

INTRADEPARTMENTAL CORRESPONDENCE

19-0295
RECEIVED
OCT 30 2019
POLICE COMMISSION

October 23, 2019
3.5

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

Richard M. Teffink
RICHARD M. TEFFINK
EXECUTIVE DIRECTOR
DATE 10/30/19

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD
ACCEPTANCE FOR THE FY 2019 BODY-WORN CAMERA POLICY AND
IMPLEMENTATION PROGRAM TO SUPPORT LAW ENFORCEMENT
AGENCIES GRANT AWARD

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application and award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and the City Clerk for committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police to retroactively APPROVE the grant application and ACCEPT the grant award of \$710,000 from the Bureau of Justice Assistance for FY 19 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies Grant for the period of October 1, 2019 to September 30, 2022;
 - B. AUTHORIZE the Chief of Police or his designee to execute the grant agreement, subject to the review of the City Attorney as to form and legality;
 - C. AUTHORIZE the Chief of Police or his designee to execute a new contract or amend existing agreements between the City of Los Angeles and Axon Enterprises, LLC to include the purchase of grant-funded cameras and related licensing and storage in the amount not to exceed \$664,113 to be purchased between October 1, 2019 to September 30, 2022, subject to the approval of the City Attorney;
 - D. AUTHORIZE the Controller to set up a grant receivable and appropriate \$710,000 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of Body-Worn Camera and Policy Implementation Program grant funds;
 - E. AUTHORIZE the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit the grant receipts in Fund No. 339, Department No. 70;

- F. AUTHORIZE the LAPD to spend up to the total grant amount of \$710,000 in accordance with the grant award agreement;
- G. AUTHORIZE the LAPD to prepare the Controller's instructions for any necessary technical adjustments, subject to the approval of the CAO, and instruct the Controller to implement the instructions.

DISCUSSION

Under the Bureau of Justice Assistance (BJA) FY 2019 Body Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies, the Los Angeles Police Department (LAPD) was awarded \$710,000 to implement the *Los Angeles Police Department Body-Worn Expansion Program*. Program funds are intended specifically for agencies seeking to establish or expand comprehensive body-worn camera (BWC) programs with a specified plan to implement this technology in a manner that maximizes the benefits of BWCs. The LAPD will utilize grant funds to purchase and implement the use of BWC and related services for the Traffic Services Division (TSD).

In August 2015, the LAPD began deploying 7,000 body-worn cameras to all uniformed patrol officers in the 21 geographic areas. On July 2017, LAPD established the TSD to provide police services to the Los Angeles County Metropolitan Transportation Authority bus and rail system within the City of Los Angeles. This additional uniformed detail was not part of the initial BWC deployment plan and continues to operate without BWCs. Although the majority of public interactions are positive and further the Department's commitment to community engagement, there are instances where officers must detain individuals or apply force. Capturing these incidents on video will not only help mitigate liability for the City but also helps in gaining public trust and transparency because it provides a better picture and greater understanding of an incident. The approval of the grant will enable TSD to be consistent with the rest of the Department's uniformed field entities.

The deployment will include both full-time staff positions and an overtime staffing detail consisting of approximately 250 officers each day. 355 BWCs are needed to support this function because: 1) BWCs are required to be docked between four to six hours after each use. Therefore, not all BWCs can be deployed at the same time; 2) Approximately 100 cameras will be permanently assigned to TSD's full-time staff, consistent with current Department protocols; and 3) A reserve supply is necessary due to breakdowns, loss and repairs.

The grant award budget includes \$705,648 to purchase 355 BWCs, accessories, and partial funding for the related licenses and cellular phone service. Funding in the amount of \$4,352 is allocated for travel to attend BJA-mandated conferences and regional training. The remaining cost for BWC-related licenses and cellular phone service will be paid for by LAPD as fulfillment of the matching requirement of the grant program.

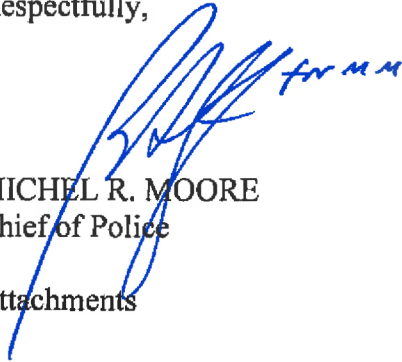
The Honorable Board of Police Commissioners

Page 3

3.5

If you have any questions, please contact Senior Management Analyst II Stella Larracas,
Grants Section, Fiscal Operations Division at (213) 486-0380.

