

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: June 13, 2018

TO: Personnel and Animal Welfare Committee

FROM: Nazario Saucedo, Director
Bureau of Street Services

Ad for N/S.

SUBJECT: CF 18-0600-S89 Targeted Local Hire Program and Sidewalk Repair Crews

The Budget and Finance (B&F) Committee instructed the Bureau of Street Services (BSS) to report to the Personnel and Animal Welfare (PAW) Committee on recommendations, changes, or additions to the Targeted Local Hire (TLH) classifications in order to fill Sidewalk Repair crews.

As part of the adopted 2018-19 budget, the Council added 58 new resolution authorities for four concrete sidewalk crews for the Complete Streets projects consisting of the following positions:

Qty.	Class Title	Class Code
1	Street Services General Superintendent I	4160-1
2	Street Services Superintendent I	4158-1
4	Street Services Supervisor II	4152-2
4	Carpenter	3344-0
2	Senior Carpenter	3345-0
12	Cement Finisher	3353-0
8	Cement Finisher Worker	3351-0
4	Equipment Operator	3525-0
4	Heavy Duty Truck Operator	3584-0
8	Maintenance and Construction Helper	3115-0
4	Plumber	3443-0
2	Management Analyst	9184-0
1	Senior Management Analyst I	9171-1
2	Senior Administrative Clerk	1368-0
58	SUBTOTAL	

Of the above classifications, BSS suggests that the classification of Maintenance and Construction (M&C) Helper (Code 3115) could be added to the TLH Program, which would result in additional TLH participants working on sidewalk crews. The M&C Helper classification is considered a semi-skilled manual labor position and candidates could acquire the necessary job skills through on-the-job training, although BSS would have to spend more time and resources to train up these staff. All of the other positions included in the sidewalk crews are either promotional classifications or positions requiring technical skills and experience above and beyond the current TLH requirements.

The Bureau also recommends adding the entry level administrative positions of Accounting Clerk (Code 1223) and Management Assistant (Code 1539) to the TLH Program to help expedite hiring and further expand the TLH Program. An Associate degree and/or Bachelor's Degree should be a pre-requisite for these classifications.

NS:SHC:VPV:mc