

## DEPARTMENT OF PUBLIC WORKS

BUREAU OF SANITATION  
 OFFICE OF COMMUNITY BEAUTIFICATION  
 JOINT BOARD REPORT NO. 1  
 JUNE 2, 2020

ADOPTED BY THE BOARD  
 PUBLIC WORKS OF THE CITY  
 of Los Angeles California  
 AND REFERRED TO THE CITY COUNCIL  
 JUN 02 2020

AND REFERRED TO THE MAYOR  
  
 Executive Officer  
 Board of Public Works

CD: ALL

AUTHORITY TO APPLY FOR, ACCEPT, NEGOTIATE, AND EXECUTE AN AGREEMENT, AND ADOPT THE ATTACHED RESOLUTION FOR THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) PROGRAM FOR THE "ROOT FOR THE FUTURE" PROJECT

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RECOMMENDATIONS

1. Approve and forward this report, with its transmittal, to City Council and the Mayor, with the recommendation that the City Council, subject to the concurrence of the Mayor, authorize the Director and General Manager of LA Sanitation and Environment (LASAN) or designee to apply for, accept, negotiate, execute, and submit all grant documents, including but not limited to applications, agreements, and amendments, subject to the approval of the City Attorney as to form, which may be necessary to receive funding, if awarded a grant from the State of California, Department of Forestry and Fire Protection (CAL FIRE) for the project "Root for the Future."
2. Request City Council, subject to concurrence by the Mayor, to approve and adopt the accompanying resolution authorizing LASAN to submit the grant application to CAL FIRE.
3. Authorize the Director of the Office of Accounting to make payments to the Los Angeles Conservation Corps (LACC), Koreatown Youth & Community Center (KYCC), and Los Angeles Beautification Team (LABT), for LASAN's project expenses.
4. Request the City Council to authorize the Board of Public Works (Board) and the Office of Community Beautification (OCB) to amend the current contract or newer 2020-2021 contract, with the LACC to authorize work up to \$565,675, increase the contract ceiling by \$565,675 and to extend the contract through March 31, 2024, if the grant is funded.
5. Request the City Council to authorize the Board and the OCB to amend the current contract or newer 2020-2021 contract, with the LABT to authorize work up to \$232,665, increase the contract ceiling by \$232,665 and to extend the contract through March 31, 2024, if the grant is funded.
6. Request the City Council to authorize the Board and the OCB to amend the current contract or newer 2020-2021 contract, with the KYCC to authorize work up to \$576,660, increase the contract ceiling by \$576,660 and to extend the contract through March 31, 2024, if the grant is funded.

7. Authorize the President or two members of the Board to execute the contract amendment after approval as-to-form has been obtained by the City Attorney.

### TRANSMITTAL

1. Resolution, as required by CAL FIRE, for grant submittals to the Urban and Community Forestry Grant Program.

### DISCUSSION

CAL FIRE is offering grant funding from the Urban and Community Forestry Grant Program (Program) for tree planting and urban greening projects. Projects are required to be in census tracts that are considered to be disadvantaged communities or low-income communities, as defined by the State. LASAN has designed a project that will work in eligible areas across the City.

The program encourages projects that produce multiple benefits (e.g., sequester greenhouse gases, manage stormwater, and clean the air) and demonstrate collaboration with local, state, and community entities.

Concept proposals were due November 27, 2019 and full application proposals are due in April 2020. The grant will fund tree planting labor, trees, new tree wells, tree maintenance, and outreach activities. CAL FIRE is expected to announce grant recipients for this cycle of funding by June 30, 2020.

LASAN has submitted a concept proposal to CAL FIRE in partnership with the following partners: 1) City Plants; 2) the Office of Community Beautification (OCB); and 3) the Bureau of Street Services (sTREEts LA), Urban Forestry Division. The project "Root for the Future" will plant a minimum of 2,000 street trees in disadvantaged communities across the City. LASAN is applying for \$1,500,000 in grant funding. The total grant amount may increase up to 25% depending on the availability of funding and changes to the Project costs.