Respectfully,



MICHEL R. MOORE
Chief of Police

Attachments

BOARD OF
POLICE COMMISSIONERS
Approved November 5, 2019
Secretary Maria Silva

INTRADEPARTMENTAL CORRESPONDENCE

October 18, 2019

3.5

TO: Chief of Police

FROM: Commanding Officer, Fiscal Operations Division

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD
ACCEPTANCE FOR THE FY 2019 BODY-WORN CAMERA POLICY AND
IMPLEMENTATION PROGRAM TO SUPPORT LAW ENFORCEMENT
AGENCIES GRANT AWARD

Attached for your approval and signature is the transmittal to the Board of Police Commissioners to accept grant funds from the Bureau of Justice Assistance (BJA) FY 2019 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies. The Los Angeles Police Department (LAPD) was awarded \$710,000 to implement the LAPD Body-Worn Expansion Program. The grant program period is from October 1, 2019 to September 30, 2022. Program funds are intended specifically for agencies seeking to establish or expand comprehensive body-worn camera (BWC) programs with a specified plan to implement this technology in a manner that maximizes the benefits of BWCs. The LAPD will utilize grant funds to purchase and implement the use of BWC and related services for the Transit Services Division.

The grant award budget includes \$705,648 to purchase 355 BWCs, accessories, and partial funding for the related licenses and cellular phone services. \$4,352 is allocated for travel to attend BJA-mandated conferences and regional training. The remaining cost for the BWC-related licenses and cellular phone services will be paid by the LAPD as fulfillment of the matching requirement of the grant program.

If you have any questions, please contact Senior Management Analyst Stella Larracas, Grants Section, Fiscal Operations Division at (213) 486-0380.



ANNEMARIE SAUER, Police Administrator II
Commanding Officer
Fiscal Operations Division

Attachments



U.S. Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 19, 2019

Chief Michel R. Moore
City of Los Angeles
200 N. Spring Street
SW Mezzanine, Rm. M175
Los Angeles, CA 90012

Dear Chief Moore:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 19 Body-Worn Camera Policy and Implementation Program in the amount of \$710,000 for City of Los Angeles.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Gerardo Velazquez, Program Manager at (202) 598-7412; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katharine T. Sullivan", is written over a horizontal line.

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures



U.S. Department of Justice
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 19, 2019

Chief Michel R. Moore
City of Los Angeles
200 N. Spring Street
SW Mezzanine, Rm. M175
Los Angeles, CA 90012

Dear Chief Moore:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

City of Los Angeles
200 N Spring Street SW Mezzanine, Rm. M175
Los Angeles, CA 90012

4. AWARD NUMBER: 2019-BC-BX-0024

5. PROJECT PERIOD: FROM 10/01/2019 TO 09/30/2022
BUDGET PERIOD: FROM 10/01/2019 TO 09/30/2022

6. AWARD DATE	09/19/2019	7. ACTION	
8. SUPPLEMENT NUMBER	00	Initial	
9. PREVIOUS AWARD AMOUNT			\$ 0
10. AMOUNT OF THIS AWARD			\$ 710,000
11. TOTAL AWARD			\$ 710,000

2a. GRANTEE IRS/VENDOR NO.
956000735

2b. GRANTEE DUNS NO.
037848012

3. PROJECT TITLE
FY 19 Body Worn Camera Program

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under FY19(BJA - Body-Worn Camera Program) Pub. L. No. 116-6, 133 Stat 13, 114

14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)

16.835 - Body Worn Camera Policy and Implementation Program

15. METHOD OF PAYMENT

GPRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Michel R. Moore
Chief

DRAFT
DO NOT SIGN

17. SIGNATURE OF APPROVING OFFICIAL

19. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	BC	80	00	00		710000

21. UBCUGT0850



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 4 OF 15

PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



AWARD CONTINUATION
SHEET
Grant

PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100. Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.

32. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

33. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

34. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

35. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

36. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

37. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

38. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

39. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2019-BC-BX-0024 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.
40. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov/>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.
41. The recipient is authorized to obligate, expend, or draw down funds in an amount not to exceed 10% of this award for the sole purpose of developing a Body-Worn Camera (BWC) policy. The BWC policy must be submitted no later than 180 days of award acceptance, unless an extension for good cause shown has been granted by BJA. The recipient is not authorized to incur any additional obligations, make any additional expenditures, or draw down any additional funds until BJA has approved the recipient's completed BWC policy and has issued a Grant Adjustment Notice (GAN) removing this condition.
42. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.



PROJECT NUMBER 2019-BC-BX-0024

AWARD DATE 09/19/2019

SPECIAL CONDITIONS

43. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

44. Verification and updating of recipient contact information

The recipient must verify its Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

45. Required attendance at BJA-sponsored events

The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

46. The recipient is authorized to incur obligations, expend, and draw down funds for travel, lodging, and per diem costs only, in an amount not to exceed \$15,000, for the sole purpose of attending a required OJP conference associated with this grant award. The grantee is not authorized to incur any additional obligations, or make any additional expenditures or draw downs until the awarding agency and the Office of the Chief Financial Officer (OCFO) has reviewed and approved the recipient's budget and budget narrative, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.

47. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued a Grant Adjustment Notice (GAN) releasing this special condition.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Categorical Exclusion for City of Los Angeles

Awards under this program will be used to plan or implement a body worn camera program. None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction.
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
- (3) A renovation which will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2019-BC-BX-0024

PAGE 1 OF 1

This project is supported under FY19(BJA - Body-Worn Camera Program) Pub. L. No. 116-6, 133 Stat 13, 114

1. STAFF CONTACT (Name & telephone number)

Gerardo Velazquez
(202) 598-7412

2. PROJECT DIRECTOR (Name, address & telephone number)

Barbra Ann B. Montesquieu
Sr. Management Analyst I
100 West First Street
Los Angeles, CA 9002
(213) 486-0379

3a. TITLE OF THE PROGRAM

Category 3: Implementation or Expansion of BWC Programs for Extra Large Agencies

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

FY 19 Body Worn Camera Program

5. NAME & ADDRESS OF GRANTEE

City of Los Angeles
200 N. Spring Street SW Mezzanine, Rm. M175
Los Angeles, CA 90012

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2019 TO: 09/30/2022

8. BUDGET PERIOD

FROM: 10/01/2019 TO: 09/30/2022

9. AMOUNT OF AWARD

\$ 710,000

10. DATE OF AWARD

09/19/2019

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Body Worn Camera Policy and Implementation program (BWC PIP) provides funding to limited public agencies (i.e., states, units of local government, (including tribal government, recognized by the Secretary of the Interior), combinations of such states or units, or any department, agency, or instrumentality of the foregoing), that perform criminal justice functions; and national and regional public and private entities, including for-profit (commercial) and nonprofit organizations (including tribal nonprofit or for-profit organizations), faith-based and community organizations, and institutions of higher education (including tribal institutions of higher education) that support initiatives to improve the functioning of the criminal justice system. For-profit organizations must agree to forgo any profit or management fee.

The BWC PIP, funded under the Department of Justice Appropriations Act, 2019 (P.L. 116-6), will support the implementation of body-worn camera programs in law enforcement agencies across the country. The intent of the program is to help agencies develop, implement, and assess their BWC program as one tool in a law

OJP FORM 4000/2 (REV. 4-88)

enforcement agency's comprehensive problem-solving approach to leverage the evidentiary value of BWC digital footage; enhance officer and citizen safety, promote mutual trust and civility between officers and the public; and build community trust. Elements of such an approach include: implementation of a BWC program developed in a planned and phased approach; collaboration that leverages partnerships with cross-agency criminal justice stakeholders including prosecutors and advocacy organizations; implementation of appropriate privacy policies; implementation of operational procedures and tracking mechanisms; training of officers, administrators, and associated agencies requiring access to digital media evidence; adoption of practices and deployment of BWC programs appropriately addressing operational requirements.

CA/NCF

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

ABSTRACT

LAPD Body-Worn Camera Expansion Program

The City of Los Angeles (City) is the second largest city in the nation with a population of nearly four million residents distributed over 472 square miles. The Los Angeles Police Department (LAPD or Department) is the third largest police agency in the nation with 10,000 sworn and 2,800 civilian employees. The LAPD is divided into function-specific Offices and Bureau namely the Office of Operations, Officer of Special Operations, Detective Bureau, Office of Support Services, Professional Standards Bureau, and Office of Constitutional Policing and Policy. The Office of Operations oversees the uniformed patrol officers City-wide and is divided into 21 geographic areas.

