

INTRADEPARTMENTAL CORRESPONDENCE

BPC: 19-0286

HS

REVIEWED

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

DATE

Richard M. Tefank 10/17/19

October 15, 2019
3.5

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF SUPPLEMENTAL FUNDING FOR THE FEDERAL
2018 INTERNET CRIMES AGAINST CHILDREN (ICAC) TASK FORCE
PROGRAM GRANT AWARD – (Council File No. 18-1122)

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached supplemental grant award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or his designee to ACCEPT the supplemental award of funds for the 2018 ICAC Task Force Continuation Program in the amount of \$886,137 for the period of October 1, 2019, through September 30, 2020, from the Office of Juvenile Justice and Delinquency Prevention (OJJDP), United States Department of Justice;
 - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the Cooperative Agreement, subject to City Attorney approval as to form and legality;
 - C. AUTHORIZE the Chief of Police or his designee to negotiate and execute either new agreements or to amend any agreements with affiliate task force agencies, subject to the City Attorney approval as to form and legality;
 - D. AUTHORIZE a new Council Resolution for the following position within the Los Angeles Police Department (LAPD) through September 30, 2020:

<u>No</u>	<u>Class Code</u>	<u>Class Title</u>
1	9184	Management Analyst

- E. AUTHORIZE the Controller to increase the grant receivable in Fund No. 339 by the amount of \$886,137;

- F. AUTHORIZE the LAPD to appropriate \$886,137 to Appropriation Account No. 70R416 within Fund No. 339, Department No. 70, for disbursement of the 2018 ICAC Task Force Program;
- G. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to \$886,137 in accordance with the grant award agreement;
- H. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
- I. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70, for the related costs:

From:		
<u>Account Number</u>		<u>Amount</u>
70R416		\$23,527

To:		
<u>Account Number</u>		<u>Amount</u>
Related Costs		\$23,527

- J. AUTHORIZE the Controller to increase appropriations for 2018 ICAC Task Force Program as needed from Appropriation Account No. 70R416 in Fund No.339, Department No. 70, to Fund No. 100, Department No. 70, account numbers and amount as follows:

Account No. 001010, Civilian Salaries:	\$39,787
Account No. 001090, Civilian Overtime	\$47,960
Account No. 001092, Sworn Overtime:	\$171,153

- K. AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

Since 2003, OJJDP has provided continuous supplemental funding to LAPD's ICAC Task Force Program. Funds provided under this program are intended to:

- Ensure that local law enforcement agencies are better equipped to investigate computer crimes against children by offenders using the Internet, on-line communication systems, and other technologies;
- Prosecute cases at the local, state and federal level;
- Serve as a forensic resource to law enforcement agencies within the service area;
- Provide educational programs for law enforcement officers, teachers, parents, and children; and
- Participate in nationally-coordinated investigations.


The LA ICAC Task Force was awarded \$727,582 in 2018. On September 25, 2019, the Task Force was awarded additional supplemental funds in the amount of \$886,137. Over a two-year period, OJJDP has awarded the Task Force a total of \$1,613,719 in grant funding.

As the lead agency managing the LA ICAC Task Force with over 73 law enforcement agencies, the LAPD handles a high volume of purchases, travel and ongoing administrative duties that are vital to the daily function of the Task Force; therefore, grant funds have been allocated to fund the salary of a ICAC Task Force Grant Administrator in Juvenile Division. Due to the time required for Council Resolution Authority approval, advertisement and recruitment for this new position, funds were allocated for the last six months of the grant period. Supplemental and continuation ICAC grant awards will sustain the funding for this position in the future.

The \$886,137 supplemental award will fund civilian salaries for \$39,787 and related costs for \$23,527. The grant will also fund sworn overtime for \$171,153, civilian overtime for \$47,960, travel for \$82,120, equipment for \$30,000, supplies for \$159,175, consultants for \$88,405, and \$244,010 for other costs that will allow task force investigators to remain abreast with technological tools and advances of today. The other costs include forensic software and licenses, registration fees for conferences and miscellaneous tools to meet the essential day-to-day operations of the Task Force.

If you have any questions, please contact Senior Management Analyst Stella Larracas, Grants Section, Fiscal Operations Division at (213) 486-0380.

