



Approved by:	Aura Moore Deputy Executive Director and Chief Information Officer	 <u>AURA MOORE (12/02/2025 15:25:22 PST)</u>
ITEM TYPE	<input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Appropriation <input type="checkbox"/> Policy/Program <input type="checkbox"/> Other	
SUBJECT	Request to adopt the following report and approve a Second Amendment to Contract DA-5446 with SITA Information Networking Computing USA, Inc. to add additional contract authority of \$7,000,000, for a new total contract authority of \$36,107,379, and update the Information Security Requirements, covering operations and maintenance of the consolidated Common Use platform at Los Angeles International Airport; and to ratify the May 2025 letter exercising the one-year Option to Extend.	

Item REQUIRES City Council Approval.    Item is subject only to STANDARD REVIEW by the City Council.

## DISCUSSION

### 1. Background and Necessity of Requested Action

<b>05-19-2020</b>	<b>Resolution #27001 (DA-5446)</b>	Contract Award
Established a five-year contract with SITA Information Networking Computing USA, Inc. (SITA), with three one-year renewal options, covering implementation, operation and maintenance of a consolidated Common Use platform at Los Angeles International Airport (LAX), for cost not to exceed \$29.1 million.		
<b>02-01-2024</b>	<b>Resolution #27895 (DA-5446A)</b>	First Amendment
Approved the First Amendment to Contract DA-5446 with SITA covering common use consolidation services in Terminal 5 (T5) and the Tom Bradley International Terminal (TBIT) at LAX and a one-time refund of \$219,432 to SITA for payments made pursuant to the LAX Passenger Terminal Tariff for spaces in said terminals at the airport.		

The proposed Second Amendment will authorize SITA to continue supporting the operations and maintenance of the consolidated Common Use platform at LAX. This platform allows airlines to share information technology systems and equipment, such as check-in counters, gates, carousels, self-service kiosks, bag tag printers, boarding pass printers, self-service bag drop stations, baggage reconciliation systems, and flight information display systems to perform standard airport functions. The Common Use System improves flexibility and efficiency by enabling shared use of previously exclusive resources.

The additional funding will continue operations and maintenance support for common use systems located at Terminals 1, 2, TBIT, the West Gates at TBIT, T4, T5, and T6 for the next year. This funding will also support future operations including airline relocations and support for new facilities such as Midfield Satellite Concourse South.

Secondly, the Amendment includes the updated Information Security Requirements, including, but not limited to, security controls and defenses that protect against cyber threats associated with the recent cyber-attack against several European airports. This strengthens security controls with our third-party vendor systems and cloud-hosted services, and both SITA and its subcontractors agree to implement and abide by the Los Angeles World Airports (LAWA) Information Security Requirements.

The SITA agreement, approved by the Board in May 2020, includes a five-year base term from the date of the Notice to Proceed (July 6, 2020) with three optional one-year extensions to be exercised in writing by the Board of Airport Commissioners (Board). Los Angeles World Airports issued a notice to SITA dated May 6, 2025, stating that LAWA "...will exercise the first renewal option to extend the contract term until July 5, 2026." Staff therefore request the Board ratify the May 2025 letter exercising the Option to Extend the term until July 5, 2026.

During this extension period, staff will prepare and issue a Request for Proposals (RFP) to procure a new Common Use solution.

2. **Selection Process:**  Competitive process.  Other process.  Not applicable.

The original agreement was awarded following a competitive process. Four proposals were received. After evaluating the proposers, SITA was deemed the successful bidder.

Request to find that Charter Sec. 1022 is applicable to this action.

3. **Fiscal Impact:**  None.  Revenue generation.  Cost/cost recovery.  Other.

Cost incurred under these contracts will be recovered through rates and charges.

4. **Alternative Actions:**  Alternatives considered.  No alternatives considered.

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## APPROPRIATIONS

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- Appropriation required.  No appropriation required.  Funding is available.

Funding for this contract are available in the Fiscal Year 2025-2026 LAWA Operating Budget in Cost Center 1160150 – Common Use, Commitment Item 520 – Contractual Services. Funding for subsequent years will be requested as part of the annual budget process.

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## INCLUSIVITY & IMPACT

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Goals/requirements identified.  No goals/requirements stipulated.  N/A or other.

Inclusivity goals that were proposed and will be required of SITA are as follows:

<b>Business Enterprise Program</b>	<b>Mandatory Participation Levels</b>
Small Business Enterprise (SBE)	10%
Local Business Enterprise (LBE)	5%
Local Small Business Enterprise (LSBE)	3%
Disabled Veteran Business Enterprise (DVBE)	3%

Over the life of the contract the participation achievements have been 16.81 percent for each category, exceeding all the proposed goals.

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## PROVISIONS

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The Chief Executive Officer has approved this item.

The Board of Airport Commissioners is hereby requested to adopt staff's determination that the requested action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.

The Board is hereby further requested to authorize the Chief Executive Officer, or designee, to execute said Second Amendment to Contract DA-5446 with SITA Information Networking Computing USA, Inc. subject to approval by the Los Angeles City Council and approval as to form by the City Attorney.

Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.