

COMMUNICATION FROM CHAIR, PERSONNEL AND ANIMAL WELFARE COMMITTEE relative to the exemption of one Assistant Director Bureau of Street Services (Class Code 4156) position for the Bureau of Street Services (BOSS) from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one Assistant Director Bureau of Street Services (Class Code 4156) position for the BOSS from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer (CAO) nor the Chief Legislative Analyst (CLA) has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - DECEMBER 7, 2018

(LAST DAY FOR COUNCIL ACTION - DECEMBER 7, 2018)

Summary:

On November 21, 2018, the Chair of the Personnel and Animal Welfare Committee considered a November 1, 2018 communication from the Mayor relative to the exemption of one Assistant Director Bureau of Street Services (Class Code 4156) position for the BOSS from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b). According to the Mayor, the Assistant Director Bureau of Street Services position was previously approved for exemption under 1001(b) by Council and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." Since the previous Assistant Director Bureau of Street Services position was vacated on February 21, 2017, the position has already been deleted from the count.

The Assistant Director Bureau of Street Services position manages the Engineering Division and the Bureau's Complete Streets, Pedestrian Improvement, and Design-Build programs. The position also oversees the development and implementation of the Bureau's annual budget; administers the Financial Management System; and develops and implements personnel policies and procedures. The Assistant Director Bureau of Street Services position is a highly specialized, executive level management position responsible for sharing the oversight of BSS' several divisions; and acts on behalf of the Director in his absence. In this capacity, the Assistant Director will respond to inquiries from the Office of the Mayor, members of Council, Board of Public Works Commissioners, and staff from the CLA and CAO. After consideration and having provided an opportunity for public comment, the Committee Chair moved to recommend approval of the exemption as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,



COUNCILMEMBER PAUL KORETZ, CHAIR
PERSONNEL AND ANIMAL WELFARE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
HARRIS-DAWSON:	ABSENT
ENGLANDER:	ABSENT

ARL
11/21/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-