Very truly yours,



MICHEL R. MOORE
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved *October 22, 2019*
Secretary *Maria Silva*

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

October 8, 2019
3.5

TO: Chief of Police

FROM: Commanding Officer, Fiscal Operations Division

SUBJECT: TRANSMITTAL OF SUPPLEMENTAL FUNDING FOR THE FEDERAL
2018 INTERNET CRIMES AGAINST CHILDREN TASK FORCE
PROGRAM – (Council File No. 18-1122)

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval of the attached supplemental grant award for the 2018 Internet Crimes Against Children Task Force Program from the United States Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention. The Los Angeles Police Department (LAPD) is requesting authorization to accept the \$886,137 supplemental grant award for the period of October 1, 2019 through September 30, 2020.

As the lead agency managing the LA ICAC Task Force with over 73 law enforcement agencies, the LAPD will allocate \$63,314 for civilian salaries and fringe benefits for a new Management Analyst position in Juvenile Division who will perform all administrative duties needed for the Task Force. Due to the time required for Council Resolution Authority approval, advertisement and recruitment for this new position, funds were projected for only six months. Supplemental and continuation ICAC grant awards will sustain the funding for this position in the future. Also allocated is \$171,153 for sworn overtime, \$47,960 for civilian overtime, \$82,120 for travel, \$30,000 for equipment, \$159,175 for supplies, \$88,405 for consultants, and \$244,010 for other costs such as forensic software and licenses and training registration fees.

If you have any questions, please contact Management Analyst Monique Jones, Grants Section, Fiscal Operations Division, at (213) 486-0380.



ANNEMARIE SAUER, Police Administrator II
Commanding Officer
Fiscal Operations Division

Attachments



U.S. Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 25, 2019

Chief Michel R. Moore
City of Los Angeles
200 N. Spring Street
SW Mezzanine, Rm. M175
Los Angeles, CA 90012

Dear Chief Moore:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the Internet Crimes Against Children Task Force Program in the amount of \$886,137 for City of Los Angeles.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Tenzing Lahdon, Program Manager at (202) 598-6500; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katharine T. Sullivan".

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures



U.S. Department of Justice
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 25, 2019

Chief Michel R. Moore
City of Los Angeles
200 N. Spring Street
SW Mezzanine, Rm. M175
Los Angeles, CA 90012

Dear Chief Moore:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

A handwritten signature in blue ink that reads "Michael L. Alston".


Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



U.S. Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

Cooperative Agreement

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Los Angeles 200 N. Spring Street SW Mezzanine, Rm. M175 Los Angeles, CA 90012		4. AWARD NUMBER: 2018-MC-FX-K037	
		5. PROJECT PERIOD: FROM 10/01/2018 TO 09/30/2020 BUDGET PERIOD: FROM 10/01/2018 TO 09/30/2020	
2a. GRANTEE IRS/VENDOR NO. 956000735		6. AWARD DATE 09/25/2019	7. ACTION Supplemental
2b. GRANTEE DUNS NO. 037848012		8. SUPPLEMENT NUMBER 01	
3. PROJECT TITLE Los Angeles Regional ICAC Task Force Program		9. PREVIOUS AWARD AMOUNT \$ 727,582	
		10. AMOUNT OF THIS AWARD \$ 886,137	
		11. TOTAL AWARD \$ 1,613,719	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY19(OJDP - MEC - ICAC Task Force - including prior year) Pub. L. 116-6, 133 Stat. 13, 115; Pub. L. No. 115-141, 132 Stat. 348, 423			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.543 - Missing Children's Assistance			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Michel R. Moore Chief of Police	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. DIV. OFC. REG. SUB. POMS AMOUNT X F MC 70 00 00 886137		21. TMCTGT0216	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



U.S. Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

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PROJECT NUMBER 2016-MC-FX-K007

AWARD DATE 09/25/2019

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



U.S. Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

**AWARD CONTINUATION
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Cooperative Agreement

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PROJECT NUMBER: 2016-MC-FX-K107

AWARD DATE: 09/25/2019

SPECIAL CONDITIONS

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



U.S. Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

**AWARD CONTINUATION
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Cooperative Agreement

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PROJECT NUMBER 2018-MC-FX-R037

AWARD DATE 09/25/2019

SPECIAL CONDITIONS

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



U.S. Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

**AWARD CONTINUATION
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Cooperative Agreement

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PROJECT NUMBER: 2014-MC-FX-K037

AWARD DATE: 09/25/2019

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



PROJECT NUMBER 2018-MC-FX-K637

AWARD DATE 09/25/2019

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



PROJECT NUMBER: 2018-MC-FX-K037

AWARD DATE: 09/25/2019

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



PROJECT NUMBER: 2018-MJ-FX-K837

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SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



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SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification that the recipient (or the subrecipient, as applicable) has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures set forth in the DOJ Grants Financial Guide.