In August 2015, the LAPD began deploying 7,000 body-worn cameras (BWC) to all uniformed patrol officers in the 21 geographic areas. The deployment was completed on 2018. On July 2017, LAPD established the Transit Service Division (TSD), under the Office of Special Operations, to provide police services to portions of the Los Angeles County Metropolitan Transportation Authority (MTA) bus and rail system within the City of Los Angeles. The TSD deploys 355 officers to perform this function. This additional uniformed detail was not part of the initial BWC deployment plan.

Under the Category 3: Implementing or Expansion of BWC Programs for Extra-Large Agencies of the 2019 Body-Worn Camera Policy and Implementation Program, the LAPD proposes to implement the *Los Angeles Police Department Body-Worn Expansion Program*. The LAPD will utilize grant funds to purchase and fully plan the use of BWC and related services for the TSD.

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

PROGRAM NARRATIVE

**Category 3: Implementation or Expansion of BWC Programs for Extra-Large Agencies.
Competition ID: BJA-2019-15306**

The City of Los Angeles (City) is the second largest city in the nation with a population of nearly four million residents distributed over 472 square miles. The Los Angeles Police Department (LAPD or Department) is the third largest police agency in the nation with 10,000 sworn and 2,800 civilian employees. The LAPD is divided into function-specific Offices and Bureau namely the Office of Operations, Officer of Special Operations, Detective Bureau, Office of Support Services, Professional Standards Bureau, and Office of Constitutional Policing and Policy. The Office of Operations oversees the uniformed patrol officers City-wide and is divided into 21 geographic areas.

In August 2015, the LAPD began deploying 7,000 body-worn cameras (BWC) to all uniformed patrol officers in the 21 geographic areas. The deployment was completed on 2018. On July 2017, LAPD established the Transit Service Division (TSD), under the Office of Special Operations, to provide police services to portions of the Los Angeles County Metropolitan Transportation Authority (MTA) bus and rail system within the City of Los Angeles. The TSD deploys 355 officers to perform this function. This additional uniformed detail was not part of the initial BWC deployment plan.

Under the 2019 Body-Worn Camera Policy and Implementation Program, the LAPD proposes to implement the *Los Angeles Police Department Body-Worn Expansion Program*. The LAPD will utilize grant funds to purchase and fully plan the use of BWC and related services for the TSD.

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

I. Description of the Issue

The LAPD has 10,000 sworn employees. Approximately 70% of the officers are assigned to the 21 geographic areas and perform the patrol functions of the Department. The rest are assigned to specialized details such as Internal Affairs, Detective Bureau, and Training Bureau. The BWC has been deployed to the 7,000 officers in the 21 geographic areas.

The TSD is the only division outside of the 21 geographic areas that has a patrol function. The TSD has approximately 355 officers who provide police presence at the MTA bus and rail lines.

In 2018, the MTA estimated to have serve 383,795,186 passengers, travelling 1,833,139,911 miles; that is an average of 31,900,000 passengers a month or over one million a day. Since LAPD started to patrol the MTA bus and rail lines, Part I crimes are down 42.4 percent (from July 2017 to January 2018) and part two crimes are down 25.5 percent.¹ However, there is still a safety concern on the MTA bus and rail ways by the ridership.² In 2018, officers assigned to TSD were involved in 70 uses of force. To date, in 2019 TSD officers have been involved in 47 uses of force, which is currently tracking at an increase of 87%. Included in those 47 uses of force are 2 officer involved shootings. Additionally, the transit system has experienced a surge in homeless encampments resulting in increased contacts between the police and homeless individuals. These encounters often result in a use of force or personnel

¹ Hyman, Steve. Crime on Metro system down in 2017 compared to previous year. March 15, 2018. Retrieved from: <https://thesource.metro.net/2018/03/05/crime-on-metro-system-down-in-2017-compared-to-previous-year/>

² Heise, Cara. Violent incidents on LA Metro leads to safety concerns. November 28, 2018. Retrieved from: <http://www.uscannenberghmedia.com/2018/11/28/violent-incidents-on-la-metro-leads-to-safety-concerns/>

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

complaint. The availability of BWC is very helpful in resolving questions related to these interactions.

