

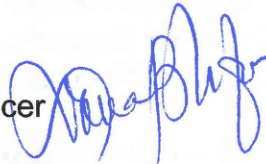
CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

REVISED

Date: December 10, 2019

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **2018-21 MEMORANDUM OF UNDERSTANDING NO. 36 – TECHNICAL CORRECTIONS (C.F. NO. 19-0845)**

The 2018-2021 Memorandum of Understanding (MOU) between the City of Los Angeles and the Los Angeles Professional Managers' Association (LAPMA), representing the Management Employees Unit (MOU 36) contains the following technical errors that require correction:

1. **Article 35 – Vacations:** The parenthetical reference in subsection H inadvertently referenced only one vacation accrual table, when this Article contains two vacation accrual tables. The parenthetical language in subsection H should read as, "(See vacation accrual tables in Subsections B and G, above)."
2. **Article 54 - Uniforms:** The effective date for additional classifications to receive this benefit was inadvertently omitted from this Article. The new language should reflect the underlined information, as shown below:

ARTICLE 54 UNIFORMS

- A. A non-pensionable uniform allowance of fifty dollars (\$50.00) each pay period and an annual cash payment each February of one hundred fifty dollars (\$150.00) for the purchase or replacement of uniform shoes will be given to each employee in the classes listed below:

<u>Class</u>	<u>Class Code</u>
Chief of Parking Enforcement Operations	9180
Parking Enforcement Manager I	9025-1
Parking Enforcement Manager II	9025-2

- B. Effective the first full pay period after Council adoption, a non-pensionable uniform allowance of fifty dollars (\$50.00) each pay period shall be paid to employees in the classes listed below. Additionally, effective the first February after Council adoption, an annual cash payment each February of one hundred fifty dollars

(\$150.00) for the purchase or replacement of uniform shoes will be given to each employee in the classes listed below:

<u>Class</u>	<u>Class Code</u>
Chief Street Services Investigator I	4286-1
Chief Street Services Investigator II	4286-2
Chief Park Ranger	1968
Principal Recreation Supervisor I (Aquatics)	2464-1
Principal Recreation Supervisor II (Aquatics)	2464-2

3. **Article 60 – Executive Officer Bonus:** The class code for Assistant Bureau Director of Street Services was inadvertently listed incorrectly as “4159.” The correct class code for Assistant Bureau Director of Street Services should read as, “4156.”

4. **Article 58, 63, 64, & 65:** The effective date was inadvertently omitted from these Articles. All of these Articles shall be effective the first full pay period after Council adoption.

5. **Salary Note 2:** Shall be clarified by adding the effective date which was inadvertently omitted. The new language should reflect the underlined information, as shown below:

Note 2: Notwithstanding any other provision of this MOU or the Los Angeles Administrative Code to the contrary, employees in the class of Convention Center Building Superintendent I (Code 3330-1) and Street Services Superintendent II (Code 4158-2) shall, unless specific authority is made, be compensated time off at the rate of time and one-half (1½) for each hour of overtime worked; where cash payment is authorized the rate of pay shall be one and one-half (1½) times the employee’s regular rate of compensation. Effective the first full pay period after Council adoption, any employee in the class of Chief of Operations II (Code 7258-2) working as a Duty Manager, shall be eligible for the additional compensation listed in this Note.

6. **Salary Note 20:** Shall be clarified by adding the effective date which was inadvertently omitted. The new language should reflect the underlined information, as shown below:

Note 20: Employees in the classifications of Sanitation Wastewater Manager (Code 4128), when assigned to oversee a 24/7 operation and authorized to submit legal reports to regulatory agencies, shall receive salary at the second premium level rate above the appropriate step rate of the salary range prescribed for the class and pay grade. Additional compensation is pensionable when regularly assigned. Effective the first full pay period after Council adoption, any employee in the class of Solid Resources Manager (Code 4126) or Chief of Operations II (Code 7258-2) working as a Duty Manager, shall be eligible for the additional compensation listed in this Note.