The \$1,500,000 in grant funds will pay for the following:

<b>SCOPE OF WORK</b>	<b>AMOUNT</b>
Contracted services	\$1,375,000
LASAN as-needed part-time staff	\$125,000
<b>TOTAL</b>	<b>\$1,500,000</b>

The grant requires the use of matching funds to increase the competitiveness of applications. Matching funds provided by City Plants/the OCB and sTREEts LA, Urban Forestry Division will provide the following:

SCOPE OF WORK	AMOUNT	AGENCY
Contracted services and in-kind services	\$378,700	City Plants/OCB
Permits, tree inspections, watering, light maintenance, planting	\$130,000	sTREEts LA, Urban Forestry Division
<b>TOTAL</b>	<b>\$508,700</b>	

LASAN's Root for the Future project will plant 2,000 15-gallon street trees in disadvantaged and low-income communities in the City of Los Angeles. Newly created 4' x 6' tree wells for 750 trees will be planted along major corridors that have high pedestrian and vehicle traffic and currently lack trees. The remaining 1,250 trees will be planted in residential or commercial districts that have existing open parkways (i.e., areas between the sidewalk and the curb) that can accommodate new trees. Most trees (1,550) will be watered and maintained using project and matching funds. The remaining 450 will be cared for and watered by residents during the establishment period, and long term care provided by the Urban Forestry Division.

As part of the project, LASAN and City Plants will co-host a large Sustainability Fair, likely held in conjunction with Arbor Day 2021. The Sustainability Fair will include an organized street tree planting, a 5-gallon tree adoption, and booths/vendors to engage the public on issues related to urban forestry, sustainability, and environmental health. City Plants will assist with the tree planting, tree adoption, and volunteer management.

The project is categorically exempt from the California Environmental Quality Act (CEQA) under Article III, Section 1 of the City guidelines: Minor alterations to land, category 3 – new tree planting.

OCB has existing contracts with the planting partners (LACC) and existing subcontractors, the LABT and KYCC that work with City Plants. Existing contracts, C-124509, C-122619, and C-134575, for similar work will be amended to include the grant funds, unless new contracts are developed by OCB prior to the grant award. Contracted services will include planting and procuring 750 15-gallon trees, removing 18,000 square feet of concrete (equivalent to 750 4' x 6' tree wells), and providing water and maintenance to 550 trees for a period of three years.

The breakdown of work will be as follows:

CONTRACTOR	CONTRACT #	ESTIMATES OF SERVICES TO BE PROVIDED
LACC	C-124509	<ul style="list-style-type: none"> <li>Remove approximately 16,800 square feet of concrete</li> <li>Procure project materials as needed and provide other services under the scope of this contract</li> </ul>
LABT	C-122619	<ul style="list-style-type: none"> <li>Plant and procure 150 15-gallon trees</li> <li>Remove roughly 1,200 square feet of concrete</li> <li>Provide an estimated three years of water and maintenance to 150 trees</li> </ul>
KYCC	C-134575	<ul style="list-style-type: none"> <li>Plant and procure 600 15-gallon trees</li> <li>Provide three years of water and maintenance to 400 trees</li> </ul>

The contracts with LACC, LABT, and KYCC will need to accommodate up to \$1,375,000 in grant funding and extend the term through March 30, 2024 to align with grant requirements. On-going work will be invoiced quarterly and reimbursed approximately 8 weeks later. All final program reports, invoicing, and inspections will be due by April 30, 2024 with final reimbursement to follow 8-12 weeks later.

PROJECT REVIEW BY DIRECTOR (PRD) APPROVAL

The Project was approved by PRD on February 10, 2020 for the amount of \$2,008,700.

STATUS OF FINANCING

Funding from the Safe, Clean Water Local Return Fund may be eligible as the grant front-funding source. However, there is no guarantee that the required funding will be approved by the various oversight committees and budgeted in the fund. Therefore, funds and appropriations for grant front-funding will be determined by the Director and General Manager of LASAN or designee upon grant award. Reimbursements will be deposited into the designated front-funding source.

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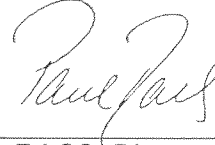
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Respectfully submitted,



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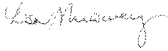
ENRIQUE C. ZALDIVAR, P.E.  
Director and General Manager  
Bureau of Sanitation



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PAUL RACS, Director  
Office of Community Beautification

REVIEWED AND APPROVED BY:



Digitally signed by Lisa B. Mowery  
DN: cn=Lisa B. Mowery, email=lisa.mowery@lacity.org,  
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Date: 2020.04.30 16:22:26 -0700'

LISA B. MOWERY, Chief Financial Officer  
Bureau of Sanitation

Date: \_\_\_\_\_

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