

ORDINANCE NO. _____

An ordinance amending Section 4.120 of the Los Angeles Administrative Code to add unpaid holidays for non-represented employees during Fiscal Year 2020-21.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.120 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

Sec. 4.120. Unpaid Holidays for Non-Represented Employees.

(a) On Tuesday, November 3, 2020, all non-represented employees will take an unpaid holiday. In operations where minimum staffing levels must be maintained, employees will be paid for hours worked in accordance with FLSA regulations.

(b) On Friday April 2, 2021, all non-represented employees will take an unpaid holiday. In operations where minimum staffing levels must be maintained, employees will be paid for hours worked in accordance with FLSA regulations.

(c) The provisions in Subsections (a) and (b) above shall apply to individuals employed in all non-represented classifications (including General Manager) regardless of employing department or office, funding source, Fair Labor Standards Act status, or civil service status.

Sec. 2. This ordinance shall be effective upon publication, pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By Jennifer Henzik Be
VIVIENNE SWANIGAN
Assistant City Attorney

Date 10/7/2020

File No. _____

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed _____

Approved _____