

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to proposed contract with Idexx Laboratories, Inc. (Idexx) for diagnostic laboratory testing services.

Recommendation for Council action:

APPROVE and AUTHORIZE the General Manager, Personnel Department, or designee, to negotiate and execute a Professional Services Agreement for the Department of Animal Services (DAS) and LA Zoo (Zoo) with Idexx for diagnostic laboratory testing services with a contract term from July 1, 2018 through June 30, 2021 with the option of three additional years in one-year increments for an amount not to exceed \$100,000 per year, subject to the review and approval of the City Attorney as to form.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no additional General Fund appropriation that is required. The amount expended for these services shall not exceed \$50,000 per year for both the DAS and Zoo for a total amount not to exceed \$100,000 per year. Funding for this contract has already been provided and is available in each Department's Contractual Services Account. Execution of this contract complies with the City's Financial Policies in that contract expenditures will be limited to the use of approved budgeted funds.

Community Impact Statement: None submitted.

TIME LIMIT FILE - AUGUST 6, 2019

(LAST DAY FOR COUNCIL ACTION - AUGUST 6, 2019)

(Health, Education, Neighborhoods, Parks, Arts, and River Committee waived the above matter)

Summary:

On June 19, 2019, your Committee considered a May 24, 2019 CAO report relative to proposed contract with Idexx Laboratories, Inc. (Idexx) for diagnostic laboratory testing services for the DAS and Zoo. According to the CAO, the DAS and Zoo are requesting authority to execute a Professional Services Agreement with Idexx for diagnostic laboratory testing services. City Veterinary staff will utilize these services during medical treatment to test the blood, tissue, and fecal samples of animals in animal care shelters and the Zoo, helping staff determine the presence of disease, infection, extent of injury, or cause of death. The term of the contract is from July 1, 2018 through June 30, 2021, with the option for three additional years in one-year increments for a total of six years. The Agreement includes a compensation limit of \$50,000 per year for both the DAS and Zoo for a total amount not to exceed \$100,000 per year.

The proposed Professional Services Agreement would be the second contract executed between the two Departments and Idexx. Previously, the DAS released a Request for Bids (RFB) in June 2010 and received two bids, one from Antech Diagnostics, Inc., and one from Idexx. DAS staff evaluated both bids and determined that Idexx met the City's requirements and offered the best and lowest overall costs. Consequently, the DAS executed a contract, C-

120033, with Idexx, which had a term of January 17, 2012 through June 30, 2018. In anticipation of the contract expiring, the DAS released a RFB on December 2017 and received a single bid from Idexx. Idexx was determined to have met or exceeded all evaluation criteria and the Board of Animal Services Commissioners awarded a non-exclusive agreement with Idexx on March 27, 2018. The DAS and Zoo staff worked together to develop the proposed Professional Services Agreement. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval the proposed agreement with Idexx. The matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER VOTE

KORETZ: YES
SMITH: YES
PRICE: ABSENT
ARL
6/19/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-