



**MICHAEL N. FEUER**  
City Attorney

**MEMORANDUM**

To: The Honorable Eric Garcetti      Honorable Members of City Council  
Mayor of Los Angeles      City of Los Angeles  
City Hall      City Hall  
Los Angeles, CA 90012      Los Angeles, CA 90012  
Attention: Heleen Ramirez      Attention: Patrice Lattimore

From: Janette Flintoft, Director of Grants Operations 

Date: October 31, 2022

Re: FY 2022/23 Joint Powers of Verification Unit Continuation Funding - Year 2/3  
CF# 18-0529-S1

Transmitted herewith for Mayor and City Council consideration is FY 2022/23 continuation funding totaling \$776,407 for year two of a three year grant term. Funding will maintain the Joint Powers of Verification Unit's (JPVU) operations to provide claims verification for crime victims for the period 7/1/2022 through 6/30/2023.

JPVU enhances the City's existing services by allowing the program to expedite the "Victims of Crime Compensation Claims" verification and reimbursement process for victims who are entitled to financial assistance. The JPVU grant is funded through the State Victim Compensation and Government Claims Board. Government Code Section 13959 states that it is in the public interest to assist residents of the State of California in obtaining restitution for the pecuniary losses they suffer as a direct result of criminal acts. Under this code, certain victims of crime may receive payment for unreimbursed losses directly resulting from a crime.

During FY 2021-2022 (July 1, 2021 through June 30, 2022), JPVU processed 1,164 new claims and 4,012 bills related to medical/mental health expenses, loss of support, wage loss, funeral/burial and/or moving/relocation expenses for ongoing claims previously processed. The value of FY 2021-22 claims processed exceeds \$1.45 million.



**City of Los Angeles**  
Grant Award Notification and Acceptance

Recipient Department			
This Grant Award is: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Suballocation			
Grants Coordinator:	Derek Tennell	E-Mail: <a href="mailto:derek.tennell@lacity.org">derek.tennell@lacity.org</a>	Phone: 213-978-4518
Project Manager:	Derek Tennell	E-Mail: <a href="mailto:derek.tennell@lacity.org">derek.tennell@lacity.org</a>	Phone: 213-978-4518
Department/Bureau/Agency:	City Attorney		Date: 10/31/2022

Grant Information				
Name of Grantor:		Pass Through Agency:		
LA County				
Grant Program Title:		Notification of Award Date:		
2022-23 Joint Powers Verification Unit		08/01/2022		
Funding Source (Public / Private):	Grant Type:	Funds Disbursement:	Agency's Grant ID:	
Federal	Non-Competitive/Formula		CFDA#: 18-0529-S1	
			Other ID#:	
			eCivis ID#:	
Match Requirement:	None	Amount:	\$0.00	%Match 0
Match Type:	N/A	Identify Source of Match:		
<b>Fiscal Information:</b>	Awarded Funds:	Match/In-Kind Funds:	Additional/Leverage Funds:	Total Project Budget:
	\$776,407.00	\$0.00		\$776,407.00

Approved Grant Budget Summary				
Category	Awarded	Match	Additional	Explanation
Personnel				
ACIV	\$1,619.00	\$0.00		Program Director
ACII	\$107,667.00	\$0.00		Supervisor
Witness Service Coordinator	\$420,611.00	\$0.00		Verifiers
Legal Clerk	\$41,990.00	\$0.00		Support staff
Fringe Benefits	\$201,740.00	\$0.00		CAP41
Materials/Supplies				
Equipment Rental	\$500.00	\$0.00		Konica
Telephone	\$720.00	\$0.00		Cell phone
Training	\$1,560.00	\$0.00		Self Care Training
<b>Total</b>	<b>\$776,407.00</b>	<b>\$0.00</b>		

Approved Project	
Descriptive Title of Funded Project: Joint Powers Verification Unit (JPVU), FY 2022-2023	
Performance Period Start/End Dates (Month/Day/Year):	
Start: 07/01/2022	End: 06/30/2023
Citywide:	
Affected Council District(s): all	
Affected Congressional District(s): all	
Purpose:	
Identify Internal Partners (City Dept/Bureau/Agency):	
Identify External Partners:	

Summary
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.

