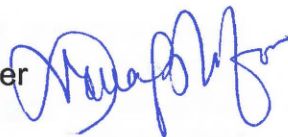


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 3, 2020

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **TECHNICAL CORRECTIONS FOR THE 2018-2021 MEMORANDUM OF UNDERSTANDING FOR THE EQUIPMENT OPERATION AND LABOR EMPLOYEES REPRESENTATION UNIT (MOU 4) (C.F. NO. 19-0845)**

The 2018-2021 Memorandum of Understanding (MOU) between the City of Los Angeles and the Service Employees International Union (SEIU), Local 721, for the Equipment Operation and Labor Employees Representation Unit (MOU 4) contains the following technical errors that require correction:

1. **ARTICLE 3.1 GRIEVANCE PROCEDURE**

The first sentence of Step 4 Arbitration, section A. shall be corrected by removing (20) and replacing with (30). The new language should reflect the bold underlined information as shown below:

STEP 4 ARBITRATION

- A. If the written response at Step 3, or mediation, does not settle the grievance, or Management fails to provide a written response within thirty **(30)** business days of the Step 3 meeting, the Union may elect to serve a written request for arbitration with the ERB. A copy of this notice shall be served upon the department's personnel officer. The request for arbitration must be filed with the ERB within twenty (20) business days following (a) the date of service of the written response of the General Manager/Commission or the designee, or (b) the last day of the response period provided for in Step 3. Failure of the Union to serve a written request for arbitration with the ERB within said period shall constitute a waiver of the grievance.

2. **ARTICLE 5.6 TRAVEL ALLOWANCE**

The Travel Allowance amount shall be corrected by removing four dollars (\$4.00) in sections A, B, and C of the article and replacing with twelve dollars (\$12.00). The new language should reflect the bold underlined information as shown below:

- A. Notwithstanding LAAC Section 4.222, whenever an employee is required to travel directly between his/her home and place of temporary assignment, as provided in LAAC Section 4.221, he/she shall receive payment at the rate of **twelve dollars (\$12.00)** for each day that such travel occurs. All other provisions of LAAC Sections 4.220 - 4.226 which relate to payment for travel of certain employees from their homes to temporary job locations remain unchanged. (Non-pensionable)
- B. Notwithstanding LAAC Section 4.222.1, whenever an employee is required to travel from one job site to another within a work day, he/she shall receive payment at the rate of **twelve dollars (\$12.00)** for each day that such travel occurs. (Non-pensionable)
- C. Where an employee qualifies under both sections A and B above, such employee shall be entitled to receive **twelve dollars (\$12.00)** per day. (Non-pensionable)

3. **APPENDICES A-F**

MOU Appendices inadvertently listed incorrect salary ranges, salaries, and classification title names for Targeted Local Hire Program classifications. Correct as follows:

APPENDIX A

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-G	Vocational Worker Gardener	1849
Corrected:	3113-G	Vocational Worker Gardener Caretaker	1849
Current:	3113-T	Vocational Worker Tree Surgeon	2233
Corrected:	3113-T	Vocational Worker Tree Surgeon Assistant	1746

APPENDIX B

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-G	Vocational Worker Gardener	1903
Corrected:	3113-G	Vocational Worker Gardener Caretaker	1903
Current:	3113-T	Vocational Worker Tree Surgeon	2299
Corrected:	3113-T	Vocational Worker Tree Surgeon Assistant	1797

APPENDIX C

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-G	Vocational Worker Gardener	1903
Corrected:	3113-G	Vocational Worker Gardener Caretaker	1903
Current:	3113-T	Vocational Worker Tree Surgeon	2299
Corrected:	3113-T	Vocational Worker Tree Surgeon Assistant	1797

APPENDIX D

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-G	Vocational Worker Gardener	1956
Corrected:	3113-G	Vocational Worker Gardener Caretaker	1956
Current:	3113-T	Vocational Worker Tree Surgeon	2360
Corrected:	3113-T	Vocational Worker Tree Surgeon Assistant	1846

APPENDIX E

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-G	Vocational Worker Gardener	1996
Corrected:	3113-G	Vocational Worker Gardener Caretaker	1996
Current:	3113-T	Vocational Worker Tree Surgeon	2408
Corrected:	3113-T	Vocational Worker Tree Surgeon Assistant	1883

APPENDIX F

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-G	Vocational Worker Gardener	2036
Corrected:	3113-G	Vocational Worker Gardener Caretaker	2036
Current:	3113-T	Vocational Worker Tree Surgeon	2455
Corrected:	3113-T	Vocational Worker Tree Surgeon Assistant	1922

If you have any questions, please contact Angela Brown at (213) 978-7642 or Angela.Brown@lacity.org.

RJH:DHB:AB:0720158

- c: Rosemary Go, Controller's Office
- Daniel Quach, Controller's Office
- Vivienne Swanigan, Office of the City Attorney
- David Sanders, SEIU