



ERIC GARCETTI  
MAYOR

**MEMORANDUM**

**To:** The Honorable Members of the City Council  
c/o City Clerk

**From:** Eric Garcetti, Mayor EG

**Subject:** Exemption of One Assistant Director of Sanitation in the Department of Public Works, Bureau of Sanitation

**Date:** June 14, 2018

The Department of Public Works, Bureau of Sanitation (LASAN) has requested the exemption of one (1) Assistant Director of Sanitation position, Class Code 7225, in accordance with Charter Section 1001 (b), from civil service as management, professional, scientific, or expert services exemptions.

The Assistant Director of Sanitation position was previously approved for exemption under 1001(b) by the City Council and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection."

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added by the City Council pursuant to Charter Section 1001(b)(4). Since the previous Assistant Director of Sanitation position was vacated on October 28, 2017, the position has already been deleted from the count. Currently, there are 156 approved exemptions, with seven other pending requests. Approval of this request will increase the count.

The Assistant Director of Sanitation position is a highly specialized, executive level management position responsible for sharing the oversight of LASAN's Solid Resources Program. The Solid Resources Program consists of seven divisions which will focus on operational excellence and efficiency and program development and implementation, particularly the Zero Waste Franchise Initiative. This Assistant Director of Sanitation will be responsible for overseeing and directing three Operations Divisions - Solid

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Resources Valley Collection, Solid Resources South Collection, and Solid Resources Processing Collection Divisions.

The Assistant Director of Sanitation position requires two years of full-time paid management experience as a division head in LASAN or in a position at that level with experience in the fields of solid resources, stormwater or wastewater collection or treatment, environmental monitoring and management, sustainability, best practices and performance measures, information technology, industrial safety, risk management, or regulatory affairs.

The exemption of this position will allow LASAN the flexibility to recruit and select the best qualified candidate who possess the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Assistant Director of Sanitation.

Based on my review of LASAN's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of the Assistant Director of Sanitation position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

EG:alg

cc: Enrique Zaldivar, Director, Department of Public Works, Bureau of Sanitation  
Ana Guerrero, Chief of Staff, Office of the Mayor  
Mandy Morales, Office of the Mayor  
Rich Llewellyn, City Administrative Officer  
Wendy Macy, General Manager, Personnel Department