



January 3, 2019

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Request for Authority to Accept Grant Award for the California Governor's Office of Emergency Services (Cal OES), Victim Services & Public Safety Branch, Fiscal Year 2018 Increased Access to Services (KU) Program

Dear Honorable Members:

On September 17, 2018 the Mayor's Office of Public Safety submitted a grant application (Attachment A) to the California Governors Office of Emergency Services (Cal OES), Victim Services & Public Safety Branch, Fiscal Year 2018 Increased Access to Services (KU) Program. On October 30, 2018, Cal OES notified the Mayor's Office of Public Safety of a grant award (Attachment B) under the Victims of Crime Act (VOCA) funding in the amount of \$125,000 for a performance period of October 1, 2018 to March 31, 2020.

Transmitted herewith for consideration by the City Council is a request to accept and expend the grant award in accordance with the approved budget.

Background

The FY18 KU Program is designed to provide funding for programmatic needs of agencies to address issues of sexual assault, domestic violence (DV), dating violence, and stalking of individuals with disabilities, or with access and functional needs. It encourages collaborative programs that result in new responses to ensure victim safety and offender accountability. There is a 20% match requirement for this grant, which will be met via existing personnel.

Central Bureau Family Justice Center (FJC)

In April 2018, the Mayor’s Office of Public Safety, in collaboration with City of Los Angeles (City) and County of Los Angeles (County) partners, opened the Central Bureau Family Justice Center (FJC) to provide comprehensive co-located services to victims of DV. The FY18 KU Program aims to increase services at the newly developed FJC. The FJC provides services to the most egregious DV cases, in which victims have experienced acute trauma, serious mental or physical injuries, or other life threatening harm. The FJC facilitates a multidisciplinary approach, whereby the City, County, and service providers can offer victims case management, legal navigation support, investigative, medical and counseling services in a centralized facility. The FY18 KU Program funding will reduce barriers to accessing services for disabled DV victims; develop stronger partnerships with community-based DV service providers; enhance victims safety by offering on site access to temporary restraining orders (TRO), and educating victims of the appropriate resources made available to them through these City partnerships. The participating agencies are the Los Angeles Police Department (LAPD), the Los Angeles Department on Disabilities (DOD), and the non-profit service provider Los Angeles County Bar Association (LACBA).

The FY18 KU grant will provide for the following personnel and operating expenses:

Cost Category	Amount
Contractual Services- Los Angeles County Bar Association	\$80,084
Contractual Services – Department on Disabilities	\$10,000
Grant Administration – Mayor Salaries and Fringe benefits	\$34,916
Total:	\$125,000

A total of \$80,084 has been budgeted for the LACBA to provide victim’s with legal support filing a TRO, transportation for victims to and from the FJC and other victim service-related appointments, and advocacy services at the FJC. In addition, a total of \$10,000 has been budgeted for the City’s Department on Disabilities to provide American sign language (ASL) interpreters for victims who are hearing impaired at the FJC.

The grant will also provide \$34,916 for the management and administrative costs associated with this grant. A total of \$23,374 is budgeted for salaries and \$11,542 is budgeted for the fringe benefits of a partial Project Director/Grant Specialist and Accountant responsible for coordinating the grant-funded program, administering all contracts, overseeing the implementation and monitoring of grant-funded programs, collecting program data and reporting to the grantor, and all accounting and auditing responsibilities.

The 20% match requirement of this grant will be met by the LAPD via the continued placement of five (5) detectives at the FJC site. LAPD detectives will be providing service of restraining orders to the restrained parties at no cost to the victims. They will

also provide transportation support for disabled victims as necessary and Emergency Protective Orders (EPO) when applicable.

It is therefore requested that the City Council:

1. AUTHORIZE the Mayor or his designee, to:

- a. **Accept** on behalf of the City, the Fiscal Year 2018 California Governor’s Office of Emergency Services (Cal OES), Victim Services & Public Safety Branch, Fiscal Year 2018 Increased Access to Services (KU) Program in the amount of \$125,000, for a performance period of October 1, 2018 to March 31, 2020;
- b. **Execute** the Grant Award Agreement and authorize the Mayor’s Office of Public Safety to submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form; and
- c. **Execute** on behalf of the City, a Professional Services Agreement with the Los Angeles County Bar Association, subject to the approval of the City Attorney as to form, for the distribution of the FY18 KU grant funds for a term within the applicable grant performance period for a cumulative total not to exceed \$80,084.

