

ORDINANCE NO. _____

An ordinance authorizing the employment of personnel in the Fire Department of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2017-18 is hereby granted to the Fire Department for the designated number of positions in each code and title as provided in this ordinance.

FIRE

<u>No.</u>	<u>Code</u>	<u>Title</u>
(a) Sworn Positions:		
1,917	2112-3	Firefighter III
3	2112-4	Firefighter III
16	2112-5	Firefighter III
5	2112-6	Firefighter III
146	2121	Apparatus Operator
98	2128-1	Fire Inspector I
31	2128-2	Fire Inspector II
435	2131	Engineer of Fire Department
385	2142-1	Fire Captain I
174	2142-2	Fire Captain II
10	2142-3	Fire Captain I
67	2152	Fire Battalion Chief
16	2166	Fire Assistant Chief
9	2176	Fire Deputy Chief
12	3563-3	Fire Helicopter Pilot III
3	3563-4	Fire Helicopter Pilot IV
1	3563-5	Fire Helicopter Pilot V
15	5125	Fireboat Mate
6	5127	Fireboat Pilot
1	9339	Fire Chief
<hr/> 3,350		

(b) The Fire Chief may assign persons in the following described classes and pay grades to those duties set forth below in numbers as designated or as authorized by interim position authority granted by the Office of the City Administrative Officer. Members of the Fire Department shall receive salary while so assigned as contained in applicable Memoranda of Understanding provisions.

No. Assignment

(1) Firefighter III when assigned as follows:

16	Arson Investigator
1	Arson Investigator – Dog Handler
8	Disaster Response
27	Emergency Incident Technician
5	EMT Instructor
96	Hazardous Materials Specialist or Technician
3	Heavy Rescue
8	Heavy Equipment Operator
39	Helitac Certified
2	Incident Management Team
78	Metro Fire Communications
3	Public Service Officer
3	Recruitment Unit
18	SCUBA
1	Senior Arson Investigator
144	Urban Search & Rescue
10	Drill Tower

(2) Engineer when assigned as follows:

24	Hazardous Materials Specialist or Technician
15	Helitac Certified
1	Test Pit
36	Urban Search & Rescue
1	Drill Tower

(3) Apparatus Operator when assigned as follows:

16	Hazardous Materials Specialist or Technician
3	Heavy Rescue
6	Helitac Certified
21	Urban Search & Rescue
1	Drill Tower

No. Assignment

(4) Fire Battalion Chief when assigned as follows:

- 1 Administrative Section
- 1 Executive Officer - EOPS
- 1 Executive Officer - AOPS
- 1 Alliance
- 1 Air Operations
- 1 Arson Counter-Terrorism Section
- 1 CBRNE/Haz-mat Section
- 1 Communications Section
- 1 Critical Incident Planning/Training Section
- 1 Disaster Response Section
- 1 Employee Relations Office
- 1 EMS Section
- 1 Fire Facilities Section
- 1 FireStat L.A. Section
- 1 Homeland Security Grant
- 1 In-Service Training Section
- 1 Industrial & Commercial Section
- 1 Investigation Section
- 1 Planning Section
- 1 Public Safety Section
- 1 Recruit Services Section
- 1 Risk Management Section
- 1 Regional Training Group
- 1 Recruitment Section
- 1 Supply and Maintenance Division

(5) Fire Assistant Chief when assigned as follows:

- 1 Assistant Bureau Commander - South Bureau
- 1 Assistant Bureau Commander - TSB
- 1 Assistant Bureau Commander - Valley Bureau
- 1 Assistant Bureau Commander - West Bureau
- 1 Assistant Fire Marshal
- 1 Emergency Medical Services Bureau
- 1 Homeland Security Division
- 1 LAX Airport Security
- 1 Metro Fire Communications
- 1 Professional Standards Division
- 1 Supply and Maintenance Division

No. Assignment

(6) Fire Deputy Chief when assigned as follows:

- 1 Administration Bureau
- 1 Administrative Operations
- 1 Fire Prevention Bureau
- 1 Emergency Operations
- 4 Any one of the four Geographic Bureaus
- 1 Training & Support Bureau

(7) Fireboat Mate when assigned as follows:

- 6 Supervising Officer, Fireboat and Fireboat Station

(8) Captain I when assigned as follows:

- 19 Hazardous Materials Specialist or Technician
- 6 Helitac Certified
- 45 Incident Management Team
- 9 Metro Fire Communications
- 22 Urban Search & Rescue
- 14 Drill Tower
- 2 Medical Liaison

(9) Captain II when assigned as follows:

- 3 Planning
- 1 Air Operations
- 1 Emergency Operations Liaison
- 13 Hazardous Materials Specialist or Technician
- 33 Incident Management Team
- 1 Medical Liaison
- 19 Urban Search & Rescue
- 2 Drill Tower

Sec. 1.1. Employment is hereby authorized in the Fire Department of the designated number of persons in each code and title as set forth in this section:

(a) Regular Positions:

