



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor EG

Subject: Exemption of One Deputy General Manager Airports I and One Deputy General Manager Airports II in Los Angeles World Airports

Date: March 9, 2018

The Los Angeles World Airports (LAWA) has requested the exemption of one (1) Deputy General Manager Airports I, Class Code 0162 (Assistant LAMP Executive); and one (1) Deputy General Manager Airports II, Class Code 0163 (Managing Director of Media and Public Relations), in accordance with Charter Section 1001(b) from civil service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 155 approved exemptions, with three other pending requests. LAWA has indicated that two Executive Assistant Airports positions that were previously approved for exemption under 1001(b) and subsequently filled, will not be re-authorized when vacated. Approval of the first position will not increase the count as this position will replace one Executive Assistant Airports position, which is currently exempted and will be vacated on April 1, 2018. Since the second Executive Assistant Airports position was vacated on June 10, 2017, the position has already been deleted from the count. Approval of this current exemption will increase the count.

The first position is the Deputy General Manager Airports I. As the Assistant Landside Access Modernization Program (LAMP) Executive, the position will be responsible for providing LAMP management, technical leadership and other relevant duties to assist the LAMP Executive (LE) with the overall management of LAWA's multi-billion dollar LAMP at the Los Angeles International Airport (LAX); and will serve as the primary manager, assisting the LE with managing and coordinating the planning, procurement,

and delivery of all elements of LAMP from conceptual design through construction, and, in the case of public-private partnership (P3) projects, operation and maintenance activities. The LAMP elements include Automated People Mover (APM), Consolidated Rental Car Facility (CONRAC), Intermodal Transportation Facilities (ITF), LAWA Utilities and LAMP Enabling Projects (LULEP), terminal interfaces and roadway improvements. The requirements for this Deputy General Manager Airports I position is a bachelor's degree from an accredited four-year college or university with an emphasis in engineering, planning, environmental science, construction management, or a closely related field. Five years of full-time senior management-level experience in airport P3 delivery methods is highly desired.

The second position is the Deputy General Manager Airports II. The position will serve as the Managing Director of Media and Public Relations Division in developing, administering, and managing LAWA's public relations programs. This position will be responsible for developing, implementing, and providing strategic communications guidance for a broad set of audiences, especially those communities where local economies depend on the vitality of LAWA's airports including Van Nuys Airport (VNY); and will direct the Airport Police Division's Public Information program, oversee implementation of the LAX Capital Program communications agenda, and manage crises communications efforts at LAX and VNY. The requirements for this Deputy General Manager Airports II position is a bachelor's degree from an accredited four-year college or university; and five years of executive level experience with responsibility for communications to a wide range of stakeholder employees, media, business community members, the press, the community, and the public; or three years of full-time paid experience with LAWA at the level of Chief Management Analyst supervising administrative support functions, public and/or community relations programs.

The exemption of these two positions will allow LAWA the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the positions. The duties and requirements as described are appropriate to the classes of Deputy General Manager Airports I and II.

Based on my review of LAWA's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one Deputy General Manager Airports I position and one Deputy General Manager Airports II position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:ag

cc: Deborah Flint, Chief Executive Officer, Los Angeles World Airports
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Office of the Mayor
Rich Llewellyn, City Administrative Officer
Wendy Macy, General Manager, Personnel Department