

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 19, 2020

CAO File No. 0220-03695-0256

Council File No. 18-0783

Council District: --

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor's Office dated December 2, 2019; referred for report December 20, 2019

Subject: **FISCAL YEAR 2017 STATE HOMELAND SECURITY PROGRAM GRANT –
ALLOCATION ACCEPTANCE, CONTRACTING AND FISCAL AUTHORITIES,
AND FUND REAPPROPRIATIONS**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept, on behalf of the City, the Fiscal Year 2017 State Homeland Security Program (FY 17 SHSP) additional allocation of \$62,786, for a new total amount of \$650,592, for a grant performance period of September 1, 2017 through March 31, 2020 to fund an increase to the Los Angeles Fire Department's projects as outlined in the report;
 - b. Submit to the Grantor, on behalf of the City, requests for drawdown of funds for payment or reimbursements of City funds expended for approved grant purposes;
2. Authorize the Controller to:
 - a. Increase receivables within Fund 60S in the amount of \$62,786 for the FY 17 SHSP Grant;
 - b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments;
 - c. Increase and appropriate funds within Fund 60S, Department 46, as follows:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60S/46	46S138	LAFD	\$ 62,786.00
Total			\$ 62,786.00

- d. Transfer appropriations within Fund 60S, Department 46, SHSP 17, as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60S/46	46R138	LAFD	\$ 457,717.10
Total			\$ 457,717.10

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60S/46	46S138	LAFD	\$ 457,717.10
Total			\$ 457,717.10

- e. Transfer appropriations in the amount of \$520,503.10 within the FY 17 SHSP Grant Fund 60S on an as-needed basis to reimburse for grant-related expenditures, as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60S/46	46S138	LAFD	\$ 520,503.10
Total			\$ 520,503.10

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001098	Overtime, Variable Staffing	\$ 347,503.10
100/38	003040	Contractual Services	38,000.00
100/38	006020	Operating Supplies	135,000.00
Total			\$ 520,503.10

- f. Transfer cash from Fund 60S, Department 46, to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City departments; and,

3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept an additional grant allocation for the Fiscal Year 2017 State Homeland Security Program (FY 17 SHSP) grant award

in the amount of \$62,786, increasing the grant award amount to \$650,592, and reappropriate grant funds.

The grant is provided by the United States Department of Homeland Security through the California Governor's Office of Emergency Services. Funds are then allocated to different areas within California. The County of Los Angeles (County), serves as a sub-grantee and received \$10,308,294 in FY 17 SHSP grant funding on October 20, 2017. The County subsequently awarded the City of Los Angeles (City) an amount of \$587,806 through a subrecipient agreement. The grant performance period is September 1, 2017 through March 31, 2020. There is no matching requirement for this grant.

The FY 17 SHSP Grant provides funding for planning, equipment, training and exercises, and grant administration for emergency prevention, preparedness, and response. Grant funds are distributed to Operational Areas based on population to support first responders. The City is currently utilizing grant funding for various LAFD staffing, equipment, and training expenses to support the following programs: chemical, biological, radiological, nuclear, and explosives (CBRNE) and hazardous materials defense; the All-Hazards Incident Management Team; Urban Search and Rescue activities; the Joint Hazard Assessment Team; and, the Community Emergency Response Team.

The City was granted an additional allocation of \$62,786 to support the LAFD's Green Cell Training Program. The Green Cell Training Program identifies common training needs within the Los Angeles Urban Area and develops specific agency or multi-agency exercises to test the preparedness and response capabilities of the region. The program aims to enhance and improve inter-agency coordination and communication during large-scale, human-caused and naturally-occurring incidents. The addition of the \$62,786 will increase the grant award amount from \$587,806, as previously approved during FY 17 SHSP grant acceptance, to \$650,592.

The Mayor's Office reports that the grantor approved the budget changes on August 16, 2019.

It should be noted that the Mayor's Office transmittal dated December 2, 2019 inadvertently includes an instruction to negotiate and execute a contract amendment with the County to reflect the additional allocation. Pursuant to Section 502 of the original agreement adopted by Council on October 10, 2018, any increases or decreases of the grant amount does not require a written agreement but may be effectuated by written notification by the County to the City. The Mayor's Office reports that County approval has been received. The recommendations in this report also includes various changes to recommendations in the Mayor's Office transmittal to correct for transfer amount and account information. The Mayor's Office concurs with these changes.

FISCAL IMPACT STATEMENT

There is no impact to General Fund. Approval of the recommendations in this report will provide an additional allocation of Fiscal Year 2017 State Homeland Security Program Grant funds in the amount of \$62,786 to the Los Angeles Fire Department to support the Green Cell Training Program. There is no match requirement for this grant.

FINANCIAL POLICIES STATEMENT

The actions in this report are in compliance with the City's Financial Policies in that grant funds will be used for grant activities.

RHL:SJ:04200107