2. Approve the Fiscal Year 2018 Increased Access to Services (KU) Program budget and authorize the Mayor’s Office of Public Safety to expend the grant in accordance with the approved budget.

3. AUTHORIZE the Controller to:

- a. **ESTABLISH** a new interest-bearing Fund entitled “FY18 KU Grant”, create a receivable in the Fund in the amount of \$125,000, and create new **Appropriation Accounts** within the new Fund No. XXX/46 as follows:

Fund/ Dept. No.	Account	Account Title	Amount
XXX/46	46R146	Mayor	\$23,374.00
XXX/46	46R299	Reimbursement of General Fund Costs	11,542.00
XXX/46	46R304	Contractual Services	80,084.00
XXX/46	46R965	Department on Disabilities	<u>10,000.00</u>
		Total:	\$125,000.00

- b. Transfer appropriations from Fund XXX/46 to the General Fund to reimburse grant related expenditures, as follows:

Fund/Dept No.	Account	Title	Amount
From: XXX/46	46R146	Mayor	<u>\$23,374.00</u>
		Total:	\$23,374.00

Fund/Dept No.	Account	Title	Amount
To: 100/46	001020	Grant Reimb	<u>\$23,374.00</u>
		Total:	\$23,374.00

- c. **EXPEND** funds upon presentation of proper demands from the Office of the Mayor.
- 4. Authorize** the Controller to transfer up to \$11,542 from Fund XXX, Account No. 46R299 to the General Fund 100/46, Revenue Source No. 5346, for reimbursement of grant-funded fringe benefits;
 - 5. Authorize** the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments; and
 - 6. AUTHORIZE** the Mayor, or designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI
Mayor

EG:cs:eci

Attachments

- A - Grant Application
- B - Award Letter

PROJECT NARRATIVE

1. Problem Statement – Maximum 3 Pages

a. Define and describe the demographics of your service area.

Los Angeles population

The City of Los Angeles (LA) covers 469 square miles^[1] within LA County, the second-largest urban region in the US. LA has a diverse population of nearly 3.8 million made up of 48.5% Latino, 28.7% Caucasian, 11.1% Asian, 9.2% Black, and 2.5% Native American, Pacific Islander, or Other.^[2] Approximately 40% of LA residents speak only English, while 59.81% speak other languages including Spanish, which is spoken by 42.72% of the population. Between 2012 and 2016, nearly 3,000,000 (or 7%) of LA's population identified as having a disability or other access or functional need (DAFN).^[3] LA's poverty rate is 5.56% among those that work full-time, 22.21% among those that work part-time, and 33.32% among those that do not work. Individuals with a disability hindering employment find themselves in particular difficulty. In 2018, 31,285 people are homeless in LA. Of those, 50% reported having a mental, developmental, or physical disability, and 32% identified as a victim of domestic violence (DV).¹

b. Describe victim population your agency serves, including crime type(s) and demographics.

In 2017, the Los Angeles Police Department (LAPD) recorded 15,786 DV cases. Last year, LA's Domestic Abuse Response Team (DART) program served a total of 6,145 victims of DV and Sexual Assault (SA). Victim demographics were: 3,273 Hispanic/Latino, 913 Black/African American, 889 White, 713 Other, 179 Asian, 28 API, and 8 Native American/Alaskan Native.

c. Describe the barriers individuals with disabilities face when accessing victim services.

¹ Los Angeles Homeless Services Authority (LAHSA) 2018 "Point In Time" Count.

DAFN individuals are twice as likely to experience DV and other gender-based violence, and are more likely to suffer longer and more severe injuries.^[4] As 7% of the City's population identifies as DAFN, it is likely that over 1,100 of the DV victims recorded in LA last year were individuals with disabilities. The complexity of these crimes, coupled with lack of appropriate first responder training and a lack of victim services creates a significant barrier to addressing the needs of the DAFN population. Further, LA's vast geography and lack of a robust accessible public transportation presents particular barriers for DAFN individuals in accessing services.

d. Describe your agency's current efforts to serve individuals with disabilities, including those with access and functional needs, in accessing services.

