(b)(4), 1(b)(6), 1(b)(8), and 1(b)(9) pertaining to various sworn assignments, are amended to provide updated assignments and reflect changes in position authority in accordance with the 2017-18 Adopted Budget.

## MAYOR

Section 1.5, pertaining to a lump sum bonus, is amended to provide for the payment of the bonus once during a fiscal year, rather than during the last pay period of a fiscal year.

## PUBLIC ACCOUNTABILITY

This Departmental Personnel Ordinance is established in accordance with the 2017-18 Adopted Budget.

## PUBLIC WORKS – BUREAU OF SANITATION

Section 1.1.1, pertaining to the method of overtime compensation, is deleted as that provision is contained in applicable Memoranda of Understanding and Los Angeles Administrative Code Section 4.113(b). The subsequent Section 1.1.2 is renumbered as Section 1.1.1.