



KAREN BASS  
MAYOR

**MEMORANDUM**

**To:** The Honorable Members of the City Council  
c/o City Clerk

**From:** Karen Bass, Mayor *Karen Bass*

**Subject: RE-EXEMPTION REQUEST – LOS ANGELES WORLD AIRPORTS, (1)  
DEPUTY GENERAL MANAGER AIRPORTS**

**Date:** September 24, 2024

Los Angeles World Airports (LAWA) has requested the exemption of one (1) position of Deputy General Manager Airports, Class Code 0162, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions.

The Deputy General Manager Airports position was previously approved for exemption under 1001(b) by the City Council on August 13, 2019 (CF# 19-0866) and was subsequently filled. The position was vacated on May 5, 2023, and deleted from the count.

Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." Charter Section 1001(b) allows up to 150 persons to be exempt, of which 127 are approved, and an additional 4 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 129th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 13 are filled.

This Deputy General Manager Airports position will be the Deputy Executive Director, Planning Development Program Manager. The position will lead the planning and design functions to bridge airports planning and construction teams for LAWA's extensive multi-billion dollar capital program. Duties will include program management of highly complex airside, landside and terminal modernization improvements; providing recommendations

for new improvements and initiatives; supervising multi-disciplinary professional staff; and assisting in developing strategies and guidelines for LAWA's long-term development plans, including phasing and sequencing of capital projects.

This Deputy General Manager Airports position requires a bachelor's degree from an accredited four-year college or university in urban planning, engineering, architecture, construction management, or a closely-related field; and five years of full-time paid management-level experience in major airport or airline facility planning work, including five years of management experience in planning, design oversight, and contract negotiations.

The exemption of this position will allow LAWA the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Deputy General Manager Airports

Based on my review of LAWA's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of the Deputy General Manager Airports and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

KB:zn

cc: Carolyn Webb de Macías, Chief of Staff, Office of the Mayor  
Zachia Nazarzai, Office of the Mayor  
Thomas Arechiga, Office of the Mayor  
John Ackerman, Chief Executive Officer, Los Angeles World Airports  
Minerva Gutierrez, Los Angeles World Airports  
Dana Brown, General Manager, Personnel Department