FORM GEN. 160

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 22, 2019

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer

Subject: **2018-21 MEMORANDUM OF UNDERSTANDING NO. 10 – TECHNICAL CORRECTIONS (C.F. NO. 19-0845-S1)**

The following technical corrections are being made to Memorandum of Understanding No. 10 for the Professional Medical Services Unit:

1. Table of Contents: To correct the inadvertent omission of the reference to Articles 5.1 and 7.4, which should be added and noted in Sections 5.0 Benefits and 7.0 On-The-Job, respectively, as follows:

   Article 5.1 Bereavement Leave.....31
   Article 7.4 Rest Periods.....61

2. Article 5.6, Section F, Subsections 1b and 1f: To correct the inadvertent references to subsections that are not in the section, i.e., Subsection 1b refers to "time under 3, 4, 5 and 6 below" instead of "time under Subsections 1c, 1d, 1e, and 1f" and Subsection 1f refers to "(No. 3 above)" instead of "as described in Subsection 1c." These subsections are updated as follows:

   DELETE:

   b. For the non-disability portion of childbirth leave (before delivery or after ["bonding"]), accrued vacation available at the start of the leave shall be used prior to the use of time under 3, 4, 5 and 6 below.

   f. Accrued compensatory time off may be used at the employee's discretion, with management approval, after exhaustion of 100% sick leave (No. 3 above). However, FLSA compensatory time off shall not be counted against the employee's four (4) month (nine [9] pay period [720 hours]) family or medical leave entitlement. Therefore, any use of FLSA compensatory time off under this Section shall extend the employee's family or medical leave by the total amount of FLSA compensatory time off used.

ADD:

b. For the non-disability portion of childbirth leave (before delivery or after ["bonding"]), accrued vacation available at the start of the leave shall be used prior to the use of time under Subsections 1c, 1d, 1e, and 1f.

f. Accrued compensatory time off may be used at the employee's discretion, with management approval, after exhaustion of 100% sick leave, as described in 1c. However, FLSA compensatory time off shall not be counted against the employee's four (4) month (nine [9] pay period [720 hours]) family or medical leave entitlement. Therefore, any use of FLSA compensatory time off under this Section shall extend the employee's family or medical leave by the total amount of FLSA compensatory time off used.

3. Article 5.6, Section F, Subsections 2a, 2b, and 2f: To correct the inadvertent references to subsections that are not in the section, i.e., Subsection 2a refers to "described in No. 2 below" instead of "as described in Subsection 2b," Subsection 2b refers to "time under 3, 4, 5 and 6 below" instead of "time under Subsections 2c, 2d, 2e, and 2f," and Subsection 2f refers to "(No. 3 above)" instead of "as described in Subsection 2c." These subsections are updated as follows:

DELETE:

a. Annual family illness sick leave up to fifteen (15) days may be used at the employee's discretion. Such leave may be taken before or after the vacation described in 2 below.

b. Accrued vacation available at the start of the leave shall be taken. Such time must be used prior to the use of time under 3, 4, 5 and 6 below.

f. Accrued compensatory time off may be used at the employee's discretion, with management approval, after exhaustion of 100% sick leave (No. 3 above). However, FLSA compensatory time off shall not be counted against the employee's four (4) month (nine [9] pay period [720 hours]) family or medical leave entitlement. Therefore, any use of FLSA compensatory time off under this Section shall extend the employee's family or medical leave by the total amount of FLSA compensatory time off used.

ADD:

a. Annual family illness sick leave up to fifteen (15) days may be used at the employee's discretion. Such leave may be taken before or after the vacation, as described in Subsection 2b.

b. Accrued vacation available at the start of the leave shall be taken. Such time must be used prior to the use of time under Subsections 2c, 2d, 2e, and 2f.

f. Accrued compensatory time off may be used at the employee's discretion, with management approval, after exhaustion of 100% sick leave, as described in Subsection 2c. However, FLSA compensatory time off shall not be counted against the employee's four (4) month (nine [9] pay period [720 hours]) family or medical leave entitlement. Therefore, any use of FLSA compensatory time off under this Section shall extend the employee's family or medical leave by the total amount of FLSA compensatory time off used.

4. Article 5.6, Section F, Subsections 3a, 3b, and 3e: To correct the inadvertent references to subsections that are not in the section, i.e., Subsection 3a refers to "described in No. 3 below" instead of "as described in Subsection 3c," Subsection 3b refers to "described in No. 3 below" instead of "as described in Subsection 3c" and Subsection 3e refers to "(No. 1 above)" instead of "as described in Subsection 3a." These subsections are updated as follows:

DELETE:

a. Accrued 100% sick leave may be used at the employee's discretion. Such leave may be taken before or after the vacation described in No. 3 below.

b. Accrued 75% sick leave may be used following use of all 100% sick leave at the employee's discretion. Such leave may be taken before or after the vacation described in No. 3 below.

e. Accrued compensatory time off may be used at the employee's discretion, with management approval, after exhaustion of 100% sick leave (No. 1 above). However, FLSA compensatory time off shall not be counted against the employee's four (4) month (nine [9] pay period [720 hours]) family or medical leave entitlement. Therefore, any use of FLSA compensatory time off under this Section shall extend the employee's family or medical leave by the total amount of FLSA compensatory time off used.

ADD:

a. Accrued 100% sick leave may be used at the employee's discretion. Such leave may be taken before or after the vacation, as described in Subsection 3c.

b. Accrued 75% sick leave may be used following use of all 100% sick leave at the employee's discretion. Such leave may be taken before or after the vacation, as described in Subsection 3c.

e. Accrued compensatory time off may be used at the employee's discretion, with management approval, after exhaustion of 100% sick leave, as described in Subsection 3a. However, FLSA compensatory time off shall not be counted against the employee's four (4) month (nine [9] pay period [720 hours]) family or medical leave entitlement. Therefore, any use of FLSA compensatory time off under this Section shall extend the employee's family or medical leave by the total amount of FLSA compensatory time off used.

5. Article 5.10, Section II:

   a. The lead-in statement for Subsection 3 was inadvertently omitted from this section. The following lead-in statement, "3. Reimbursement Amount:," should be added to this section.

   b. To correct the inadvertent class title names, the below class titles are updated as follows:

NO.	FROM:	TO:
1.	Emergency Medical Services Advanced Provider	EMS Advanced Provider
2.	Emergency Medical Services Advanced Provider Supervisor	EMS Advanced Provider Supervisor

6. Article 7.6: To correct the inadvertent class title name, the below class title is updated as follows:

NO.	FROM:	TO:
1.	Advanced Practice Provider	Advance Practice Provider

If additional information is needed, please contact Isophine Atkinson by email at Isophine.Atkinson@lacity.org or telephone at (213) 978-7644.

RHL:DB:ICA:0720083

c: Daniel Quach, Office of the Controller
Rosemary Go, Office of the Controller
Vivienne Swanigan, Office of the City Attorney
Gary Glaze, AFSCME