The LAPD is seeking to *expand* its existing BWC implementation program to provide BWC to police officers who patrol the MTA bus and rail lines. The LAPD has no pending grant applications for any other BWC deployment program.

II.. Project Design and Implementation

Prior to the 2015 deployment of BWCs, the LAPD sought and obtained the support from several stakeholders throughout the local law enforcement community. The LAPD partnered with the Los Angeles City Attorney's Office and Los Angeles District Attorney's Office during the planning and implementation process. Their participation in the BWC program inception ensured that the main prosecution agencies are in support of the initiative. The LAPD also sought the input and acceptance of the BWC program from the Los Angeles Police Protective League, a law enforcement union based in Los Angeles, California. Their input and support ensured that the rank and file officers accepted the concepts of the then-proposed program. Finally, the LAPD implemented policies and procedures around the use and deployment of the BWCs with the approval of the Los Angeles Police Commission, the governing body of the LAPD. This approval ensured that the Department captured and included public feedback in the program.

As an early adopter of BWC technology, the LAPD has an extensive framework in place for BWC training, deploying, reporting, reviewing, storing, and preserving its evidentiary value.

The LAPD has developed a comprehensive training program designed to assist officers in becoming comfortable with the technology and its application. This established, decentralized, and standardized training program contains two distinct segments. The first

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

training segment is for officers who wear the cameras in the performance of their duties. This segment imparts the how-to-use the technology and provided guidelines on when they are required to start and stop recording, and provided guidelines to addresses privacy and the importance of maintaining confidentiality of the recordings to protect individual privacy. The second training segment is for investigators who utilize the recorded video during case investigations. This segment includes the creation of a digital case, the sharing of digital evidence with partner prosecutor agencies, and a review on the concept of right to know, need to know to ensure that the captured video is used appropriately.

The LAPD has policies and procedures in place to manage and govern the Department-wide BWC program. The LAPD has a number of operational policies and procedures in place to manage and govern the Department-wide BWC program and to ensure that the captured video is reviewed appropriately. These procedures include ensuring that officers review video prior to completing reports to ensure that reports are written as accurately as possible.

Currently, the LAPD has four dedicated teams, known as Inspection and Compliance Units (ICU), which check for and ensure compliance with BWC usage guidelines. The ICUs utilize scientific principles to select random samples of video from across the 21 geographic areas. After selecting the video(s), the ICUs ensure that the entire contact was captured on video and inspect that the content of the video does not violate any policies and procedures. If any violations are discovered, the video(s) are brought to the attention of the respective geographic area commanding officer for appropriate action.

A unique feature of the LAPD BWC Program, setting it apart from other agencies', is the proactive use of video to enhance training and community understanding of police interactions. When a video is identified as having significant internal training value, those videos are used in

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

the production of internal training documents which are then shared across the entire department. This ensures that all employees learn from their peers with real relatable examples. In addition, the LAPD regularly selects BWC videos which show officers engaged in service to the community. These videos, selected to highlight the diverse contacts police officers engage in, are shared with the community. The intent is to use the BWC system to help the community better understand the involvement of police officers in their neighborhoods. As an extension of this commitment, in March 2018, the Los Angeles Police Commission directed the LAPD to release all relevant video of officer involved shootings from BWC within 45 days of the shooting.

Given the above BWC framework in place, the LAPD is well positioned to implement the proposed LAPD BWC Expansion Program quickly and efficiently, including acquire, set-up, and distribute the equipment, as well as train and support the additional officers. The additional deployment will be consistent with the initial deployment which started in 2015. Prior to implementing the expansion, the LAPD will review existing framework, including its policies and procedures, to make sure that the expansion will not require any addition to or revision to what is currently adopted.

It is anticipated that during the first three quarters of the grant, LAPD will plan the implementation of the additional BWC, train the officer assigned to TSD details, set-up BWC services, and purchase the BWC units. The 355 additional BWC is expected to be fully deployed by the last quarter of the first year. During the second year of the grant, the Program Manager and Assistant Program Manager will attend a DOJ-sponsored BWCP National Meeting.

