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**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
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Los Angeles, CA 90012

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ANNETTE G. RAMIREZ
INTERIM GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

September 11, 2025

The Honorable Karen Bass
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

Attention: Thomas Arechiga, Office of the Mayor

RE: REQUEST TO USE AND TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND, ROSEMARY LONG ANDERSON GIFT (C.F. #20-0262), TO THE GENERAL SERVICES DEPARTMENT FOR VARIOUS WORK AT THE GET ACQUAINTED YARDS AND THE LARGE TRAINING FIELD AT THE SOUTH LOS ANGELES ANIMAL SHELTER

Recommendation for Council Action, subject to the approval of the Mayor:

1. **APPROVE** the use of \$172,807 of the Rosemary Long Anderson bequest to complete the work to renovate the South Los Angeles Animal Shelter's get acquainted and training yards;
2. **APPROVE** the transfer of \$172,807 from the Animal Welfare Trust Fund – Fund 859, Account 060056 – Rosemary Long Anderson Gift, to the General Services Department to the following accounts:
 - a. \$7,510 to Account 001014 – Salaries Construction
 - b. \$58,509 to Account 001101 – Hiring Hall Construction
 - c. \$25,075 to Account 001121 – Benefits Hiring Hall Construction
 - d. \$81,713 to Account 003180 – Construction Materials; and,
3. **FORWARD** these transfer instructions to the Mayor and City Council for approval.

BACKGROUND:

On August 24, 2018, Kenneth G. Anderson died in the County of Los Angeles. He was a longtime resident of the City of Los Angeles. His will, which was admitted to probate on November 19, 2018, directed the residue of his estate to be donated to an animal shelter (without naming a specific entity).

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SUBJECT: Transmittal to Mayor and Council

REQUEST TO USE AND TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND, ROSEMARY LONG ANDERSON GIFT (C.F. #20-0262), TO THE GENERAL SERVICES DEPARTMENT FOR VARIOUS WORK AT THE GET ACQUAINTED YARDS AND THE LARGE TRAINING FIELD AT THE SOUTH LOS ANGELES ANIMAL SHELTER

At the time of his death, Mr. Anderson had prepared an unexecuted Living Trust designating the Department of Animal Services (Department) South Los Angeles Animal Shelter as the specific charitable entity with respect to the disposition of the residue of his trust estate whereas his will. The Estate's Executor believes the Animal Welfare Trust Fund is the appropriate charitable organization based upon its stated purpose to enhance the quality of life for shelter and other animals by funding animal supplies, medical equipment, improvements to Animal Shelters and other animal welfare-related projects undertaken by the Department.

In January 2020, the Department was contacted by Attorney James H. Sipple, on behalf of the Executor for the Estate of Kenneth G. Anderson notifying the Department that its South Los Angeles Shelter had been identified by the Estate's Executor to receive the residue of the descendant's substantial estate, should the court grant the Executor's petition scheduled for hearing on April 20, 2020, in the Central-Stanley Mosk Courthouse of the Superior Court of California, County of Los Angeles, 111 North Hill Street, Los Angeles, CA 90012.

On November 12, 2022, Mr. Sipple informed the City Attorney's Office that the Court approved the Petition for Final Distribution regarding the Estate of Kenneth Anderson on October 17, 2022, and that the Final Order for Distribution was received on November 11, 2022. Pursuant to the Court Order, the total sum of \$2,814,850.97, which was comprised of cash in the amount of \$2,814,310.72 and a U.S. coin and currency collection worth no more than face value of \$540.25 was to be distributed to the Animal Welfare Trust Fund.

On December 22, 2022, the \$2,814,850.97 bequest was transferred to the City's bank account through an electronic funds transfer. In accordance with the bequest documents, the Department requested for the creation of a new appropriation account within the Animal Welfare Trust Fund entitled, "Rosemary Long Anderson Gift" for the bequest. The City deposited the funds on February 2, 2023. The Department reclassified the funds to the Rosemary Long Anderson Gift account on February 27, 2023.

SUMMARY:

The Department is requesting to use \$172,807 of the bequest for renovation work to the get acquainted and training yards at the South Los Angeles Animal Shelter. Of this amount, \$55,349 is to pay for labor and material cost increases that needs to be added to an estimate dated October 12, 2022 that was submitted and approved in the 2023-24 Adopted Budget. Funds were previously provided to modify the existing fence line to create an alternate gate opening, change the function on an existing gate, remove landscaping along a fence line, and build two shade sails throughout the play yards. This additional amount will provide sufficient funds for the General Services Department to complete this work.

The General Services Department also provided a quote for \$117,458 to purchase and install artificial turf to replace existing turf in the get acquainted yards and the large training field. This work includes removing dirt to six-inch depth, installing filter fabric under the base, importing a five-inch-thick aggregate base, installing a manual valve for sprinklers, installing nailer board around the perimeter, and installing shade sails and appropriate anchors.

Using the funds to renovate the training yard is in accordance with the bequest documents, as this renovation will provide for the health and welfare of the dogs.