In 2015, LA expanded its DART and Sexual Assault Response Team (SART) programs Citywide, doubling the resources previously available to victims. In 2016, with the support of an Office of Violence Against Women (OVW) grant, LA created a complementary LA Violence Against Women with Disabilities Program to (1) enhance coordination with DART and SART; (2) ensure inclusive and accessible response and services for DAFN victims; and (3) establish new partnerships with service providers. In 2018, to further expand support for DV and SA victims, LA opened the Central Bureau Family Justice Center (FJC). The FJC co-locates stakeholders (medical and forensic services, mental health, emergency shelter placement assistance, DART and SART service providers) with LAPD on the LA County USC Medical Center to serve victims of aggravated DV, SA, and non-relative child abuse in LA's Central Bureau (serving the Hollenbeck, Northeast and Rampart Areas). This is a multidisciplinary partnership for all-inclusive services for victims of the most egregious DV cases including those suffering acute trauma, serious mental or physical injuries, or other life threatening harm. All FJC partners have received specialized trauma informed care training, which included working

with DAFN victims of DV and SA, and have access to expert consultants from the LA Violence Against Women with Disabilities Program.

e. Clearly identify the specific problem(s) to be addressed through this proposed project.

This project seeks to increase access services to DAFN victims of DV and SA, via expansion of services available at the FJC. The problems addressed are:

1 - Difficulty Navigating Court System for Restraining Orders (RO): Access to RO's is critical in victim safety. In 2015, the LA Superior Courthouse saw over 21,492 DV filings in what can be an overwhelming and intimidating environment, with long wait times in tight physical quarters fostering additional barriers for DAFN victims trying to access RO applications.

2 - Lack of Accessible Transportation: Many DAFN victims seeking RO's are faced with having to utilize the inadequate public transit system, or identify alternate transportation arrangements. Sponsored transportation for DAFN individuals exists but is limited, and individuals that do qualify must schedule trips 48 hours in advance, often preventing emergency appointments.

3 - Difficulty Accessing Uniform Services Citywide: DAFN victims of DV and SA are faced with difficulty accessing services that may be housed across disparate systems and geographically disparate locations which can result in additional trauma. LA's geographical makeup, dense population, and congestion puts an immense burden on people with disabilities to be able to navigate the emotionally and physically challenging landscape of DV services.

Plan – Maximum 6 Pages

a. Identify and describe the goal of the proposed project.

This project will expand services available to DAFN victims of DV and SA at LA's Central FJC using the following solutions to each of the three problems identified above:

1 - Increased RO Access for Victims: Expand services at the Central FJC to include DAFN accessible support for RO filing onsite, by funding LA County Bar Association Paralegal staff at the FJC with the goal of assisting at least 120 victims DV and SA victims file RO's onsite.

2 - Expanded Accessible Transit Options for DAFN Victims: Ensure DAFN victims can access to geographically disparate services by providing transportation assistance via rideshare and taxi vouchers to service locations, including to colocated services at the Central FJC.

3 - Improved Citywide Access via Co-Location of Robust Services: Ensure that the Central FJC offers a variety of accessible and appropriate services to DAFN victims of DV and SA in a safe, confidential, non-intimidating environment. These will include medical services, forensic exams, RO application and filing assistance, service of restraining orders, ongoing DV case management services, therapy, and emergency shelter support. By providing RO filing and transportation, we will be able to offer expanded resources to 200 additional victims.

b. Describe the plan for solving the problem(s) identified in the Problem Statement.

While the City of LA is fortunate to be able to offer a significant network of services to support victims of DV and SA, these services have not been uniformly structured to adequately support all DAFN victims, who are among the most vulnerable and disproportionately impacted. People with disabilities were 90% more likely to experience abuse on multiple occasions, with 57% of victims experiencing abuse on more than 20 occasions and 46% of victims reporting abuse that was "too frequent to count."⁶ Under the proposed program, DAFN victims who often "fall through the cracks" of violence intervention and prevention services networks, will receive the specialized services and support they need.

1 - Difficulty Navigating Court System for Restraining Orders (RO): If awarded, the FJC will expand current services to provide legal assistance with RO's to victims at the FJC. In collaboration with LACBA, victims will receive on-site restraining order filing as an alternative to having to physically navigate the process at the LA Superior Courthouse. The RO decision would be faxed to the victims the same day at the FJC, and the on-site LAPD officers will assist with serving the restrained party. Victims will be paired with a trained DV advocate that will be available to prepare the victim for and accompany them to court, ensuring wrap-around services.

