



**ERIC GARCETTI**  
**MAYOR**

August 14, 2018

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Jose Sandoval to the Board of Animal Services for the term ending June 30, 2023. Mr. Sandoval will fill the vacancy created by Layne Dicker, whose term has expired.

I certify that in my opinion Mr. Sandoval is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

**ERIC GARCETTI**  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Jose Sandoval  
**Commission:** Board of Animal Services  
**End of Term:** 6/30/2023

### Appointee Information

1. **Race/ethnicity:** Latino
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 6 - North Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Police Permit Review Panel
6. **Highest level of education completed:** California State University, Northridge
7. **Occupation/profession:**
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Garcia, Olivia	Central	10	Latina	F	30-Jun-22
Gross, Larry	South Valley	4	Caucasian	M	30-Jun-20
Wolfson, Roger	East LA	13	Caucasian	M	30-Jun-21
Finsten, Alisa	West LA	5	Caucasian	F	30-Jun-19

## JOSE SANDOVAL

Jose Sandoval is known as a proponent on issues of health, safety, and animal care serving in public service roles in the San Fernando Valley. He is past chairman and board member of the Panorama City Neighborhood Council (2007-2013) where he organized the first Panorama City Health and Safety Fair. The Health and Safety Fair, now in its seventh year, provides free medical services to the community such as mammograms, dental checks, vision care, and diabetes and blood pressure screenings. To date, the Health Fair has served over ten thousand community members.

During his time on the Panorama City NC, Jose also served as the chairperson of the Safety Committee, acting as a liaison to the Los Angeles Police Department and the community as he organized different events promoting public safety. He also organized the first Service Providers "Gang Summit" in Panorama City, which enabled all of the social service providers in that community to begin collaborating on solutions to the gang problem. The "Gang Summit" continued for three years, drawing about 200 participants each year, among them educators, students, parents, and social service providers.

Jose is also an advocate for animal care. In 2012, he founded the Latino Alliance for Animal Care Foundation to educate the Latino community about animal welfare. Jose's vision for the organization is to teach basic animal care while serving as an informational resource to the community on animal abuse issues. He also served as Animal Issues liaison for Council District 7, where he promoted legislation that protected and served animal issues. Jose's interest in working on behalf of animals began with the adoption of his German Shepherd/Collie mix, Lucky, from the East Valley Animal Shelter after the dog was abandoned by four previous owners. Today, the bond between Lucky and Jose is inseparable. From that experience, Jose continues to build this network as a resource to help other companion animals find loving homes.

Jose Sandoval was born and raised in Los Angeles. He served as a Consumer Relations Coordinator for the Northeast Valley Health Corporation, helping low - income families apply for health benefits while acting as an advocate for healthcare in his community. While working there, he also served as the Union Shop Steward organizing many events for Union members.

Jose attended California State University, Northridge where he studied political science. This field of study has prepared him for the work he does today as a leader in the community.

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**ERIC GARCETTI**  
**MAYOR**

August 14, 2018

Dear Mr. Sandoval:

I am pleased to inform you that I hereby appoint you to the Board of Animal Services for the term ending June 30, 2023. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Mr. Jose Sandoval  
August 14, 2018  
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As part of the City Council confirmation process, you will need to meet with Nury Martinez, your Councilmember, and Councilmember Paul Koretz, the Chair of the Personnel and Animal Welfare Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Personal and Animal Welfare Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Mr. Jose Sandoval  
August 14, 2018

### Nominee Check List

**I. Within three days:**

- Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of  
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA  
90012 or email: Claudia.Luna@lacity.org.

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms via email from that office.*

- Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- Your City Councilmember Nury Martinez**
- Councilmember Paul Koretz, Chair of the Council Committee  
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.