32. ICAC Annual Reports

The recipient agrees to submit annual reports to OJP that set forth the following:

(A) The number of law enforcement agencies participating in Internet crimes against children program standards established by the task force. (B) Staffing levels of the task force, including the number of investigators, prosecutors, education specialists, and forensic specialists dedicated to investigating and prosecuting Internet crimes against children.

33. The recipient agrees to forward reports of ICAC Task Force Program Monthly Performance Measures to the OJJDP-designated site.

34. The recipient agrees to comply with the OJJDP approved ICAC Task Force Operational and Investigative Standards



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35. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

36. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

37. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

38. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.



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39. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

40. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
41. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at <https://www.gsa.gov/forms-library/federal-financial-report>), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.
42. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
43. The Office of Juvenile Justice and Delinquency Prevention has elected to enter into a Cooperative Agreement rather than a grant with the recipient. This decision reflects the mutual interest of the recipient and OJJDP in the operation of the project as well as the anticipated level of Federal involvement in this project. OJJDP's participatory role in the project is as follows:
- a. Review and approve major work plans, including changes to such plans, and key decisions pertaining to project operations.
 - b. Review and approve major project generated documents and materials used in the provision of project services. Provide guidance in significant project planning meetings, and participate in project sponsored training events or conferences.



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44. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

- 1) name of event;
- 2) event dates;
- 3) location of event;
- 4) number of federal attendees;
- 5) number of non-federal attendees;
- 6) costs of event space, including rooms for break-out sessions;
- 7) costs of audio visual services;
- 8) other equipment costs (e.g., computer fees, telephone fees);
- 9) costs of printing and distribution;
- 10) costs of meals provided during the event;
- 11) costs of refreshments provided during the event;
- 12) costs of event planner;
- 13) costs of event facilitators; and
- 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.



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45. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

46. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
47. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

48. The recipient shall submit to OJJDP a copy of all interim and final reports and proposed publications (including those prepared for conferences, journals, and other presentations) resulting from this award, for review and comment prior to publishing. Any publication produced with grant funds must contain the following statement: "This project was supported by Grant # () awarded by the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect those of the Department of Justice. All reports and products may be required to display the OJJDP logo on the cover (or other location) with the agreement of OJJDP. OJJDP defines publications as any planned, written, visual or sound materials substantively based on the project, formally prepared by the award recipient for dissemination to the public.
49. Grant funds may be used only for the purposes in the recipient's approved application. The recipient shall not undertake any work or activities that are not described in the grant application, and that use staff, equipment, or other goods or services paid for with OJP grant funds, without prior written approval from OJP.



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50. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).



U.S. Department of Justice

Office of Justice Programs

Office of Juvenile Justice and Delinquency Prevention

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Lou Ann Holland, OJJDP NEPA Coordinator

Subject: Categorical Exclusion for City of Los Angeles

This award is made as part of the Internet Crimes Against Children Task Force Program. Awards under this program will be used to support State and local law enforcement agencies to maintain and expand State and regional task forces to address technology-facilitated child exploitation. None of the following activities will be conducted either under this award or a related third party action: 1) New construction; 2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species; 3) A renovation which will change the basic prior use of a facility or significantly change its size; 4) Research and technology whose anticipated and future application could be expected to have an effect on the environment; or 5) Implementation of a program involving the use of chemicals, other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments. Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.



