

ORDINANCE NO. 186413

An ordinance authorizing the employment of personnel in the Department of Building and Safety of the City of Los Angeles.

THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:

Section 1. Employment authorization for Fiscal Year 2019-20 is hereby granted to the Department of Building and Safety for the designated number of positions in each code and title as provided in this ordinance.

BUILDING AND SAFETY

| <u>No.</u> | <u>Code</u> | <u>Title</u> |
|------------------------|--------------------|--|
| (a) Regular Positions: | | |
| 3 | 1116 | Secretary |
| 3 | 1117-2 | Executive Administrative Assistant II |
| 1 | 1117-3 | Executive Administrative Assistant III |
| 1 | 1119-1 | Accounting Records Supervisor I |
| 1 | 1119-2 | Accounting Records Supervisor II |
| 1 | 1170-1 | Payroll Supervisor I |
| 6 | 1201 | Principal Clerk |
| 24 | 1223 | Accounting Clerk |
| 2 | 1253 | Chief Clerk |
| 4 | 1321 | Clerk Stenographer |
| 1 | 1323 | Senior Clerk Stenographer |
| 79 | 1358 | Administrative Clerk |
| 25 | 1358 | Administrative Clerk (Half-Time) |
| 32 | 1368 | Senior Administrative Clerk |
| 2 | 1429 | Applications Programmer |
| 1 | 1431-2 | Programmer/Analyst II |
| 2 | 1431-3 | Programmer/Analyst III |
| 2 | 1431-4 | Programmer/Analyst IV |
| 1 | 1431-5 | Programmer/Analyst V |
| 4 | 1455-2 | Systems Programmer II |
| 2 | 1455-3 | Systems Programmer III |
| 2 | 1470 | Data Base Architect |
| 7 | 1513 | Accountant |

(a) Regular Positions:

| | | |
|-----|--------|--|
| 1 | 1523-1 | Senior Accountant I |
| 2 | 1523-2 | Senior Accountant II |
| 1 | 1525-2 | Principal Accountant II |
| 4 | 1539 | Management Assistant |
| 1 | 1555-2 | Fiscal Systems Specialist II |
| 1 | 1593-4 | Departmental Chief Accountant IV |
| 10 | 1596 | Systems Analyst |
| 5 | 1597-1 | Senior Systems Analyst I |
| 4 | 1597-2 | Senior Systems Analyst II |
| 2 | 1599 | Systems Aide |
| 1 | 1702-1 | Emergency Management Coordinator I |
| 2 | 1832-1 | Warehouse and Toolroom Worker I |
| 1 | 1835-2 | Storekeeper II |
| 1 | 2330 | Industrial Hygienist |
| 43 | 4211 | Building Inspector |
| 36 | 4213 | Senior Building Inspector |
| 8 | 4219-2 | Assistant Deputy Superintendent of Building II |
| 16 | 4221 | Electrical Inspector |
| 23 | 4223 | Senior Electrical Inspector |
| 16 | 4226 | Principal Inspector |
| 17 | 4231 | Plumbing Inspector |
| 11 | 4233 | Senior Plumbing Inspector |
| 8 | 4240 | Fire Sprinkler Inspector |
| 3 | 4242 | Senior Fire Sprinkler Inspector |
| 10 | 4245 | Heating and Refrigeration Inspector |
| 5 | 4247 | Senior Heating and Refrigeration Inspector |
| 156 | 4251 | Building Mechanical Inspector |
| 38 | 4253 | Senior Building Mechanical Inspector |
| 8 | 4254 | Chief Inspector |
| 7 | 4261 | Safety Engineer Pressure Vessels |
| 5 | 4262 | Senior Safety Engineer Pressure Vessels |
| 15 | 4263 | Safety Engineer Elevators |
| 7 | 4264 | Senior Safety Engineer Elevators |
| 1 | 7212-1 | Office Engineering Technician I |
| 10 | 7212-2 | Office Engineering Technician II |
| 9 | 7212-3 | Office Engineering Technician III |
| 1 | 7239-1 | Geotechnical Engineer I |
| 1 | 7239-2 | Geotechnical Engineer II |
| 1 | 7239-3 | Geotechnical Engineer III |
| 9 | 7244-1 | Building Civil Engineer I |
| 3 | 7244-2 | Building Civil Engineer II |