III. Capabilities and Competencies

The LAPD has many years of experience in managing federal grants. It has been awarded and has successfully managed grants ranging from \$100,000 to \$16,000,000 from various local, state, and federal entities including FEMA, NIJ, and BJA. The LAPD Grants Section consists of a Grants Manager and six Grants Analysts to oversee and report on over 30 active grants. The LAPD was awarded and successfully managed the FY 2015 Body-worn Camera Pilot Implementation Program, which funded the deployment of 740 BWCs as part of LAPD's 2015 BWC deployment.

The LAPD's Information Technology Group's (ITG) Tactical Technology Section (TTS) was established to assist the Department to better coordinate the evaluation of technology for policing. The TTS has successfully tested, recommended and deployed numerous cutting-edge policing technologies to improve officer safety, efficiency and effectiveness, impacting not only LAPD, but the entire law enforcement community. The TTS was part of the team that created the BJA Body-Worn Camera Toolkit. Some of the more noteworthy technology projects that TTS led include the Digital-in-Car Video Solution, Automatic License Plate Readers, Regional Video Command Center, Los Angeles Housing Authority Closed Circuit Television (CCTV) System, Mobile Data Computer, Automated Vehicle Locator, and Body Worn Video (BWV). The TTS also managed associated grants including the Urban Area Security Initiative that funds the ALPR and RVCC projects.

The project manager, Commander John McMahon, is the Commanding Officer LAPD's Information and Technology Group (ITG). Commander McMahon oversees all technology processes for LAPD. Commander McMahon joined the LAPD in 1989 and became the

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

Commanding Officer of ITG in 2019. He will oversee the overall implementation of the proposed LAPD BWC Expansion Project.

The project manager, Sergeant II Jason Liguori of TTS, has been with the LAPD for 18 years. Sergeant Liguori worked initially as a patrol officer in various enforcement capacities. As a supervisor, he has worked as a patrol supervisor and currently the Officer-in-Charge of TTS. Sergeant Liguori has extensive technology experience. He has a Bachelor's Degree in Information Systems. Within LAPD, Sergeant Liguori has conceptualized, designed and implemented the Department's License Plate Recognition System. He has implemented and maintained the Department's in-car video system. Sergeant Liguori utilized his experience to work with the in-car video vendor to improve various facets of the program. Sergeant Liguori has helped to implement and design the LAPD's body camera system and has been part of the program since its inception and has substantial knowledge of the system. Finally, Sergeant Liguori has experience managing grant funds through experience with UASI and SHSGP grants. He will coordinate the day-to-day activities related to the proposed LAPD BWC Expansion Project.

Police Officers James Lenoue and Jovannie Barillas of TTS will provide support to the project. Together with Sergeant Liguori, these officers have been involved in the LAPD BWC program from its inception. They have extensive hands-on experience with all facets of the BWC program.

VI. Plans for Continuity of the Program after Federal Funds Have Been Expended

Currently, the City supports a large and robust BWC program consisting of 7,000 body cameras. This support includes costs related to on-going licensing and storage for video, replacement equipment, incidentals and cellular phone service. Currently, the annual support

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

expenditure for the City is approximately \$10,000,000. Any additional annual costs associated to the continuity of this proposed BWC expansion project will be included in the Department-wide BWC program expenses.

V. Plan for Collecting the Required Performance Measures Data

The performance measures required by this grant will be collected and reported on by the LAPD. The LAPD has reviewed the required performance metrics and will submit the required data quarterly. For this project performance metrics will be reported on the following:

1. Grant Activity,
2. Partnership and Community Engagement,
3. Officer Training,
4. Policies and Procedures,
5. Deployment,
6. Personnel,
7. Internal Program Quality Assurance, and
8. Goals and Objectives.

The LAPD understands the importance of ensuring proper use of grant funds and is fully prepared to implement robust measures to ensure the proposed additional BWC are being fully utilized. Appropriate measures include the number of officers who are eligible for the proposed additional BWCs, all personnel who receive training on policies and procedures, the use of the cameras, and on the analysis and management of cameras. Other measures include the number of policies that are created during the grant period, the number of public complaints that are made

Los Angeles Police Department
2019 Body-Worn Camera Policy and Implementation Program
to Support Law Enforcement Agencies

and substantiated/unsubstantiated, and the number of uses of force that are reported. Finally, the number of stakeholders and external partners who participate in the project and the number of new staff positions will be reported to BJA.