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**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

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This project is supported under FY19(OJJDP - MEC - ICAC Task Force - including prior year) Pub. L. 116-6, 133 Stat. 13, 115; Pub. L. No. 115-141, 132 Stat. 348, 423

1. STAFF CONTACT (Name & telephone number) Tenzing Lahdon (202) 598-6500		2. PROJECT DIRECTOR (Name, address & telephone number) Stella Larracas Grants Manager 100 West First Street Los Angeles, CA 90012-4112 (213) 486-0380	
3a. TITLE OF THE PROGRAM OJJDP FY 19 Internet Crimes Against Children Task Force Invited Applicants		3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)	
4. TITLE OF PROJECT Los Angeles Regional ICAC Task Force Program			
5. NAME & ADDRESS OF GRANTEE City of Los Angeles 200 N. Spring Street SW Mezzanine, Rm. M175 Los Angeles, CA 90012		6. NAME & ADDRESS OF SUBGRANTEE	
7. PROGRAM PERIOD FROM: 10/01/2018 TO: 09/30/2020		8. BUDGET PERIOD FROM: 10/01/2018 TO: 09/30/2020	
9. AMOUNT OF AWARD \$ 886,137		10. DATE OF AWARD 09/25/2019	
11. SECOND YEAR'S BUDGET		12. SECOND YEAR'S BUDGET AMOUNT	
13. THIRD YEAR'S BUDGET PERIOD		14. THIRD YEAR'S BUDGET AMOUNT	
15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) The National Internet Crimes Against Children (ICAC) Task Force Program, consists of state and local law enforcement task forces dedicated to developing effective responses to online enticement of children by sexual predators, child exploitation, and child obscenity and pornography cases. Each State and local task force that is part of the national program shall: 1) consist of State and local investigators, prosecutors, forensic specialists, and education specialists who are dedicated to addressing the goals of the task force; 2) engage in proactive investigations, forensic examinations, and effective prosecutions of Internet crimes against children; 3) provide forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and others concerned with Internet crimes against children; 4) develop multijurisdictional, multiagency partnerships and responses to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other State and local law enforcement agencies, as a means for such agencies to acquire the necessary knowledge, personnel, and specialized equipment to investigate and prosecute such offenses; 5) participate in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resources of such task force; 6) establish or adopt investigative and			

prosecution standards consistent with established norms, to which such task force shall comply; 7) investigate, and seek prosecution on tips related to Internet crimes against children, including tips from Operation Fairplay, the National Internet Crimes Against Children Data System, the National Center for Missing and Exploited Children's CyberTipline, ICAC task forces, and other Federal, State, and local agencies, with priority being given to investigate leads that indicate the possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of seriousness of offense or dangerousness to the community; 8) develop procedures for handling seized evidence for ICAC task force lead agencies and affiliate agencies; 9) maintain reports required by OJJDP and other reports and records as determined by the Attorney General; and, 10) seek to comply with national standards regarding the investigation and prosecution of Internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located.

The Los Angeles Police Department (LAPD), the Los Angeles Regional Internet Crimes Against Children (LA ICAC) Task Force will continue to improve task force effectiveness in preventing, interdicting, investigating and prosecuting Internet crimes against children by accomplishing the following goals: serving as a resource for communities and agencies within its geographic area; conducting both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth; serving as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographical service area; assisting with the successful prosecution of cases at the local, state and federal level; and expanding the LA ICAC Task Force to prevent, interdict, investigate and prosecute Internet crimes against children. Progress will be measured through monthly and semi-annual reports as required by the Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention (OJJDP). CA/CF.

Budget Summary

Budget Summary											
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>											
Budget Category	Year 1		Year 2 <i>(if needed)</i>		Year 3 <i>(if needed)</i>		Year 4 <i>(if needed)</i>		Year 5 <i>(if needed)</i>		Total(\$)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$258,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$258,900
B. Fringe Benefits	\$23,527	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,527
C. Travel	\$82,120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$82,120
D. Equipment	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
E. Supplies	\$159,175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,175
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$88,405	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,405
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$244,010	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$244,010
Total Direct Costs	\$886,137	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$886,137
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$886,137	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$886,137
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Civilian Personnel Overtime	LAPD ICAC Unit	\$55.00	hourly	872	100%	\$47,960		\$47,960
Sworn Personnel Overtime	LAPD ICAC Unit	\$81.00	hourly	2,113	100%	\$171,153		\$171,153
TDB	Grant Administrator	\$79,574.00	yearly	1	50%	\$39,787		\$39,787
						\$0		\$0
						\$0		\$0
Total(s)						\$258,900	\$0	\$258,900

