

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: August 23, 2019

To: The City Council

From: Richard H. Llewelyn, Jr., City Administrative Officer



Subject: **ESTABLISHMENT OF SALARY FOR NEW, NON-REPRESENTED CLASSIFICATION OF CITY FOREST OFFICER (CODE 3136)**

**RECOMMENDATION**

It is recommended that:

1. The City Council, subject to approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending the classification listing in Schedule "A" of the Los Angeles Administrative Code Section 4.61 to provide for the following new, non-represented classification of City Forest Officer (Code 3136).
2. The City Council authorize the Controller and City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the Ordinance.

**SUMMARY**

At its meeting on April 25, 2019, the Board of Civil Service Commissioners approved the creation of the new classification of City Forest Officer (Code 3136). The Executive Employee Relations Committee approved salary ranges at its July 2, 2019, meeting as follows: City Forest Officer (Code 3136), Salary Range 5736. This classification serves under direction of the Board of Public Works.

**FISCAL IMPACT**

There is no additional impact upon the General Fund for FY 2019-20. The Board of Public Works will absorb any additional costs into its approved FY 2019-20 budget.