2 - Lack of Accessible Transportation: As stated above, LA's expansive geography can result in a significant physical and mental barrier for DAFN individuals attempting to access services. This will be addressed by making accessible transportation available for DAFN victims through the form accessible ridesharing services and taxi vouchers which will be used to transport individuals to/from the FJC, court, and any other locations necessary for their safety and recovery during or in the aftermath of a crisis.

3 - Improved Citywide Access via Co-Location of Robust Services: This grant will improve overall quality of support available to DAFN victims of DV and SA by increasing access to colocated services at the Central FJC, which was designed with input from service providers, law enforcement and medical personnel to take into account the complex needs of all DV and SA victims. All FJC partners have access to individual interview rooms decorated in a comfortable and culturally appropriate manner, and the facility is outfitted with state of the art technology with victim convenience in mind. Victims are able to give consent to allow other co-located service providers to observe or watch a recording of conversations in the interview rooms, and have ability to control any recordings being taken of their conversations. Co-location of services is a more cohesive way for victims to engage with the many systems necessary to support them

in their recovery. If awarded, this grant program will significantly enhance services available to DAFN victims at the Central FJC in collaboration with LA's existing DART, SART, and LA Violence Against Women with Disabilities Program. Victims will be provided accessible and appropriate services a trained case manager from the time officers arrive on scene. By adding support for RO and transportation services, the FJC will be able to complete a critical component of service provision. Further, victims will have the option of being connected to a case manager that can support court accompaniment and recovery services in one easy-to-access location.

c. Identify and describe the specific objectives.

The first objective is to provide accessible, comprehensive, and appropriate wraparound services for DAFN individuals. LA will utilize this grant to enhance the services located at the Central FJC by connecting onsite restraining order filing to the existing comprehensive services, so that victims may choose what resources they need for their recovery and be supported in accessing those services by a trained DV advocate. The FJC seeks to increase victim access to criminal justice intervention by changing the experience associated with seeking help. All personnel at the FJC are specially trained and understand the complex dynamics DV and SA, both within the DAFN community and as it pertains to other types of victims. This holistic approach to service provision has shown an increase in the filing rates of crimes committed against this population, holding more perpetrators accountable and hopefully protecting future victims.

The second objective is to increase access to services for DAFN individuals by providing door-to-door transportation to a centralized location of services and resources. Individuals may have to travel to several disparate locations to receive all of the resources available to them as victims of crime. Public transportation in LA is not adequately set up to meet the needs for

people with disabilities and survivors have to spend several hours taking inefficient routes in order to access supportive services. Through the work of the LA Violence Against Women with Disabilities Program, we have been able to identify gaps in service and a lack of efficient transportation creates an immense barrier to service accessibility. By providing victims with transportation services and a dedicated case manager to assist them in accessing that transportation, survivors are more likely to utilize all of the resources available.

d. Describe the timeline for accomplishing the objectives.

- The Family Justice Center will implement legal support in 60 days.

The FJC and LA Bar Association are both existing projects that currently provide services to victims. Over 60 days, the City will install technical equipment and streamlined filing processes with the LA County courthouse. Best practices for off site filing will also be established in this timeframe to ensure the highest level of service to victims from the onset.

- Transportation resources will be effective immediately.

The City has an existing relationship with transportation agencies and will leverage funds to provide access specific transportation services to victims. This funding will allow the City to support a larger number of victims and ensure that transportation services meet the unique needs of the DAFN community.

- Victim satisfaction surveys will be administered in 60 days.

During the 60 day onboarding period for legal services, personnel with technical assistance from the LA Violence Against Women with Disabilities Program will develop a metrics for a satisfaction survey for DAFN victims of the FJC.

e. Describe how the proposed plan will improve access to services for DAFN individuals in accessing services during and beyond the grant performance period.

The proposed plan has a goal of providing DAFN-appropriate support to victims of DV and SA with RO filing, transportation assistance, and access to co-located services. These services will include law enforcement interviews, medical services, forensic exams, restraining order application and filing assistance, service of restraining orders by LAPD on the restrained parties, ongoing DV case management services, therapy, and emergency shelter support in a safe, confidential, non-intimidating environment.