SUBJECT: Transmittal to Mayor and Council

REQUEST TO USE AND TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND, ROSEMARY LONG ANDERSON GIFT (C.F. #20-0262), TO THE GENERAL SERVICES DEPARTMENT FOR VARIOUS WORK AT THE GET ACQUAINTED YARDS AND THE LARGE TRAINING FIELD AT THE SOUTH LOS ANGELES ANIMAL SHELTER

On August 26, 2025, the Board of Animal Services Commissioners authorized to accept the Request to Use and Transfer Funds from the Animal Welfare Trust Fund, Rosemary Long Anderson Gift to the General Services Department for various work at the get acquainted yards and the large training field at the South Los Angeles Animal Shelter, subject to the approval of the City Council and Mayor.

FISCAL IMPACT:

There will be no financial impact to the General Fund. The bequest deposited into the Animal Welfare Trust Fund – Fund No. 859, Account 060056 – Rosemary Long Anderson Gift, is to be used to provide for the humane treatment of animals, including providing for their protection, health, safety, and welfare at the Chesterfield Square/South Los Angeles Animal Shelter.

Respectfully submitted,



Annette G. Ramirez
Interim General Manager

Attachment: Adopted Board Report – Request to Use and Transfer Funds from the Animal Welfare Trust Fund, Rosemary Long Anderson Gift (C.F. #20-0262), to the General Services Department for Various Work at the Get Acquainted Yards and the Large Training Field at the South Los Angeles Animal Shelter

cc: Jacqueline Reyes, City Administrative Officer
Sharon Lee, Los Angeles Animal Services

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Report to the Board of Animal Services Commissioners

MEETING DATE: August 26, 2025

PREPARED BY: Sharon Lee

REPORT DATE: August 19, 2025

TITLE: Senior Management Analyst II

SUBJECT: REQUEST TO USE AND TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND, ROSEMARY LONG ANDERSON GIFT (C.F. #20-0262), TO THE GENERAL SERVICES DEPARTMENT FOR VARIOUS WORK AT THE GET ACQUAINTED YARDS AND THE LARGE TRAINING FIELD AT THE SOUTH LOS ANGELES ANIMAL SHELTER

BOARD ACTION RECOMMENDED:

1. **APPROVE** the use of \$172,807 of the Rosemary Long Anderson bequest to complete the work to renovate the South Los Angeles shelter get acquainted and training yards;
2. **APPROVE** the transfer of \$172,807 from the Animal Welfare Trust Fund – Fund 859, Account 060056 – Rosemary Long Anderson Gift, to the General Services Department to the following accounts:
 - a. \$7,510 to Account 001014 – Salaries Construction
 - b. \$58,509 to Account 001101 – Hiring Hall Construction
 - c. \$25,075 to Account 001121 – Benefits Hiring Hall Construction
 - d. \$81,713 to Account 003180 – Construction Materials; and,
3. **FORWARD** these transfer instructions to the Mayor and City Council for approval.

SUMMARY:

The Department is requesting to use \$172,807 of the bequest for renovation work to the get acquainted and training yards at the South Los Angeles Animal Shelter. Of this amount, \$55,349 is to pay for labor and material cost increases that needs to be added to an estimate dated October 12, 2022 that was submitted and approved in the 2023-24 Adopted Budget. Funds were previously provided to modify the existing fence line to create an alternate gate opening, change the function on an existing gate, remove landscaping along a fence line, and build two shade sails throughout the play yards.

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Report to the Board of Animal Services Commissioners
SUBJECT: REQUEST TO USE AND TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND, ROSEMARY LONG ANDERSON GIFT (C.F. #20-0262), TO THE GENERAL SERVICES DEPARTMENT FOR VARIOUS WORK AT THE GET ACQUAINTED YARDS AND THE LARGE TRAINING FIELD AT THE SOUTH LOS ANGELES ANIMAL SHELTER

This additional amount will provide sufficient funds for the General Services Department to complete this work.

The General Services Department also provided a quote for \$117,458 to purchase and install artificial turf to replace existing turf in the get acquainted yards and the large training field. This work includes removing dirt to six-inch depth, installing filter fabric under the base, importing a five-inch-thick aggregate base, installing a manual valve for sprinklers, installing nailer board around the perimeter, and installing shade sails and appropriate anchors.

Using the funds to renovate the training yard is in accordance with the bequest documents, as this renovation will provide for the health and welfare of the dogs.

FISCAL IMPACT:

There will be no financial impact to the General Fund. The bequest deposited into the Animal Welfare Trust Fund – Fund No. 859, Account 060056 – Rosemary Long Anderson Gift, is to be used to provide for the humane treatment of animals, including providing for their protection, health, safety, and welfare at the Chesterfield Square/South Los Angeles Animal Shelter.

Approved:



Annette G. Ramirez, Interim General Manager

Attachments: General Services Department Budgetary Estimates, W.O. # H526010E, H526010E
Revision 2, J781010E

BOARD ACTION:

<u> X </u>	Passed	Disapproved	<u> </u>
<u> </u>	Passed with noted modifications	Continued	<u> </u>
<u> </u>	Tabled	New Date	<u> </u>