1	0602-2	Special Investigator II
1	0604	Chief Special Investigator
1	0605	Independent Assessor Fire Commission
20	1116	Secretary
3	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
1	1119-1	Accounting Records Supervisor I
1	1121-2	Delivery Driver II
1	1129	Personnel Records Supervisor
1	1137-2	Data Control Assistant II
1	1170-1	Payroll Supervisor I
1	1170-2	Payroll Supervisor II
2	1201	Principal Clerk
22	1223	Accounting Clerk
35	1358	Administrative Clerk
38	1368	Senior Administrative Clerk
1	1409-2	Information Systems Manager II
1	1431-3	Programmer/Analyst III
7	1431-4	Programmer/Analyst IV
5	1431-5	Programmer/Analyst V
1	1455-1	Systems Programmer I
3	1455-2	Systems Programmer II
1	1455-3	Systems Programmer III
1	1470	Data Base Architect
3	1513	Accountant
1	1517-2	Auditor II
1	1518	Senior Auditor
3	1523-2	Senior Accountant II
1	1525-2	Principal Accountant II
1	1530-2	Risk Manager II
1	1539	Management Assistant
1	1555-1	Fiscal Systems Specialist I
1	1555-2	Fiscal Systems Specialist II
1	1593-3	Departmental Chief Accountant III
10	1596	Systems Analyst
9	1597-1	Senior Systems Analyst I
5	1597-2	Senior Systems Analyst II
11	1632	Fire Special Investigator
1	1638	Fire Statistical Manager
3	1639	Senior Fire Statistical Analyst

(a) Regular Positions:

1	1714-2	Personnel Director II
1	1721	Public Safety Employee Relations Manager
4	1731	Personnel Analyst
1	1793-2	Photographer II
1	1800-2	Public Information Director II
1	1832-1	Warehouse and Toolroom Worker I
2	1832-2	Warehouse and Toolroom Worker II
2	1835-2	Storekeeper II
1	1837	Senior Storekeeper
3	2322	Emergency Medical Services Educator
1	2330	Industrial Hygienist
1	2334	Chief Physician
1	2379	Fire Psychologist
1	3112	Maintenance Laborer
1	3344	Carpenter
1	3345	Senior Carpenter
3	3531	Garage Attendant
1	3583	Truck Operator
3	3638	Senior Communications Electrician
7	3686	Communications Electrician
1	3689	Communications Electrician Supervisor
5	3704-5	Auto Body Builder and Repairer
1	3706-2	Auto Body Repair Supervisor II
15	3711-5	Equipment Mechanic
1	3714	Automotive Supervisor
1	3716	Senior Automotive Supervisor
3	3721-5	Auto Painter
1	3727	Tire Repairer
1	3734-1	Equipment Specialist I
1	3734-2	Equipment Specialist II
27	3743	Heavy Duty Equipment Mechanic
1	3745	Senior Heavy Duty Equipment Mechanic
5	3746	Equipment Repair Supervisor
1	3750	Equipment Superintendent
1	3763	Machinist
11	3771	Mechanical Helper
1	3775	Sheet Metal Worker
1	3796	Welder
3	7213	Geographic Information Systems Specialist

(a) Regular Positions:

2	7214-1	Geographic Information Systems Supervisor I
1	7253-4	Engineering Geologist Associate IV
8	7978-4	Fire Protection Engineering Associate IV
1	7979	Fire Protection Engineer
1	7980	Risk Management and Prevention Program Specialist
1	7981	Senior Fire Protection Engineer
1	7982	Risk Management and Prevention Program Manager
2	9167-1	Senior Personnel Analyst I
2	9167-2	Senior Personnel Analyst II
12	9171-1	Senior Management Analyst I
3	9171-2	Senior Management Analyst II
1	9182	Chief Management Analyst
20	9184	Management Analyst
1	9197	Fire Administrator
1	9207	Human Relations Advocate
1	9374	Chief Information Officer
1	9375	Director of Systems
1	9734-2	Commission Executive Assistant II
1	9999-6	Environmental Technician
1	9999-9	Hazardous Materials Specialist
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(b) Commissioner Positions:

5	0101-2	Commissioner
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(c) To be Employed As Needed in Such Numbers as Required:

0820	Administrative Trainee
1328	Hearing Officer
1501	Student Worker
1502	Student Professional Worker
1535-1	Administrative Intern I
1535-2	Administrative Intern II

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Sec. 1.2. Firefighter I and Firefighter II may be employed only to the extent that vacancies exist in the classes and pay grades of Firefighter III, Apparatus Operator, Engineer of Fire Department, and Fire Captain and provided that at no time shall the total number of persons employed in the classes and pay grades of Firefighter I, Firefighter II, Firefighter III, Apparatus Operator, Engineer of Fire Department and Fire Captain exceed the combined number of positions authorized for all these classes and pay grades.

Sec. 1.3. One position of Commission Executive Assistant II, Code 9734-2, shall receive salary at the second premium level rate above the appropriate step rate prescribed for the class.

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. Except as provided elsewhere in this ordinance for specific classes and assignments, the appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational series, including related training classes, or if not related, upon approval from the Office of the City Administrative Officer and the Personnel Department, which have been duly authorized in the appropriate department personnel ordinance or resolution of the Council, and which vacant positions have a salary or salary range equal to or higher than the salary or salary range for the class of position in which the persons are to be employed; provided, however, that at no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever the class of position to be left unfilled as a condition to the filling of a position in accordance with this section is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in accordance with this section if he/she is otherwise qualified to receive adjusted compensation.


Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE SWANIGAN
Assistant City Attorney

Date 11/16/17

File No. _____

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed _____

Approved _____