By co-locating legal support to fill out and file RO's, DAFN individuals who are victims of DV and SA will be able to access a complete suite of existing services at the Central FJC. As stated above, LA's massive geographical make up creates a physical and mental barrier for victims attempting to access services. By providing people with disabilities access to co-located services in a welcoming, non-intimidating, easily accessible space and providing door to door transportation to that space, we will increase the accessibility of services for people with disabilities, reducing the likelihood of re-victimization and decreasing isolation. Providing onsite restraining order filing will prevent people with disabilities from having to access and navigate courthouse facilities.

During the performance period, LA will seek additional resources via other grants and the City budgetary process to secure long-term funding for the RO and transportation support that has been established via this program. This will ensure continuation of services upon the conclusion of the grant.

f. Describe the staffing needed to implement the plan.

- Part-Time Paralegal for Restraining Order filings
- Part-Time Staff Attorney to oversee paralegal
- Part-Time LACBA Program Director to oversee program

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City of Los Angeles - Mayor's Office of Public Safety*

- 2 Part-Time LA Mayor's Office Program Managers to oversee program and fiscal implementation

- Department on Disabilities (DOD) staff for Communication Access Realtime Translation (CART) and Sign Language Interpreter (SLI) technical assistance.

3. Capabilities – Maximum 6 Pages

1. Describe your agency's capability to implement the proposed plan.

In 2015, LA expanded the DART and SART programs to all 21 LAPD Areas displaying LA's commitment to serving victims of DV in a better way. To improve the level of service provided to victims of DV, the City opened the Central FJC in a trauma informed space that houses LAPD, community based DV non-profits (including DART, SART, and one emergency shelter provider), a City Attorney Victims of Crime Advocate, and an onsite therapist. If awarded, the City would increase the services currently provided to people with disabilities by adding onsite RO filing and transportation support to existing FJC programming thereby ensuring access to comprehensive services in a convenient location.

The FJC has an existing staff of 5 detectives and 2 patrol officers that is overseen by a lieutenant with 35 years of experience at LAPD; and 3 DV specific community based organizations: Casa de la Familia (CDLF), Peace Over Violence (POV), and East LA Women's Center (ELAWC). All participating service providers have placed full-time case managers at the FJC who have received mandatory 40 hour DV training and/or 65 hour SA training. In addition to these trainings, the advocates have been trained on support of DAFN victims, and navigation of the unique challenges and benefits of operating in a co-located service model. They work together as a multidisciplinary team to ensure that survivors receive the highest level of care, lend their expertise to the other providers at the facility, and develop the perspectives of their co-located partners. All case managers onsite double as advocates that can assist victims with court accompaniment, safety planning, housing resources, and accompaniment and referrals to any other services that victims may need.

Casa de la Familia (CDLF): CDLF has provided psychotherapy and related services to trauma victims and their families for over two decades. While CDLF services a variety of underserved communities throughout the region, they specialize in the treatment of post-traumatic, anxiety, and depressive disorders in Latino victims of trauma through the provision of bilingual/bicultural crisis intervention and long-term individual and family therapy. The three main crimes for which CDLF treats victims are DV, child abuse and SA. In addition to a full time case manager CDLF provides a therapist onsite a few days a week. Victims are able to receive mental health therapy onsite in a state of the art facility.

East LA Women's Center (ELAWC): ELAWC has been a staple in the community since 1976 and manages Wellness Center where they provide: bilingual DV and SA services, HIV and AIDS prevention services, teen violence prevention for children and adults, and youth leadership development. They also offer 24-hour support to the emergency room for victims in need of medical attention and operate a confidential emergency shelter on the hospital campus.

Violence Intervention Project (VIP): VIP is the onsite forensic and medical provider to the FJC. At VIP victims can receive: child abuse assessment and forensic exams, follow-up and ongoing primary medical care, dental care, medical and mental health evaluations, specialty medical clinics (Radiology, Asthma, Diabetes, among others), and adult SA and DV assessment and forensic exams.

LA City Attorney's Office: The LA City Attorney's Office has placed an in-kind, full-time Victim Witness Compensation Advocate at the FJC. This advocate is able to connect all of the consenting victims to resources specifically for victims of crime.

