

COMMUNICATION FROM CHAIR, PERSONNEL AND ANIMAL WELFARE COMMITTEE relative to proposed agreement with GovernmentJobs.com (dba Neogov) to provide applicant tracking and test management systems with optional customization services.

Recommendations for Council action:

1. AUTHORIZE the General Manager, Personnel Department, to execute the professional services agreement with GovernmentJobs.com (dba Neogov) for the cumulative term of June 1, 2018 through May 31, 2023 to provide applicant tracking and test management systems with optional customization services in an amount not to exceed \$981,715, subject to the review and approval of the City Attorney.
2. INSTRUCT the Personnel Department to retain documentation that confirms the Bureau of Contract Administration's (BCA) receipt of the Contractor's Contractor Responsibility Ordinance form and coordinate with BCA to verify the Contractor's submitted contract compliance documentation through the Los Angeles Business Assistance Virtual Network, prior to executing the Agreement.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding for this Agreement is budgeted in the Personnel Department's Contractual Services Account No. 003040. The Agreement complies with the City's Financial Policies in that the City's financial obligation is limited to funds budgeted for services rendered per the terms of the Agreement.

Community Impact Statement: None submitted.

TIME LIMIT FILE - AUGUST 14, 2018

(LAST DAY FOR COUNCIL ACTION - AUGUST 14, 2018)

Summary:

On June 20, 2018, the Chair for the Personnel and Animal Welfare Committee considered a June 15, 2018 CAO report relative to a proposed agreement with GovernmentJobs.com (dba Neogov) to provide applicant tracking and test management systems with optional customization services. According to the CAO, the Personnel Department is requesting authority to execute an agreement with GovernmentJobs.com, Inc. (dba Neogov) on a sole-source basis for use of the Contractor's proprietary applicant tracking system and test management system with optional customization services for an initial three-year term of June 1, 2018 through May 31, 2021, with two additional one-year renewal terms, upon the Personnel Department General Manager's discretion. The total compensation shall not exceed \$981,715 during the five-year term of the agreement. The agreement includes a ratification clause because of the need for the Contractor to continue its services prior to execution of the agreement. Neogov previously provided similar services to the Department from June 5, 2008 through May 31, 2018 under Contract No. C-113556. After consideration and having provided an opportunity for public comment, the Committee Chair moved to recommend approval of the recommendations contained in the June 15, 2018 CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,



COUNCILMEMBER PAUL KORETZ, CHAIR
PERSONNEL AND ANIMAL WELFARE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
PRICE:	ABSENT
ENGLANDER:	ABSENT

ARL
6/20/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-