

Date: February 24, 2020

To: Board of Civil Service Commissioners

From: Wendy G. Macy, General Manager

Subject: **CLASSIFICATION ACTIONS –
EXEMPTION OF ONE PROJECT
COORDINATOR POSITION IN THE
DEPARTMENT OF PUBLIC WORKS,
BUREAU OF STREET SERVICES**

CIVIL SERVICE COMMISSION

File No. _____

Routine/nonappearance



No routine/appear



AGENDA

Date: March 12, 2020

Page: _____

Item: _____

FINAL ACTION:

____ RECOMMENDATION APP

____ DISAPPROVED ____ WDRN

____ DENIED ____ GRANTED

____ MATTER OF RECORD

____ OTHER

Recommendations: That the Board of Civil Service Commissioners:

The General Manager recommends that the Board approve the exemption of the following position in the Department of Public Works in the Bureau of Street Services in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3376	1	Project Coordinator, 1537

Discussion: The Department of Public Works, Bureau of Street Services has identified the above-mentioned grant funded position to perform a wide scope of work in support of the Highway Safety Improvement Program (HSIP) Cycle 9 Guardrail Upgrade Program. The salary of this position will be paid for from funding provided by Proposition C, Department 94, Fund 540. The Project Coordinator will report to the Street Services General Superintendent II of the Methods and Standards Division.

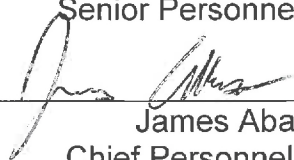
The Project Coordinator will identify and gather all data required to coordinate the installation of upgraded metal beam guardrails replacing old obsolete guardrails, produce a plan for replacement of existing guardrails and periodically report progress of the work to management.

Staff has reviewed this request and recommends that the Board approve the above action.

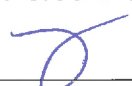
Submitted by:


Cynthia Panagiotidis
Senior Personnel Analyst

Reviewed by:


James Abalos
Chief Personnel Analyst

Approved by:


WENDY G. MACY
General Manager