LA Violence Against Women with Disabilities Program: In addition to on site services the FJC will be able to leverage the expertise of the LA Violence Against Women with Disabilities

Program. This coalition will be able to provide technical assistance in creating appropriate metrics to evaluate the program and ensure that all services are provided through the lens of the DAFN community. This multi-agency coalition represents the shared commitments of five agencies including community-based organizations and local government and law enforcement. Each of the community-based organizations provides direct support and advocacy services for people with disabilities. The local government provides a combination of enforcement, advocacy and policy development on behalf of people living with disabilities. They have joined together to create a sustainable and seamless system of appropriate response and services to survivors within the City of LA.

City of Los Angeles Mayor's Office of Public Safety (MOPS): The Mayor's Office of Public Safety is responsible for securing and administering the City's State and Federal public safety and criminal justice grants. The Mayor's Office has managed over \$500 million in grant funds, including over \$40 million in grants from the U.S. Department of Justice. The Mayor's Office oversees the funding and management of the City's Domestic Abuse Response Team (DART) and Sexual Assault Response Team (SART) program, as well as the Central FJC facility.

Los Angeles Police Department (LAPD): The LAPD employs nearly 10,000 officers to protect and serve the residents of the City of LA. The LAPD's jurisdiction covers 473 square miles of the City. LAPD officers work out of 21 divisions around the city, speak over 30 languages, and have access to interpreters 24 hours a day to reach citizens in additional languages. The LAPD has specialized units that respond to and investigate incidents of DV and SA.

Los Angeles Department on Disability (DOD): The City of LA has been one of the nation's leaders in its commitment to provide equal access for people with disabilities. DOD was established and is mandated to lead the City's efforts to ensure that people with disabilities have

full access to City programs, activities, services, and facilities as outlined in the Americans with Disabilities Act (ADA) as well as in a series of related federal and state laws. DOD has three divisions that act as a three-hundred and sixty degree support mechanism to ensure that people with disabilities can benefit from, and participate in, all City programs, activities, and services.

Peace Over Violence (POV): POV is a leading expert in LA in the disability field. They offer a 24 hour crisis response team that can accompany law enforcement to any location in emergency cases. POV's program provides emergency services, individual & support group counseling, hospital and court accompaniment, legal advocacy, case management, shelter referral/advocacy and other assistance as needed to survivors of DV, SA and stalking. The agency offers personal security awareness and self-defense training adapted to ability, professional training and consulting support to deaf and hearing agencies across the country with the mission of extending accessible services for people with disabilities.

Disability Community Resource Center (DCRC): The Disability Community Resource Center is a non- residential center dedicated to enhancing the quality of life for people with disabilities. The goal of DCRC's peer-led programs and services is the elimination of economic, social, attitudinal and environmental barriers. WCIL's services include assistive technology services, benefits counseling and advocacy, housing services, independent living skills education, peer counseling, employment services, individual advocacy, personal assistance services, information and referral services, and systems changes advocacy.

b. Describe your agency's capability to manage grant programs.

The LA Mayor's Office of Public Safety (MOPS) is the lead applicant for this grant.

MOPS is responsible for securing and administering the City's state and federal public safety and criminal justice grants, and has a strong relationship with the LAPD, DOD, and countless non-profit service providers.

The MOPS grants team currently manages over \$40 million in public safety grants, including funding from the Department of Justice Office of Violence Against Women for the City's DART, SART, and Elder Abuse programs, as well as the Mayor's Stop Abuse From Existing (SAFE) initiative, which support the areas of DV and arrest policies. Additionally, MOPS was responsible for the implementation of the City-wide expansion of the DART and SART programs.

The staff of MOPS is also responsible for the coordination of a City-wide effort to bring the public safety and emergency preparedness, response, and recovery plans of the City into compliance with the Americans with Disabilities Act. This program ensures that all City plans address the needs of LA's diverse residents, including people with disabilities, and others with access and functional needs. It resulted in the successful revision and drafting of over 40 emergency plans and annexes, and over 100 Department Standard Operating Procedures in 70 issue areas. These included policies and procedures for addressing the needs of people with disabilities for the City's LAPD and other first responders.

MOPS will also provide a 2 Program Managers responsible for management and administration of the grant, compliance with reporting and all other grantor and federal requirements, and coordination of project partners to ensure implementation of the Increased Access to Services Program.

