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REQUEST FOR SERVICE
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March 19, 2020

Honorable Members of the City Council
Los Angeles City Hall
c/o City Clerk, Room 395

RE: REQUEST FOR EXEMPTION PURSUANT TO CHARTER SECTION 1001 (d)(4)

At its March 12, 2020 meeting, the Board of Civil Service Commissioners approved the civil service exemption for a grant funded Project Coordinator (class code 1537) within the Bureau of Street Services (BSS). This action is in accordance with Section 1001 (d)(4) of the Charter.

The Project Coordinator will work within the Methods and Standards Division of the Bureau and will perform the research and analysis of data necessary to produce a plan for the implementation of guardrail replacement under the Highway Safety Improvement Program (HSIP) - Guardrail Upgrade Program. Should this position not be approved, existing guardrail improvements would not take place thereby posing serious potential risks to public safety.

There is no impact to the General Fund as this position is completely grant funded. Once the project is completed and the grant performance period has ended, this position will be terminated.

A copy of the report to the Board of Civil Service Commissioners requesting approval for this position is attached and a copy of the specific section of the Civil Service Commission meeting minutes approving this request will be forthcoming.

For additional information regarding this request, please contact Assistant Director Stephanie Clements at (213) 847-3333.

Sincerely,

ADEL H. HAGEKHALIL, P.E.
Executive Director and General Manager
Bureau of Street Services

AHH:sdb