Narrative

The Los Angeles Police Department (LAPD) has allocated a total of \$258,900 for personnel costs to guarantee continued staffing in the Internet Crimes Against Children (ICAC) Unit. The LAPD ICAC Unit is staffed with a Lieutenant II, a Detective III, three Detectives II, six Detectives I, two Police Officers III and an Administrative Clerk. LAPD is also requesting Overtime to support the Task Force's activities. Overtime for sworn personnel will enable the ICAC, Robbery Homicide and Human Trafficking Units to conduct follow ups, Internet safety presentations, site visits, investigations to intercept potential suspects, victim interviews, review cyber tips, perform special details and operations, execute time sensitive search warrants, and achieve the Los Angeles (LA) ICAC mission and activities. The average sworn overtime rate is \$81 per hour with a projected 2,113 sworn overtime hours, the projected sworn overtime expense is \$171,153. Also, as the lead agency managing the LA ICAC Task Force, there are a high volume of purchases, travel and ongoing administrative duties that are vital to the daily functions of the Task Force. LAPD currently has no budget to hire additional civilian staff; therefore, it is requested that the grant fund the salary of a Grant Administrator responsible for all the administrative duties related to the LA ICAC Task Force. Since this is a new position, LAPD will require 6 months for the recruitment and process; therefore it is projected that only 6 months of the Grant Administrator salary will be charged to the grant in the first year. Projected annual salary is \$79,574. Until that position is in place, civilian overtime is being requested for existing civilian staff to assist with managing the daily duties of the Task Force. The average civilian overtime rate is \$55 per hour with projected 872 civilian overtime hours, the projected civilian overtime expense is \$47,960.

Purpose Area #4

B. Fringe Benefits					
Name	Computation				
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Grant Administrator	\$39,787.00	59.13%	\$23,527		\$23,527
Total(s)			\$23,527	\$0	\$23,527

Narrative

The current LAPD Cost Allocation Plan 39 (approved by the US Department of Health and Human Services) rate for civilian employees is 59.13% and broken down as:

- Retirement (Civilians) = 27.28%
- Flex Benefit Program = 17.31%
- Employee Assistance = 0.01%
- Ordinance Life Insurance = 0.00%
- Medicare = 1.31%
- Union Sponsored Benefits = 0.30%
- Unused Sick/Vacation Payout = 0.73%
- Unemployment Claims = 0.06%
- Workers Compensation = 4.30%
- Carry Forward = 7.73%
- Total = 59.13%

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
ICAC Undercover CHAT	TBD	Transportation	Round-trip	\$500.00	1	2	1	\$1,000		\$1,000
		Lodging	Night	\$150.00	5	2	1	\$1,500		\$1,500
		Meals	Day	\$60.00	6	2	1	\$720		\$720
		Other	N/A	\$25.00	6	2	1	\$300		\$300
ICAC NCMEC Roundtable	Alexandria, VA	Transportation	Round-trip	\$500.00	1	1	1	\$500		\$500
		Lodging	Night	\$220.00	3	1	1	\$660		\$660
		Meals	Day	\$71.00	4	1	1	\$284		\$284
		Other	N/A	\$25.00	4	1	1	\$100		\$100
ICAC Investigative Techniques	TBD	Transportation	Round-trip	\$500.00	1	2	1	\$1,000		\$1,000
		Lodging	Night	\$150.00	5	2	1	\$1,500		\$1,500

Purpose Area #4

		Meals	Day	\$60.00	6	2	1	\$720		\$720
		Other	N/A	\$25.00	6	2	1	\$300		\$300
Interpool Specialist Conference/Meeting with UK LE	Lyon, France/London, UK	Transportation	Round-trip	\$2,000.00	1	1	1	\$2,000		\$2,000
		Lodging	Night	\$215.00	9	1	1	\$1,935		\$1,935
		Meals	Day	\$120.00	10	1	1	\$1,200		\$1,200
		Other	N/A	\$25.00	10	1	1	\$250		\$250
Florida ICAC Conference	Orlando, FL	Transportation	Round-trip	\$500.00	1	4	1	\$2,000		\$2,000
		Lodging	Night	\$127.00	5	4	1	\$2,540		\$2,540
		Meals	Day	\$59.00	6	4	1	\$1,416		\$1,416
		Other	N/A	\$25.00	6	4	1	\$600		\$600
Youth, Technology and Virtual Communities Conference	Gold Coast, AU	Transportation	Round-trip	\$1,800.00	1	2	1	\$3,600		\$3,600
		Lodging	Night	\$275.00	10	2	1	\$5,500		\$5,500
		Meals	Day	\$100.00	9	2	1	\$1,800		\$1,800