- [1] ["2010 Census U.S. Gazetteer Files – Places – California". United States Census Bureau.](#)
- [2] US Census - American Community Survey.
- [3] For the purposes of this proposal, “disability” is defined using the US Census Bureau definition of “a long-lasting sensory, physical, mental, or emotional condition or conditions that make it difficult for a person to do functional or participatory activities such as seeing, hearing, walking, climbing stairs, learning, remembering, concentrating, dressing bathing, going outside the home, or working at a job.”
- [4] S. Ortoleva, H. Lewis. Violence Against Women with Disabilities Working Group. “A Report on Violence Against Women With Disabilities.” Available at:
- [5] <http://fortune.com/2018/02/06/most-congested-cities-worst-traffic/>
- [6] Laura Platt et al (2017) “The Role of Gender in Violence Experienced by Adults With intimate Developmental Disabilities”
- [7] Breiding, Matthew j. and Brian S. Armour (2015) “The association between disability and intimate partner violence in the United States”

Budget Narrative

Increased Access to Service (KU) Program through Victims of Crime Act

Victim Assistance Formula Grant Program Funds

City of Los Angeles

A. Personnel Services:

Salaries:

Name/ Position	Computation	Cost (Rounded)
Project Director/ Mayoral Aid V	.12250 FTE x 63,600 x 1.5 years	\$11,687.00
Accountant/ Mayoral Aid V	.12250 FTE x 63,600 x 1.5 years	\$11,687.00
SUBTOTAL		\$23,374.00

The Program Director (Mayoral Aide V) who possesses a highly skilled background, will serve as the central point of contact for all project activities and will ensure compliance with program requirements. He/She will dedicate 12.25% of their time in the following capacities: work with the technical assistance providers to provide services in furtherance of the program; develop data collection and other protocols as needed; perform grant reporting and administration; coordinate involvement of MOU partners; etc. The individual will also assist with administrative duties including executing contracts, gathering data for progress reports, and reviewing reimbursement requests associated with the grant.

The Accountant (Mayoral Aide V) will conduct all financial transactions and reporting associated with managing the grant. He/She will dedicate 12.25% of their time in the following

Subrecipient: Los Angeles Mayor's Office of Public
Safety

Subaward #: _____

capacities: setting up the necessary accounts, reviewing all invoices, processing payments, completing the financial reporting requirements for the grantor and completing associated financial monitoring of MOU partners and single audits for the City of Los Angeles ("City").

TOTAL PERSONNEL = \$23,374.00

Fringe Benefits:

Name/ Position	Computation	Cost (Rounded)
Project Director/ Mayoral Aid V	.12250 x \$63,600 x 1.5 years x 49.38%	\$5,771.00
Accountant/ Mayoral Aid V	.12250 x \$63,600 x 1.5 years x 49.38%	\$5,771.00
SUBTOTAL		\$11,542.00

The City of Los Angeles Mayor's Office CAP Rate is 49.38%. The City is requesting fringe benefits for the Program Manager and the Accountant

TOTAL FRINGE BENEFITS = \$11,542.00

TOTAL PERSONNEL AND FRINGE BENEFITS = \$34,916.00

B. Operating Expenses:

Expense	Computation	Cost (Rounded)
Fax Machine	\$1,000.00	\$1,000.00
Computer	\$2,000.00	\$2,000.00
IT Support (set up, maintenance)	\$166.67 per month x 1.5 years	\$3,000.00
Toner/ Paper	\$111.11 per month x 1.5 years	\$2,000.00
Phone/ Internet Service	\$111.11 per month x 1.5 years	\$2,000.00
CART set-up & services	\$110/hr x 1.515 hrs/month x 1.5 yrs	\$3,000.00

Sign Language Interpreter	\$80/hr x 4.86 hrs/month x 1.5 years	\$7,000.00
Transportation Assistance	\$832.67 per month x 1.5 years	\$14,988.00
Administrative Director	.05 FTE x 96,800 x 1.5 years	\$7,261.00
Project Attorney	.15 FTE x 61,800 x 1.5 years	\$13,905.00
Paralegal	21.75 hrs/wk x \$20/hr x 78 weeks	\$33,930.00
SUBTOTAL		\$90,084.00

Computer, Fax Machine, IT Support, Toner/ Paper, Phone/ Internet Services

During the course of the grant program, the Project Director will be required to purchase a fax machine, computer and also obtain Information Technology (IT) support to prepare program materials and fax victim reports to courthouses. In addition, the Project Director will need phone and internet services to be accessible at all times, as well as paper and toner for program purposes.

