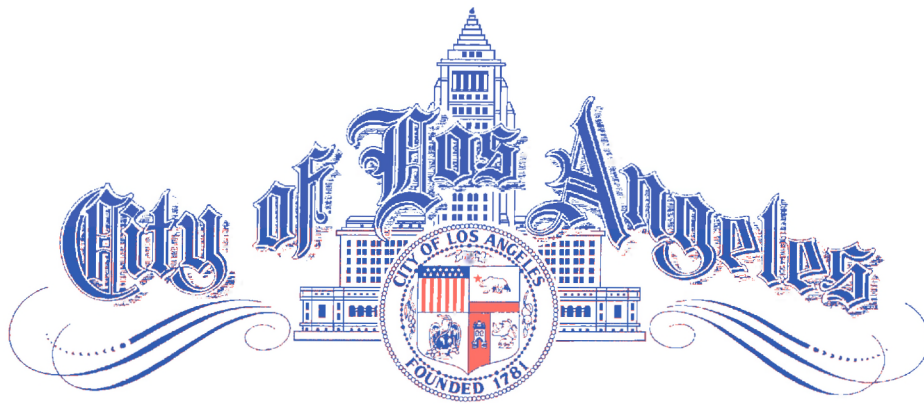




ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: EXEMPTION REQUEST – LOS ANGELES FIRE DEPARTMENT, (1)
PUBLIC SAFETY RISK MANAGER

Date: June 13, 2019

The Los Angeles Fire Department (LAFD) requested that the Mayor approve the exemption of one (1) new position of Public Safety Risk Manager, Class Code 7976, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. On April 2, 2019, the Mayor's Office asked the Personnel Department to review LAFD's request.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 141 are approved, with one other pending request. Approval of this request will increase the count. As of the date of this letter, this request will be in the 146th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 12 are filled.

The Public Safety Risk Manager will serve as the LAFD Chief Risk Management Officer and will be responsible for directing and managing the overall operation of the department's Risk Management Program, identifying the likelihood of potential risk exposures in department operations, and preparing and recommending policies and procedures to mitigate or eliminate such risks. In compliance with Executive Directive No. 18, the position will be responsible for a comprehensive risk management program, minimizing liability claims and litigation, mitigating potential risks, and evaluating the effectiveness of implemented measures within the context of public safety and emergency response obligations of the LAFD.

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The Public Safety Risk Manager position requires graduation from an accredited four-year college or university with a degree in business, public administration, political science, or a closely related field, and two years of full-time paid experience providing advice, general counsel or litigation services regarding risk management, risk threat assessment or risk evaluation related to public safety. Experience as an attorney handling civil litigation and public safety labor relations is highly desired.

The exemption of this position will allow LAFD the flexibility to recruit and select the best-qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Public Safety Risk Manager.

Based on my review of LAFD's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of Public Safety Risk Manager and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

EG:alg

cc: Ralph M. Terrazas, Fire Chief, Los Angeles Fire Department
Ana Guerrero, Chief of Staff, Office of the Mayor
Heleen Ramirez, Legislative Coordinator, Office of the Mayor
Rich Llewellyn, City Administrative Officer
Wendy Macy, General Manager, Personnel Department