Purpose Area #4

		Other	N/A	\$25.00	9	2	1	\$450		\$450
ICAC Supervisor Training	Alexandria, VA	Transportation	Round-trip	\$500.00	1	2	1	\$1,000		\$1,000
		Lodging	Night	\$220.00	5	2	1	\$2,200		\$2,200
		Meals	Day	\$71.00	6	2	1	\$852		\$852
		Other	N/A	\$25.00	6	2	1	\$300		\$300
ICAC National Conference Training	TBD	Transportation	Round-trip	\$600.00	1	9	1	\$5,400		\$5,400
		Lodging	Night	\$135.00	4	9	1	\$4,860		\$4,860
		Meals	Day	\$56.00	5	9	1	\$2,520		\$2,520
		Other	N/A	\$25.00	5	9	1	\$1,125		\$1,125
ICAC Commander's/FBI Meeting	TBD	Transportation	Round-trip	\$500.00	1	3	1	\$1,500		\$1,500
		Lodging	Night	\$175.00	4	3	1	\$2,100		\$2,100
		Meals	Day	\$60.00	5	3	1	\$900		\$900
		Other	N/A	\$25.00	5	3	1	\$375		\$375

Purpose Area #4

Project Safe Childhood Crimes Against Children Conference	Dallas, TX	Transportation	Round-trip	\$500.00	1	1	1	\$500		\$500
		Lodging	Night	\$125.00	4	1	1	\$500		\$500
		Meals	Day	\$71.00	5	1	1	\$355		\$355
		Other	N/A	\$25.00	5	1	1	\$125		\$125
ICAC Task Force Online Ads	Various	Transportation	Round-trip	\$500.00	1	2	1	\$1,000		\$1,000
		Lodging	Night	\$150.00	4	2	1	\$1,200		\$1,200
		Meals	Day	\$60.00	5	2	1	\$600		\$600
		Other	N/A	\$25.00	5	2	1	\$250		\$250
ICAC P2PCPS - Trn the Trner	Various	Transportation	Round-trip	\$500.00	1	3	1	\$1,500		\$1,500
		Lodging	Night	\$150.00	4	3	1	\$1,800		\$1,800
		Meals	Day	\$60.00	5	3	1	\$900		\$900
		Other	N/A	\$25.00	5	3	1	\$375		\$375
Consumer Electronic Show	Las Vegas, NV	Lodging	Night	\$100.00	4	2	1	\$800		\$800

Purpose Area #4

		Meals	Day	\$64.00	5	2	1	\$640		\$640
		Other	N/A	\$25.00	5	2	1	\$250		\$250
ICAC Training	Various	Transportation	Round-trip	\$500.00	1	3	1	\$1,500		\$1,500
		Lodging	Night	\$150.00	4	3	1	\$1,800		\$1,800
		Meals	Day	\$60.00	5	3	1	\$900		\$900
		Other	N/A	\$25.00	5	3	1	\$375		\$375
ICAC P2P Techniques	Various	Transportation	Round-trip	\$500.00	1	1	1	\$500		\$500
		Lodging	Night	\$150.00	4	1	1	\$600		\$600
		Meals	Day	\$60.00	5	1	1	\$300		\$300
		Other	N/A	\$25.00	5	1	1	\$125		\$125
Northwest Regional ICAC Conference	Redmond, WA	Transportation	Round-trip	\$400.00	1	6	1	\$2,400		\$2,400
		Lodging	Night	\$202.00	4	6	1	\$4,848		\$4,848
		Meals	Day	\$74.00	5	6	1	\$2,220		\$2,220

Purpose Area #4

		Other	N/A	\$25.00	5	6	1	\$750		\$750
Total(s)								\$82,120	\$0	\$82,120

Narrative

The LAPD has allocated \$82,120 in travel costs that will provide the LA ICAC Task Force members with various training seminars and conferences during the grant period. These will enhance the Task Force members' skills and knowledge and aid their investigative techniques. The costs associated with travel include airfare, lodging, meals and incidentals. The training may include, but not be limited to the following courses: ICAC Investigative Techniques, ICAC Commanders' Task Force meetings, ICAC NCMEC Roundtable, ICAC Undercover Chat, ICAC Unit Supervisor, ICAC Peer-to-Peer, ICAC On-line Ads, Child Abuse Investigation, Protecting Children Online, Train the Trainer, and Child Sexual Exploitation Investigations. Conferences may include: ICAC National Conference, Youth, Technology and Communities Conference, Project Safe Childhood Conference, Florida ICAC, the National Cybercrime Conference, Northwest Regional ICAC Conference, Interpol Crimes Against Children Conference, and Consumer Electronic Show Conference.