JPVU enhances the City's existing services by allowing the program to expedite the Victims of Crime Compensation Claims verification and reimbursement process for victims who are entitled to financial assistance. The JPVU grant is funded through the State Victim Compensation and Government Claims Board. Government Code Section 13959 states that it is in the public interest to assist residents of the State of California in obtaining restitution for the pecuniary losses they suffer as a direct result of criminal acts. Under this code, certain victims of crime may receive payment for unreimbursed losses directly resulting from a crime.

**Recommendations**

Please provide a complete list of necessary actions for implementation, including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities (such as contract and position authorities).

AUTHORIZE the City Attorney or designee to accept and execute the grant award agreement in the amount of \$776,407 for continuation funding in support of the Joint Powers of Verification Unit from July 1, 2022 to June 30, 2023. ACCEPT the funding in the amount of \$776,407 from the State Victim Compensation and Government Claims Board and the County of Los Angeles. AUTHORIZE the Controller to: a. Establish a receivable for this program by \$776,407 from the State Victim Compensation and Government Claims Board and the County of Los Angeles b. Establish within Fund No. 368/12 the following appropriation account, No. 12W511 - FY 22-23 Joint Powers Verification Unit, in the amount of \$776,407. c. Authorize the Controller to transfer \$571,887 from Fund 368/12, Account 12W511 to Fund 100/12, 001010, Salaries General for grant related salary expenses d. Upon receipt of grant funds and approval of grant expenses, TRANSFER up to \$201,740 from Fund 368/12, Account 12W511 to Fund 100/12, Revenue Source 5346 Related Cost Reimbursement - grant funds for grant related indirect costs. 4. AUTHORIZE the City Attorney or designee to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

**Fiscal Impact Statement**

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

The total program cost of the FY 22-23 Joint Powers Verification program is \$920,773 of which \$776,407 will be reimbursed by the State of California, State Victim Compensation and Government Claims Board. The City's General Fund contribution is \$144,366 for fringe benefits and indirect cost (Central Service and Department Administration) not reimbursed from the grant. These costs are associated with existing staff positions and are included in the adopted FY 22-23 budget.

**Acceptance Packet**

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

<input checked="" type="checkbox"/> Grant Award Notification and Acceptance	<input type="checkbox"/> Copy of Award Notice
<input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document)	<input type="checkbox"/> Copy of Grant Agreement (if applicable)
<input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document)	<input type="checkbox"/> Additional Documents (if applicable)

Department Head Name: Terrence Flattoff Department Head Signature: [Signature] Date: 10/1/22

**For CAO Use Only**

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
- Returned to Department (Additional information/documentation has been requested.)
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Grant Award Notification and Acceptance  
Grant Project Cost Breakdown**

Grant Name:		Additional Costs**			Department:	
Grant Project Breakdown		Grant Funds	City Funds	Non-City Funds	Total	Comments
<b>Salaries</b>						
1010 Salaries General						
1020 Salaries Grant Reimbursed		571,887			\$ 571,887	
1070 Salaries As Needed						
1090 Overtime						
<b>Salaries Total:</b>						
<b>Related Costs*</b>						
	<b>CAP Rate</b>					
Fringe Benefits	43.58%	201,740	47,488		\$ 249,228	
Department Administration	12.60%		72,058		\$ 72,058	
Central Services	4.34%		24,820		\$ 24,820	
<b>Related Costs Total:</b>		\$ 773,627	\$144,366		\$917,993	
<b>Expense</b>						
2120 Printing & Binding						
2130 Travel/ Training		1,560			\$ 1,560	
3040 Contractual Services						
3310 Transportation						
4160 Governmental Meetings						
6010 Office Supplies						
6020 Operating Supplies						
7300 Equipment		500			\$ 500	
Cell phones		720			\$ 720	
					\$ -	
<b>Expenses Total:</b>		\$2,780	\$0		\$2,780	
<b>Grand Total:</b>		\$ 776,407	\$144,366	\$0	\$920,773	
*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)						

