

COMMUNICATION FROM THE CHAIR, PERSONNEL AND ANIMAL WELFARE COMMITTEE relative to the exemption of one Purchasing Receiving Inventory Management Accounts Payable(PRIMA) Program Manager (Class Code 1854) position for the Department of General Services (GSD) from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one PRIMA Program Manager (Class Code 1854) position for the GSD from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer (CAO) nor the Chief Legislative Analyst (CLA) has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - DECEMBER 3, 2019

(LAST DAY FOR COUNCIL ACTION - DECEMBER 3, 2019)

Summary:

On November 6, 2019, the Committee Chair considered an October 30, 2019 Communication from the Mayor relative to the exemption of exemption of one PRIMA Program Manager (Class Code 1854) position for the GSD from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b). According to the Mayor, Charter Section 1001(b) allows up to 150 persons to be exempt, of which 145 are approved. Approval of this request will increase the count. At present, this request will be in the 150th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 12 are filled.

The PRIMA Program Manager will serve as the Chief Procurement Officer managing the day-to-day activities and evaluating the ongoing cost/benefit analysis of the operations of the Supply Services Procurement Reform/Services Contracts Team. The position will work in collaboration with various departments including the Mayor's Office, Council, CLA, CAO, City Attorney, City Controller, the Department of Public Works Bureaus of Contract Administration and Engineering, and the Information Technology Agency to identify and assess commonly used services and technology contracts, and to streamline and improve the transparency of the City's procurement process; building more opportunities for minority-owned and other small businesses. After consideration and having provided an opportunity for public comment, the Committee Chair moved to recommend approval of the exemption for the GSD as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

A handwritten signature in blue ink, appearing to be 'P. Kelly', written over the committee name.

MEMBER VOTE

KORETZ: YES

LEE: ABSENT

PRICE: ABSENT

ARL

11/6/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-