The LAPD will work with the BJA TTA provider as indicated in this grant's solicitation. The LAPD will use these performance measures to guide and evaluate the impact of the proposed BWC Expansion Project.

Budget Summary

Budget Summary											
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>											
Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(\$)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$177,145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$177,145
E. Supplies	\$90,683	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,683
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$4,352	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,352
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$136,320	\$0	\$301,500	\$243,780	\$0	\$545,280	\$0	\$0	\$0	\$0	\$1,226,880
Total Direct Costs	\$404,148	\$0	\$305,852	\$243,780	\$0	\$545,280	\$0	\$0	\$0	\$0	\$1,499,060
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$404,148	\$0	\$305,852	\$243,780	\$0	\$545,280	\$0	\$0	\$0	\$0	\$1,499,060
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N											No

Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <i>List each name, if known</i>	Position <i>List each position, if known</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

Purpose Area #4

B. Fringe Benefits						
Name <i>List each grant-supported position receiving fringe benefits</i>		Computation <i>Show the basis for computation</i>				
		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc</i>	<i>Per day, mile, trip, Etc</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0
Narrative										

Purpose Area #4

D. Equipment					
Item	Computation				
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
			\$0		\$0
Total(s)			\$0	\$0	\$0
Narrative					

Purpose Area #4

E. Supplies					
Supply Items		Computation			
<i>Provide a list of the types of items to be purchased with grant funds</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item</i>			
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0
Narrative					

Purpose Area #4

F. Construction.						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				Total(s)	\$0	\$0
Narrative						

Purpose Area #4

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000)</i>	Purpose <i>Describe the purpose of the contract</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>						
			Total Cost	Non-Federal Contribution	Federal Request			
					\$0			
			Total(s)	\$0	\$0			
Consultant Travel (if necessary)								
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
			Total			\$0	\$0	\$0
Narrative								

Purpose Area #4

I. Other Costs							
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds)</i>	Computation <i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
Body Camera License Renewal	355	ea	\$1,068.00	1	\$379,140	\$379,140	\$0
Cellular Phone Service	355	ea	\$468.00	1	\$166,140	\$166,140	\$0
Total(s)					\$545,280	\$545,280	\$0
Narrative							
<p>The body camera license renewal is to keep the camera active and under manufacturer provided repair service. The cellular phone service is used to connect the phone to the camera. This allows uniformed officers to add descriptions and data to individual videos, view videos on the phone and show video for court and other official proceedings.</p>							

Purpose Area #4

J. Indirect Costs						
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs</i>				
		<i>Base</i>	<i>Indirect Cost Rate</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <i>List each name, if known</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

Purpose Area #4

B. Fringe Benefits						
Name <i>List each grant-supported position receiving fringe benefits</i>		Computation <i>Show the basis for computation.</i>				
		<i>Base</i>	<i>Rate</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
				\$0		\$0
				<i>Total(s)</i>	\$0	\$0
Narrative						

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination</i>	<i>Lodging, Meals, Etc</i>	<i>Per day, mile, trip, Etc</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0
Narrative										

Purpose Area #4

D. Equipment					
Item	Computation				
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
			\$0		\$0
			Total(s)	\$0	\$0
Narrative					

Purpose Area #4

E. Supplies						
Supply Items <i>Provide a list of the types of Items to be purchased with grant funds</i>		Computation <i>Describe the item and the compute the costs Computation: The number of each item to be purchased X the cost per item</i>				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

Purpose Area #4

F. Construction						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				Total(s)	\$0	\$0
Narrative						

Purpose Area #4

G. Subawards (Subgrants)										
Description <i>Provide a description of the activities to be carried out by subrecipients.</i>		Purpose <i>Describe the purpose of the subaward (subgrant)</i>			Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
					Total Cost	Non-Federal Contribution	Federal Request			
							\$0			
Total(s)					\$4,352	\$0	\$4,352			
Consultant Travel (if necessary)										
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
					Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
BWCPIP National Meeting		Washington DC	Transportation		600	1	2	\$1,200		\$1,200
BWCPIP National Meeting		Washington DC	Lodging		300	3	2	\$1,800		\$1,800
BWCPIP National Meeting		Washington DC	Meals		94	4	2	\$752		\$752
BWCPIP National Meeting		Washington DC	Other		100	3	2	\$600		\$600
Total					\$4,352			\$0		\$4,352
Narrative										

Purpose Area #4

Travel is budgeted for the Project Manager and Assistant Project Manager to attend a DOJ-sponsored BWCP National Meeting in Washington DC. GSA Rates have been used (plus taxes for lodging).