Purpose Area #4

D. Equipment					
Item	Computation				
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Gray Shift (Gray Key)	2	\$15,000.00	\$30,000		\$30,000
			\$0		\$0
			Total(s)	\$30,000	\$0
					\$30,000

Narrative

The LAPD has allocated \$30,000 to purchase two GrayKey from Gray Shift. It will be used by the Task Force to recover data from an iOS device including the full file system, decrypted keychain and process memory. When devices are lawfully acquired, GrayKey provides the benefit of unlocking iOS devices when the passcode is unknown preserving the chain of custody since the devices no longer have to physically leave the forensic lab.

Purpose Area #4

E. Supplies					
Supply Items	Computation				
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
4.0 TB External Hard Drives	40	\$120.00	\$4,800		\$4,800
2.0 TB External Hard Drives	45	\$100.00	\$4,500		\$4,500
256 GB Flash Drives	20	\$105.00	\$2,100		\$2,100
128 GB Flash Drives	50	\$35.00	\$1,750		\$1,750
64 GB Flash Drives	50	\$30.00	\$1,500		\$1,500
32GB USB Flash Drives	50	\$12.00	\$600		\$600
16GB USB Flash Drives	50	\$8.00	\$400		\$400
8GB USB Flash Drives	70	\$7.00	\$490		\$490
64GB USBC Flash Drives	30	\$25.00	\$750		\$750
128GB USBC Flash Drives	30	\$50.00	\$1,500		\$1,500
2TB USBC Hard Drives	6	\$109.00	\$654		\$654
4TB USBC Hard Drive	6	\$160.00	\$960		\$960
Protective Clothing/Uniforms	15	\$200.00	\$3,000		\$3,000
Lawmate Video Recorders	5	\$335.00	\$1,675		\$1,675
PC Laptops	40	\$2,500.00	\$100,000		\$100,000
Thumb Drive Blockers	4	\$150.00	\$600		\$600
Write Blockers	4	\$350.00	\$1,400		\$1,400

Purpose Area #4

Digital camera	10	\$100.00	\$1,000		\$1,000
Digital recorder	10	\$90.00	\$900		\$900
Ergonomic Chairs	25	\$1,100.00	\$27,500		\$27,500
General Office Supplies (see table below for the projected office supply purchases)	1	\$3,096.00	\$3,096		\$3,096
			\$0		\$0
			Total(s)	\$159,175	\$0
				\$0	\$159,175

Narrative

The LAPD has allocated a total of \$159,175 in funding for supplies needed for LA ICAC Task Force Operations. LA ICAC needs general supplies (e.g., thumb drives, digital voice recorders, digital Lawmate video and/or recorders, etc.), supplies for the forensic vehicle, protective clothing, and internal/external hard drives. Grant funds will be used to purchase forensic write/thumb drive blockers, laptop computers, and digital cameras. The following is the estimated breakdown for the General Office Supplies line item - Gel Pen (4x\$13.27) \$53.08, Ballpoint Pens (4x\$11.97) \$47.88, Gel Ink Pens (2x\$19.61) \$39.22, Rolleball Pen (1x\$19.61) \$19.61, Mobile Folding Carts (11x\$27.26) \$299.86, , Business Cards (5x\$22.35) \$111.75, Mobile workmate case (10x\$149.50) \$1,495.00, Post-it Easel & Pads (2x\$105.99) \$211.98, sanitizing wipes (13x\$60.83) \$790.80.