Department of Disabilities/ Communication Access Real time Translation (“CART”)

Communication Aided Real time Translation (“CART”) is a method to provide access to spoken communication for people who are deaf, hard of hearing, or who have certain cognitive or learning impairments.

Sign Language Interpreter (“SLI”)

The Department on Disabilities (“DOD”) will provide technical assistance by providing Sign Language Interpreter and Communication Access Real time Translation services for victims with disabilities upon request. Sign-language interpreters will be utilized at the FJC and by providers

Subrecipient: Los Angeles Mayor's Office of Public
Safety

Subaward #: _____

for advocate interactions, as necessary. These funds and services will be augmented by funds the City received from the grant.

Transportation Assistance Subcontract

Due to lack of transportation for victims, transportation will be provided for victims and their children who seek assistance. Los Angeles County Bar Association (LACBA) will upfront all transportation cost for victims using Lyft or Uber and invoice the Mayor's Office for reimbursement. LACBA will charge a portion of administrative fees to process and prepare all invoices related to transportation.

The Administrative Director (AD) will coordinate pertinent aspects of the project and will be responsible for the execution of the partnership between the County of Los Angeles and the Los Angeles Mayor's Office. The AD will serve as the point of contact for all project activities and will be responsible for the recruitment and hiring of the paralegal position. The AD will also be responsible for public outreach on behalf of Los Angeles County Bar Association ("LACBA") FJC. The AD will dedicate 5% of its time to this project.

The Project Attorney will coordinate the legal services provided by the Project. He/She will supervise the paralegal and any volunteers doing legal services for victims served by the grant. He/She will provide training and be responsible for current updates. The Project Attorney will dedicate 15% of its time to this project.

Subrecipient: Los Angeles Mayor's Office of Public
Safety

Subaward #: _____

The Paralegal will screen clients in order to determine appropriate services. The Paralegal will fill out legal forms and will provide clients with explanations of the process needed to obtain a temporary restraining order. The Paralegal will work a part time position of 21.75 hours a week.

TOTAL OPERATING EXPENSES = \$90,084

Match

Name/ Position	Computation	Cost (Rounded)
Los Angeles Police Department (LAPD)	.20 FTE x 104,182 x 1.5 years	\$31,250.00
SUBTOTAL		\$31,250.00

The salary of a Los Angeles Police Department (“LAPD”) Detective will provide the match. LAPD detectives will be providing service of restraining orders to the restrained parties at no cost to the victims. They will also provide transportation support for disabled victims as necessary, and Emergency Protective Orders (EPO) when applicable.

TOTAL MATCH: \$31,250.00

BUDGET SUMMARY

Category		Direct Cost	Match
A.	Personnel	\$23,374.00	\$31,250.00
	Fringe Benefits	\$11,542.00	0
B.	Operating Expenses	\$90,084.00	0
C	Equipment	0	0
TOTAL PROJECT COSTS		\$125,000.00	\$31,250.00

EDMUND G. BROWN JR.
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



October 30, 2018

Jeff Gorell
Deputy Mayor
Los Angeles Mayor's Office of Public Safety
200 N Spring Street, Room 303
Los Angeles, CA 90012-3239

Dear Mr. Gorell:

Your project has been selected to receive funding through the Increased Access to Services (KU) Program of the California Governor's Office of Emergency Services (Cal OES). Provided that there are no successful appeals, and pending completion and/or revision of all required application forms, your agency will be awarded the requested amount of \$125,000 for the Grant Subaward performance period beginning on October 01, 2018, and ending on March 31, 2020.

Rachel Magana will be the Program Specialist assigned to your grant and will be contacting you within the next few weeks to assist you in finalizing this process. Additional information can be found in the *Subrecipient Handbook* on the Cal OES website at www.caloes.ca.gov.

We look forward to the successful implementation of this project. If you have any questions concerning this process, please contact Rachel Magana at (916) 845-8451 or via e-mail at Rachel.Magana@caloes.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark S. Ghilarducci". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

MARK S. GHILARDUCCI
Director



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8506 TELEPHONE (916) 845-8511 FAX