7. **Salary Notes 21-28:** Shall be clarified by adding the effective date, which was inadvertently omitted. The new language should reflect the underlined information, as shown below:

- Note 21: Effective the first full pay period after Council adoption, an employee in the class of Chief Veterinarian (Code 2360) who is employed by the Zoo Department and who has earned and maintains a Diplomate certification from the American College of Zoological Medicine shall receive additional biweekly compensation in the amount of \$500.00. This additional compensation shall be pensionable.
- Note 22: Effective the first full pay period after Council adoption, any employee in the class of Chief Construction Inspector (Code 7296), when employed by the Los Angeles World Airports, shall receive salary 15% above the appropriate step on the salary range prescribed for the class. Additional compensation is pensionable.
- Note 23: Effective the first full pay period after Council adoption, one employee in the class of Director of Airports Administration (Code 9302) shall receive salary at the second premium level rate above the appropriate step on the salary range prescribed for the class. Additional compensation is pensionable.
- Note 24: Effective the first full pay period after Council adoption, any employee in the class of Harbor Public and Community Relations Director (Code 9480) shall receive salary at the second premium level rate above the appropriate step on the salary range prescribed for the class. Additional compensation is pensionable.
- Note 25: Effective the first full pay period after Council adoption, one employee in the class of Property Manager IV (Code 1964-4), when employed by the Harbor Department, shall receive salary at the second premium level rate above the appropriate step on the salary range prescribed for the class. Additional compensation is pensionable.
- Note 26: Effective the first full pay period after Council adoption, one employee in the class of Workers' Compensation Administrator I (1766-1) shall receive salary at the second premium level rate above the appropriate step on the salary range prescribed for the class. Additional compensation is pensionable.
- Note 27: Effective the first full pay period after Council adoption, upon approval of the Director Bureau of Sanitation, any person employed in the classes of Assistant Director Bureau of Sanitation (Code 7255), Hyperion Treatment Plant Manager (Code 4130), Chief Financial Officer, Bureau of Sanitation (Code 9230), may receive salary up to the fifth premium level rate above the appropriate step rate of the salary range prescribed for this class. Additional compensation is pensionable.

Note 28: Effective the first full pay period after Council adoption, any bargaining unit member designated as the Budget Director by the Mayor's Office may receive salary up to the fourth premium level rate above the employee's appropriate step rate of the salary range prescribed for their classification. Only one employee shall be eligible to receive this additional compensation at any given time. Additional compensation is pensionable.

8. **SALARY APPENDICES A – F**

Appendices A-F shall be replaced with the attached revised Appendices A-F to reflect corrected salaries due to minor clerical errors and adjustments, including the following:

Appendix A (Operative July 1, 2018)

Amending the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Current: 7945-B	Chief Airport Planner I/PMI	4569	\$ 143,341 -- \$ 143,341
Corrected: 7945-B	Chief Airport Planner PMI	4569	\$ 143,341 -- \$ 143,341
Current: 7945-C	Chief Airport Planner II/PMII	5291	\$ 165,933 -- \$ 165,933
Corrected: 7945-C	Chief Airport Planner PMII	5291	\$ 165,933 -- \$ 165,933
Current: 7945-D	Chief Airport Planner III/PMIII	6042	\$ 189,548 -- \$ 189,548
Corrected: 7945-D	Chief Airport Planner PMIII	6042	\$ 189,548 -- \$ 189,548

Appendix B (Operative October 28, 2019)

Amending the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Current: 7945-B	Chief Airport Planner I/PMI	4703	\$ 147,517 -- \$ 147,517
Corrected: 7945-B	Chief Airport Planner PMI	4703	\$ 147,517 -- \$ 147,517
Current: 7945-C	Chief Airport Planner II/PMII	5444	\$ 170,735 -- \$ 170,735
Corrected: 7945-C	Chief Airport Planner PMII	5444	\$ 170,735 -- \$ 170,735
Current: 7945-D	Chief Airport Planner III/PMIII	6218	\$ 195,040 -- \$ 195,040
Corrected: 7945-D	Chief Airport Planner PMIII	6218	\$ 195,040 -- \$ 195,040

Appendix C (Operative July 7, 2019)

Amending the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Current: 7945-B	Chief Airport Planner I/PMI	4703	\$ 147,517 -- \$ 147,517
Corrected: 7945-B	Chief Airport Planner PMI	4703	\$ 147,517 -- \$ 147,517
Current: 7945-C	Chief Airport Planner II/PMII	5444	\$ 170,735 -- \$ 170,735
Corrected: 7945-C	Chief Airport Planner PMII	5444	\$ 170,735 -- \$ 170,735

Current:	7945-D	Chief Airport Planner III/PMIII	6218	\$ 195,040 -- \$ 195,040
Corrected:	7945-D	Chief Airport Planner PMIII	6218	\$ 195,040 -- \$ 195,040
Current:	7945-D	City Attorney Financial Manager	4321	\$ 92,707 -- \$ 135,552
Corrected:	7945-D	City Attorney Financial Manager	4508	\$ 96,716 -- \$ 141,378

Appendix D (Operative January 19, 2020)

