

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: August 29, 2019

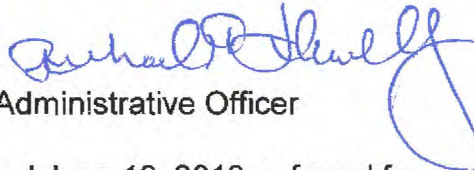
CAO File No. 0130-01862-0027

Council File No. 19-0022

Council District: --

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Reference: Transmittal from the Mayor dated June 19, 2019; referred for report August 20, 2019.

Subject: **FISCAL YEAR 2018 INCREASED ACCESS TO SERVICES PROGRAM (KU)
GRANT – RESERVE FUND LOAN**

RECOMMENDATIONS

That the City Council:

1. Approve a Reserve Fund advance in the amount of \$25,000 and authorize the Controller to transfer said amount from the Reserve Fund to the Unappropriated Balance Fund No. 100, Department No. 58 and appropriate therefrom to the Fiscal Year 2018 Increased Access to Services Program Grant Fund No. 62C, Department No. 46, Account No. 46R304, with the Reserve Fund advance to be reimbursed upon receipt of grant funds from the California Governor's Office of Emergency Services;
2. Authorize the Mayor, or his designee, to:
 - a. Submit grant reimbursement request invoices to the grantor on a monthly basis to ensure timely repayment of the Reserve Fund advance; and,
 - b. Prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests approval of a Reserve Fund advance in the amount of \$25,000 in order to facilitate cash flow and immediate disbursement of funds related to the Fiscal Year 2018 (FY18) Increased Access to Services Program (KU) Grant. The Council authorized the Mayor's Office to accept the FY18 KU Grant in the amount of \$125,000 on March 6, 2019. The FY18 KU Grant has a grant performance period of October 1, 2018 through March 31, 2020 and there is a 20-percent matching requirement, which will be met through existing Los Angeles Police Department personnel salaries.

The FY18 KU Grant is administered by the California Governor's Office of Emergency Services (Cal OES) and provides funding for programmatic needs of agencies to address issues of sexual assault, domestic violence, dating violence, and stalking of individuals with disabilities, or with access and functional needs. Funding for the FY18 KU Grant is provided by Cal OES on a reimbursement basis only and the Reserve Fund advance will allow the Mayor's Office to immediately disburse funds to subcontractors for FY18 KU Grant program activities and services. Due to the fact that the grant funding is provided on a reimbursement basis only, the Mayor's Office will request a Reserve Fund advance at the start of each calendar year through the grant performance period deadline of March 31, 2020. The Mayor's Office will submit grant reimbursement invoices to Cal OES on a monthly basis to ensure timely repayment of the Reserve Fund advance.

FISCAL IMPACT STATEMENT

There is no additional impact to the General Fund. The proposed Reserve Fund advance in the amount of \$25,000 will help resolve a cash flow issue and will be fully repaid by the Mayor's Office upon reimbursement of the Fiscal Year 2018 Increased Access to Services Program Grant from Cal OES. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

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