



Eric Garcetti, Mayor
Rushmore D. Cervantes, General Manager

Office of the General Manager
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October 12, 2018

Honorable Members of the City Council
City of Los Angeles
c/o the City Clerk
City Hall, Room 395
Los Angeles, CA 90012

REQUEST FOR EXEMPTION PURSUANT TO CHARTER SECTION 1001 (d)(4)

Dear Council Members:

At its September 27, 2018 meeting, the Board of Civil Service Commissioners approved the civil service exemption for a Project Assistant position, Class Code 1542, in the Los Angeles Housing + Community Investment Department (HCIDLA). This position performs administrative and program duties in support of the HCIDLA's Housing Opportunities for Persons With AIDS (HOPWA) Program. A copy of the specific section of the Board of Civil Service Commissioners' agenda reflecting approval of this exemption is attached.

The overall objective of the HOPWA program is to provide assistance with housing and supportive services for low-income persons living with HIV/AIDS and their families. This program carries high expectations from both City leaders and affected parties. In order to meet these expectations HCIDLA has established the following program goals: maintain stable housing; reduce the risk of homelessness; and increase access to care. This position plays a pivotal role toward meeting these goals by carrying out administrative functions that are essential to the program.

Funding for this position comes directly from HOPWA grant funds. Accordingly HCIDLA is requesting for exemption under Charter Section 1001(d)(4), and not under Charter Section 1001(b) – thus this exemption approval will have no impact on the 150 position limit associated with exemptions under Charter Section 1001(b), as well as having no impact on the City's General Fund.

RECOMMENDATION

The General Manager of HCIDLA requests that the City Council approve the action taken by the Board of Civil Service Commissioners on September 27, 2018 to exempt from civil service the above grant-funded position in the Los Angeles Housing + Community Investment Department to support the HOPWA Program.

If you have any questions, or require additional information, please contact Alfonso Perez, HCIDLA Personnel Director, at (213) 808-8475.

Sincerely,

A handwritten signature in blue ink, appearing to read "R D C", written over a horizontal line.

RUSHMORE D. CERVANTES
General Manager



**CITY OF LOS ANGELES
BOARD OF CIVIL SERVICE COMMISSIONERS**

AGENDA

COMMISSIONERS

JEANNE A. FUGATE
President

RAUL PEREZ
Vice President

ERICA L. JACQUEZ
NANCY P. MCCLELLAND
TODD SARGENT
Commissioners

REGULAR MEETING

**THURSDAY, SEPTEMBER 27, 2018 – 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**

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1. **CALL TO ORDER**

2. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD'S JURISDICTION**

A maximum of 10 minutes will be provided for members of the public to address the Board on matters of interest to the public that are within the subject jurisdiction of the Board, but not on the printed Agenda. No single speaker shall exceed 2 minutes.

3. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Approval of routine and non-appearance matters under Unfinished Business, pages one and two, items 4 & 5 and New Business, pages two through eight, items 6 and 7, subject to any requests for reconsideration by the end of the meeting.

4. **RESIGNATIONS, SETTLEMENTS AND WITHDRAWALS UNDER CHARTER
SECTION 1016 TO BE MADE A MATTER OF RECORD**

Carlos ALDANA, Electric Distribution Mechanic, Discharge effective November 14, 2017. Settlement agreement whereby the Department agreed to rescind the penalty of Discharge and remove any reference to it from his personnel file; The Department agreed to correct the Appellant's time roll to show his regular work schedule from November 15, 2017 through January 12, 2018; The Department agreed to accept the Appellant's resignation from City service effective January 12, 2018; the Appellant agreed to withdraw his appeal from Discharge now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement and the Appellant's withdrawal from appeal on September 5, 2018.

File No. 54912

COMMISSION ACTION:

8. CLASSIFICATION ACTIONS, (Continued)

- c. The General Manager recommends that the Board approve the exemption of the following position in the Housing and Community Investment Department (HCID) in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Department Class Title and Code</u>
3037	1	Project Assistant, 1542 File No.

COMMISSION ACTION:

9. ADJOURNMENT