H. Procurement Contracts

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000)</i>	Purpose <i>Describe the purpose of the contract.</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
			Total Cost	Non-Federal Contribution	Federal Request
					\$0
Total(s)			\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total						\$0	\$0	\$0

Purpose Area #4

Narrative							
I. Other Costs							
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds)</i>	Computation <i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
Body Camera License Renewal	355	ea	\$1,068.00	1	\$379,140	\$77,640	\$301,500
Cellular Phone Service	355	ea	\$468.00	1	\$166,140	\$166,140	\$0
				Total(s)	\$545,280	\$243,780	\$301,500
Narrative							

Purpose Area #4

The body camera license renewal is to keep the camera active and under manufacturer provided repair service. The cellular phone service is used to connect the phone to the camera. This allows uniformed officers to add descriptions and data to individual videos, view videos on the phone and show video for court and other official proceedings.

Purpose Area #4

J. Indirect Costs						
Description <i>Describe what the approved rate is and how it is applied</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs</i>				
		<i>Base</i>	<i>Indirect Cost Rate</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10) No

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

Purpose Area #4

B. Fringe Benefits						
Name <i>List each grant-supported position receiving fringe benefits</i>		Computation <i>Show the basis for computation</i>				
		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

Purpose Area #4

C. Travel											
Purpose of Travel	Location	Type of Expense	Basis	Computation							
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc</i>	<i>Per day, mile, trip, Etc</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>							
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request	
			N/A					\$0		\$0	
								Total(s)	\$0	\$0	\$0
Narrative											

Purpose Area #4

D. Equipment					
Item	Computation				
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Body Camera	355	\$499.00	\$177,145		\$177,145
Total(s)			\$177,145	\$0	\$177,145
Narrative					
<p>These requested items represent the needed equipment to for the Los Angeles BWC Program to TransitServices division. It is proposed that the grant fund for the purchase of equipment, related supplies, and services for the additional BWCs.</p>					

Purpose Area #4

E. Supplies					
Supply Items	Computation				
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Body Camera Dock	59	\$1,495.00	\$88,205		\$88,205
Dock Wall Mount	59	\$42.00	\$2,478		\$2,478
			Total(s)	\$0	\$90,683
Narrative					
<p>These requested items represent the needed equipment to for the Los Angeles BWC Program to TransitServices division. The cameras, dock, mounts, and related licenses are listed. The docks are used to connect the cameras to the Internet for uploading video from the camera to storage and for charging the camera. The wall mount is used to attach the dock to the wall.</p>					

Purpose Area #4

F. Construction						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				Total(s)	\$0	\$0
Narrative						

Purpose Area #4

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	Purpose <i>Describe the purpose of the contract</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost</i>						
			Total Cost	Non-Federal Contribution	Federal Request			
					\$0			
Total(s)			\$0	\$0	\$0			
Consultant Travel (If necessary)								
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation					
			<i>Compute the cost of each type of expense X the number of people traveling</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
			Total			\$0	\$0	\$0
Narrative								

Purpose Area #4

I. Other Costs							
Description	Computation						
<i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds)</i>	<i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
Body Camera License	355	ea	\$267.00	1	\$94,785		\$94,785
Cellular Phone Service	355	ea	\$117.00	1	\$41,535		\$41,535
Total(s)					\$136,320	\$0	\$136,320
Narrative							
<p>These requested items represent the needed equipment to for the Los Angeles BWC Program to TransitServices division. The cellular phone service is used to connect the phone to the camera. This allows unformed officers to add descriptions and data to individual videos, view videos on the phone and show video for court and other official proceedings. All data-storage cost will be paid for by LAPD. It is anticipated that the first 9 months of the first year will be for planning, equipment purchase, service set-up, and officer training. The BWC will be implemented by the 4th quarter of the first year.</p>							

Purpose Area #4

J. Indirect Costs					
Description <i>Describe what the approved rate is and how it is applied</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs</i>				
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
		Total(s)	\$0	\$0	\$0
Narrative					