Purpose Area #4

F. Construction						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				Total(s)	\$0	\$0
Narrative						

Purpose Area #4

G. Subawards (Subgrants)					
Description <i>Provide a description of the activities to be carried out by subrecipients.</i>		Purpose <i>Describe the purpose of the subaward (subgrant)</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
				Total Cost	Non-Federal Contribution
					\$0
				Total(s)	\$88,405
					\$0
					\$88,405

Consultant Travel (if necessary)										
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling</i>					
					Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
Project Safe Childhood		Dallas, TX	Transportation		500	1	4	\$2,000		\$2,000
			Lodging		125	4	4	\$2,000		\$2,000
Conference			Meals		71	5	4	\$1,420		\$1,420
			Other		25	5	4	\$500		\$500
ICAC On line			Transportation		500	1	4	\$2,000		\$2,000
			Lodging		150	3	4	\$1,800		\$1,800
			Meals		60	4	4	\$960		\$960
			Other		25	4	4	\$400		\$400
ICAC Trial Advocacy			Transportation		500	1	1	\$500		\$500
			Lodging		150	4	1	\$600		\$600
			Meals		60	5	1	\$300		\$300
			Other		25	5	1	\$125		\$125
ICAC Investigative Techniques			Transportation		500	1	4	\$2,000		\$2,000
			Lodging		150	4	4	\$2,400		\$2,400
			Meals		60	5	4	\$1,200		\$1,200
			Other		25	5	4	\$500		\$500
Florida ICAC Conference			Transportation		500	1	6	\$3,000		\$3,000
			Lodging		130	5	6	\$3,900		\$3,900
			Meals		60	6	6	\$2,160		\$2,160
			Other		25	6	6	\$900		\$900

Purpose Area #4

LAPD has allotted \$88,405.00 to fund travel for LA ICAC Task Force members who are employed by affiliate agencies to attend training and conferences. The costs associated with travel include airfare, lodging, meals, and incidentals. The training includes, but is not be limited to, the following courses: ICAC Investigative Techniques, ICAC Undercover Chat, ICAC Peer-to-Peer, ICAC Trial Advocacy for Prosecutors, ICAC Unit Supervisor, Child Abuse Investigation, Protecting Children Online, and Child Sexual Exploitation Investigations. Conferences may include the ICAC National Conference, Project Safe Childhood Conference, Florida ICAC Conference and the Northwest Regional ICAC Conference.

H. Procurement Contracts

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	Purpose <i>Describe the purpose of the contract</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
			<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
					\$0
Total(s)			\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling</i>					
			<i>Cost</i>	<i>Duration or Distance</i>	<i># of Staff</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
						\$0		\$0
Total			\$0			\$0	\$0	\$0

Purpose Area #4

Narrative	

I. Other Costs							
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds)</i>	Computation <i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
Software and Licenses (see details below).	1		\$226,390.00	1	\$226,390		\$226,390
Conference and Training Registration - Project Safe Childhood	5		\$500.00	1	\$2,500		\$2,500
Cellular Phone Service	14		\$90.00	12	\$15,120		\$15,120
				Total(s)	\$244,010	\$0	\$244,010

Narrative	
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Purpose Area #4

LAPD is allocating \$244,010.00 for other costs. To remain abreast with technological advances, various software and licenses will need to be purchased by the Task Force. Projected software and license expense as follows: Encase Training Passports (3x\$7,500) \$22,500; Magnet Forensics Support (6x\$5,000) \$30,000; Blackbag Forensics Support (6x\$3,300) \$19,800; A+ Class (5x\$2,750) \$13,750; Magnet Forensics Axiom (6x\$3,750) \$22,500; Snagit (15x\$50) \$750, Mobilizer licenses (2x\$725) \$1,450, Various Software (5x\$1000) \$5,000, X-Ways Forensics 17.6 (2x\$1,970) \$3,940, TachSmith(Snagit) (10x\$200) \$2,000, Cellebrite License (2x\$3,700) \$7,400, Cellebrite Training (8x\$4,225) \$33,800, Cellebrite Premium License (1x\$23,500) \$23,500.

Grant funding has also been allotted for the ICAC Dallas Conference registration fees for Task Force members as well as cellular telephone service during this grant period to be used by the LA ICAC Task force members during the grant period. .

Purpose Area #4

J. Indirect Costs					
Description <i>Describe what the approved rate is and how it is applied.</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
	<i>Base</i>	<i>Indirect Cost Rate</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
			\$0		\$0
		Total(s)	\$0	\$0	\$0
Narrative					