Amending the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Current: 7945-B	Chief Airport Planner I/PMI	4834	\$ 151,630 -- \$ 151,630
Corrected: 7945-B	Chief Airport Planner PMI	4834	\$ 151,630 -- \$ 151,630
Current: 7945-C	Chief Airport Planner II/PMII	5593	\$ 175,433 -- \$ 175,433
Corrected: 7945-C	Chief Airport Planner PMII	5593	\$ 175,433 -- \$ 175,433
Current: 7945-D	Chief Airport Planner III/PMIII	6390	\$ 200,406 -- \$ 200,406
Corrected: 7945-D	Chief Airport Planner PMIII	6390	\$ 200,406 -- \$ 200,406
Current: 7945-D	City Attorney Financial Manager	4440	\$ 95,254 -- \$ 139,290
Corrected: 7945-D	City Attorney Financial Manager	4630	\$ 99,326 -- \$ 145,262

Adding the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Add: 9210-0	Airport Labor Relations Advocate	4630	\$ 99,326 -- \$ 145,262
Add: 3136-0	City Forest Officer	5736	\$ 123,066 -- \$ 179,943
Add: 1638-0	Fire Statistical Manager	5061	\$ 108,576 -- \$ 158,771
Add: 9482-0	Legislative Representative	4630	\$ 99,326 -- \$ 145,262
Add: 9482-H	Legislative Representative - Harbor	5114	\$ 109,724 -- \$ 160,421

Appendix E (Operative January 31, 2021)

Amending the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Current: 7945-B	Chief Airport Planner I/PMI	4931	\$ 154,658 -- \$ 154,658
Corrected: 7945-B	Chief Airport Planner PMI	4931	\$ 154,658 -- \$ 154,658
Current: 7945-C	Chief Airport Planner II/PMII	5706	\$ 178,962 -- \$ 178,962
Corrected: 7945-C	Chief Airport Planner PMII	5706	\$ 178,962 -- \$ 178,962
Current: 7945-D	Chief Airport Planner III/PMIII	6517	\$ 204,415 -- \$ 204,415
Corrected: 7945-D	Chief Airport Planner PMIII	6517	\$ 204,415 -- \$ 204,415
Current: 7945-D	City Attorney Financial Manager	4529	\$ 97,175 -- \$ 142,088
Corrected: 7945-D	City Attorney Financial Manager	4724	\$ 101,351 -- \$ 148,164

Adding the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
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Add: 9210-0	Airport Labor Relations Advocate	4724	\$ 101,351 -- \$ 148,164
Add: 3136-0	City Forest Officer	5852	\$ 125,551 -- \$ 183,535
Add: 1638-0	Fire Statistical Manager	5161	\$ 110,726 -- \$ 161,945
Add: 9482-0	Legislative Representative	4724	\$ 101,351 -- \$ 148,164
Add: 9482-H	Legislative Representative - Harbor	5218	\$ 111,937 -- \$ 163,657

Appendix F (Operative June 20, 2021)

Amending the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Current: 7945-B	Chief Airport Planner I/PMI	5030	\$ 157,748 -- \$ 157,748
Corrected: 7945-B	Chief Airport Planner PMI	5030	\$ 157,748 -- \$ 157,748
Current: 7945-C	Chief Airport Planner II/PMII	5819	\$ 182,532 -- \$ 182,532
Corrected: 7945-C	Chief Airport Planner PMII	5819	\$ 182,532 -- \$ 182,532
Current: 7945-D	Chief Airport Planner III/PMIII	6649	\$ 208,528 -- \$ 208,528
Corrected: 7945-D	Chief Airport Planner PMIII	6649	\$ 208,528 -- \$ 208,528
Current: 7945-D	City Attorney Financial Manager	4620	\$ 99,117 -- \$ 144,928
Corrected: 7945-D	City Attorney Financial Manager	4818	\$ 103,356 -- \$ 151,129

Adding the following classifications and salaries:

CLASS CODE	TITLE	RANGE #	SALARY RATE
Add: 9210-0	Airport Labor Relations Advocate	4818	\$ 103,356 -- \$ 151,129
Add: 3136-0	City Forest Officer	5969	\$ 128,057 -- \$ 187,230
Add: 1638-0	Fire Statistical Manager	5266	\$ 112,981 -- \$ 165,202
Add: 9482-0	Legislative Representative	4818	\$ 103,356 -- \$ 151,129
Add: 9482-H	Legislative Representative - Harbor	5322	\$ 114,171 -- \$ 166,935

Please contact Stephanie Ozawa by email at Stephanie.Ozawa@lacity.org or telephone at (213) 978-7640 if additional information is needed.

RHL:DB:SAO:0720051Revised

c: Daniel Quach, Office of the Controller
Rosemary Go, Office of the Controller
Vivienne Swanigan, Office of the City Attorney
Charley Mims, LAPMA