(a) Regular Positions:

| | | |
|----|--------|--------------------------------------|
| 2 | 7253-2 | Engineering Geologist Associate II |
| 2 | 7253-3 | Engineering Geologist Associate III |
| 1 | 7255-1 | Engineering Geologist I |
| 2 | 7255-2 | Engineering Geologist II |
| 1 | 7255-3 | Engineering Geologist III |
| 1 | 7304-1 | Environmental Supervisor I |
| 1 | 7304-2 | Environmental Supervisor II |
| 3 | 7310-2 | Environmental Specialist II |
| 1 | 7310-3 | Environmental Specialist III |
| 1 | 7320 | Environmental Affairs Officer |
| 11 | 7525-2 | Electrical Engineering Associate II |
| 5 | 7525-3 | Electrical Engineering Associate III |
| 1 | 7525-4 | Electrical Engineering Associate IV |
| 2 | 7543-1 | Building Electrical Engineer I |
| 1 | 7543-2 | Building Electrical Engineer II |
| 13 | 7554-2 | Mechanical Engineering Associate II |
| 5 | 7554-3 | Mechanical Engineering Associate III |
| 1 | 7554-4 | Mechanical Engineering Associate IV |
| 2 | 7561-1 | Building Mechanical Engineer I |
| 1 | 7561-2 | Building Mechanical Engineer II |
| 7 | 7956 | Structural Engineer |
| 78 | 7957-2 | Structural Engineering Associate II |
| 25 | 7957-3 | Structural Engineering Associate III |
| 4 | 7957-4 | Structural Engineering Associate IV |
| 2 | 9171-1 | Senior Management Analyst I |
| 2 | 9171-2 | Senior Management Analyst II |
| 1 | 9182 | Chief Management Analyst |
| 11 | 9184 | Management Analyst |
| 4 | 9201-1 | Deputy Superintendent of Building I |
| 1 | 9201-2 | Deputy Superintendent of Building II |
| 1 | 9205 | Superintendent of Building |
| 1 | 9375 | Director of Systems |
| 8 | 9425 | Senior Structural Engineer |

911

(b) Commissioner Positions:

| | | |
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| 10 | 0101-2 | Commissioner |
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(c) To be Employed As Needed in Such Numbers as Required:

| | |
|------|--|
| 0112 | Examiner of Mechanical Equipment Operators |
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Sec. 1.1. Pursuant to the provisions of Charter Section 504(c), the position of Secretary to the Board of Building and Safety Commissioners is hereby combined with the position of Structural Engineering Associate IV, Code 7957-4, the code, title and salary range for that position, as combined, to remain the same as the code, title and salary range fixed by Schedule "A" of Los Angeles Administrative Code Section 4.61 for the class of Structural Engineering Associate IV.

Sec. 1.2. The appointing authority may, subject to the provisions of Los Angeles Municipal Code Section 52.32, authorize the issuance and use of Uniform Departmental Badges to persons employed in the following named classes of positions:

| <u>Code</u> | <u>Title</u> |
|-------------|---|
| 0101 | Commissioner |
| 4208 | Assistant Inspector |
| 4211 | Building Inspector |
| 4213 | Senior Building Inspector |
| 4219 | Assistant Deputy Superintendent of Building |
| 4221 | Electrical Inspector |
| 4223 | Senior Electrical Inspector |
| 4226 | Principal Inspector |
| 4231 | Plumbing Inspector |
| 4233 | Senior Plumbing Inspector |
| 4240 | Fire Sprinkler Inspector |
| 4242 | Senior Fire Sprinkler Inspector |
| 4245 | Heating and Refrigeration Inspector |
| 4247 | Senior Heating and Refrigeration Inspector |
| 4251 | Building Mechanical Inspector |
| 4253 | Senior Building Mechanical Inspector |
| 4254 | Chief Inspector |
| 4261 | Safety Engineer Pressure Vessels |
| 4262 | Senior Safety Engineer Pressure Vessels |
| 4263 | Safety Engineer Elevators |
| 4264 | Senior Safety Engineer Elevators |
| 4265 | Equipment Safety Investigator |
| 7514 | Electrical Equipment Tester |
| 7957 | Structural Engineering Associate |
| 9201 | Deputy Superintendent of Building |
| 9205 | Superintendent of Building |

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). This approval shall specify the period during which the position shall be filled. The Office of the City

Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of Schedule "A" and Section 4.72, payment of the adjusted compensation may then be made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.

Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE SWANIGAN
Assistant City Attorney


Date 10/16/19


File No. _____

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR





Ordinance Passed 11/05/2019

Approved 11/14/2019


Ordinance Effective Date: 11/24/2019
Council File No.: 19-1700

DECLARATION OF POSTING ORDINANCE

I, Ottavia Smith state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 186413 - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on 11/05/2019, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, I conspicuously posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records beginning on 11/15/2019 and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.



Deputy Clerk

Date: 11/15/2019

Ordinance Effective Date: 11/24/2019

Council File No.: 19-1700