

PERSONNEL, AUDITS, AND ANIMAL WELFARE COMMITTEE REPORT relative to the Phase 1 Go-Live Readiness Assessment Report from the Human Resources and Payroll (HRP) Quality Assurance consultant, Gartner, Inc. (Gartner) in connection with the HRP Project.

Recommendation for Council action:

NOTE and FILE the April 14, 2022 City Administrative Officer (CAO) report, inasmuch as this report is for information only and no Council action is required.

Fiscal Impact Statement: Not applicable.

Financial Policies Statement: The CAO reports that the April 14, 2022 CAO report, attached to the Council File, is in compliance with the City's Financial Policies as this is an informational item with no fiscal impact.

Community Impact Statement: None submitted.

Summary:

On May 4, 2022, your Committee considered an April 14, 2022 CAO report relative to the Phase 1 Go-Live Readiness Assessment Report from the HRP Quality Assurance consultant, Gartner, in connection with the HRP Project. According to the CAO, at the request of the Personnel, Audits, and Animal Welfare (PAAW) Committee, the Phase 1 Go-Live Readiness Assessment Report (Report) as submitted by the HRP Quality Assurance (QA) consultant, Gartner. In November 2021, the CAO issued a Task Order Solicitation seeking proposals from firms experienced in enterprise software implementation to provide QA services for the HRP project. The vendor Gartner was selected and began work in February 2022. As part of the agreement, Gartner must report regularly on the status of the HRP project for the duration of the engagement as part of the Project Health Checks for Phases 1 and 2. On March 3, 2022, Gartner submitted the Phase 1 Go-Live Readiness Assessment Report. The Readiness Assessment Report provided an independent evaluation for Phase 1 (Human Capital Management and Compensation) of the overall project in terms of adherence to best practices in large system implementations. Following the Readiness Report, Gartner must provide monthly QA reports on the status of the project including improvements or deficiencies identified from their initial assessment. After consideration and having provided an opportunity for public comment, the Committee moved to note and file the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel, Audits, and Animal Welfare Committee

COUNCILMEMBER VOTE

KORETZ: YES

HARRIS-DAWSON: YES

BONIN: ABSENT

ARL

5/4/22

-NOT OFFICIAL UNTIL COUNCIL ACTS-