

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Chief Zoning Administrator (Class Code 7999) position, from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one Chief Zoning Administrator (Class Code 7999) position for the Department of City Planning (DCP), from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

**TIME LIMIT FILE - SEPTEMBER 10, 2019**

**(LAST DAY FOR COUNCIL ACTION - SEPTEMBER 10, 2019)**

Summary:

On August 21, 2019, your Committee considered an August 15, 2019 Communication from the Mayor relative to the exemption of one Chief Zoning Administrator (Class Code 7999) position for the Department of City Planning, from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, Charter Section 1001(b) allows up to 150 persons to be exempt, of which 144 are approved. Approval of this request will increase the count. As of August 15, 2019, this request will be in the 148th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 12 are filled.

The Chief Zoning Administrator will serve as a high level member of DCP's management team; as the only position of its kind in the City, will be responsible for all zoning-related matters including policy discussions, interpretation and technical guidance, issue and conflict resolution, and the advancement of DCP's goals for case processing efficiency and quality work products.

The position will attend controversial appeal hearings before Area Planning Commissions and the City Council Planning and Land Use Management Committee; and supervise nine Associate Zoning Administrators engaged in regular coordination with other agencies, Council and the City Attorney, the Department of Building and Safety (DBS), Petroleum Administrator, California Department of Alcoholic Beverage Control (ABC), and neighborhood groups, to resolve issues. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of this exemption request as detailed in the Mayor's communication and above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER VOTE

KORETZ: YES

SMITH: ABSENT

PRICE: YES

ARL

8/21/19

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**