

ORDINANCE NO. _____

An ordinance authorizing the employment of personnel in the Department of Public Works, Bureau of Street Lighting of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2019-20 is hereby granted to the Department of Public Works, Bureau of Street Lighting for the designated number of positions in each code and title as provided in this ordinance.

BUREAU OF STREET LIGHTING

| <u>No.</u> | <u>Code</u> | <u>Title</u> |
|------------------------|--------------------|--|
| (a) Regular Positions: | | |
| 1 | 1117-2 | Executive Administrative Assistant II |
| 1 | 1117-3 | Executive Administrative Assistant III |
| 1 | 1170-1 | Payroll Supervisor I |
| 4 | 1223 | Accounting Clerk |
| 3 | 1358 | Administrative Clerk |
| 3 | 1368 | Senior Administrative Clerk |
| 1 | 1409-1 | Information Systems Manager I |
| 1 | 1501 | Student Worker |
| 3 | 1539 | Management Assistant |
| 2 | 1564-1 | Improvement Assessor Supervisor I |
| 1 | 1564-2 | Improvement Assessor Supervisor II |
| 3 | 1596 | Systems Analyst |
| 4 | 1597-1 | Senior Systems Analyst I |
| 1 | 1832-1 | Warehouse and Toolroom Worker I |
| 1 | 1835-2 | Storekeeper II |
| 1 | 1837 | Senior Storekeeper |
| 3 | 3115 | Maintenance and Construction Helper |
| 1 | 3353 | Cement Finisher |
| 1 | 3771 | Mechanical Helper |
| 2 | 3796 | Welder |
| 32 | 3799 | Electrical Craft Helper |
| 23 | 3809 | Assistant Street Lighting Electrician |
| 29 | 3811 | Street Lighting Electrician |

(a) Regular Positions:

| | | |
|----|--------|--|
| 2 | 3820-1 | Street Lighting Construction and Maintenance Supt I |
| 1 | 3820-2 | Street Lighting Construction and Maintenance Supt II |
| 6 | 3840-1 | Street Lighting Electrician Supervisor I |
| 2 | 7207 | Senior Civil Engineering Drafting Technician |
| 1 | 7212-2 | Office Engineering Technician II |
| 3 | 7212-3 | Office Engineering Technician III |
| 4 | 7213 | Geographic Information Systems Specialist |
| 1 | 7214-1 | Geographic Information Systems Supervisor I |
| 4 | 7232 | Civil Engineering Drafting Technician |
| 30 | 7527-2 | Street Lighting Engineering Associate II |
| 14 | 7527-3 | Street Lighting Engineering Associate III |
| 1 | 7527-4 | Street Lighting Engineering Associate IV |
| 2 | 7536 | Assistant Director Bureau of Street Lighting |
| 6 | 7537 | Street Lighting Engineer |
| 4 | 9171-1 | Senior Management Analyst I |
| 1 | 9182 | Chief Management Analyst |
| 2 | 9184 | Management Analyst |
| 1 | 9265 | Director of Street Lighting |
| 3 | 9536 | Senior Street Lighting Engineer |

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(b) To be Employed As Needed in Such Numbers as Required:

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|--------|-----------------------------|
| 1358 | Administrative Clerk |
| 1501 | Student Worker |
| 1535-1 | Administrative Intern I |
| 3112 | Maintenance Laborer |
| 3353 | Cement Finisher |
| 3799 | Electrical Craft Helper |
| 3811 | Street Lighting Electrician |

(c) Hiring Hall to be Employed As Needed in Such Numbers as Required:

| | |
|--------|---|
| 0860-1 | Cement Finisher I - Hiring Hall |
| 0860-2 | Cement Finisher II - Hiring Hall |
| 0862 | Electrical Craft Helper - Hiring Hall |
| 0870 | Painter - Hiring Hall |
| 0879 | Street Lighting Electrician - Hiring Hall |

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Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of Schedule "A" and Section 4.72, payment of the adjusted compensation may then be made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.


Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE SWANIGAN
Assistant City Attorney

Date 10/17/19

File No. _____

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed _____

Approved _____