

CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

DATE: January 19, 2021

TO: Richard H. Llewellyn, Jr., City Administrative Officer

FROM: Crista Binder, Chief Deputy Controller 
Office of the City Controller

**SUBJECT: RESPONSE TO FY 20-21 2ND FINANCIAL STATUS REPORT COUNCIL
INSTRUCTION NO. 11 RE: IDLE FUNDS**

On December 8, 2020, the City Council instructed the CAO to report by January 30, 2021 relative to working with the Controller to draw down balances on all available special funds not controlled by the Proprietary departments for cash flow and close out any special funds without active transactions (C.F. 20-0600-S84).

This Office has identified more than \$50M in idle funds that can be transferred to the Reserve Fund as loans, subject to repayment at a later date after June 30, 2021 based on departmental request. The balances in these funds have not seen expenditure activity for over two years, and many over eight years. After the funds have been transferred, this Office recommends that they be formally escheated as soon as legally permissible and all grant funds be transferred to the Reserve Fund permanently unless and until a documented claim is made on the money (Attachment). Council should request the administering departments to transfer the cash balance in each fund to the Reserve Fund.

To further address the budgetary shortfalls, this Office recommends that the following actions also be taken:

- Disencumber all General Fund encumbrances made prior to June 30, 2019. If absolutely necessary, Departments may request reappropriation of any amount still necessary on a case-by-case basis on or after July 1, 2021.
- Instruct departments to repay all long-term Reserve Fund loans immediately unless insufficient funds are available and, if necessary, present for Council consideration requests to re-authorize those loans on or after July 1, 2021.

Should you have further questions, please contact Matt Crawford, Director of Financial Reporting at (213) 978-7203.

Attachments

Cc: Jeanne Holm, Deputy Mayor of Innovation and Budget, Office of the Mayor
Honorable Members of the Budget & Finance Committee
Ron Galperin, City Controller
Ben Ceja, Assistant City Administrative Officer
Sharon Tso, Chief Legislative Analyst

IDLE FUNDS

FUNDS WITH NO EXPENDITURES SINCE DECEMBER 31, 2018

Fund Label	Administering Department	Cash Balance As of December 31, 2020	Function	Years Since Last Expenditure
59J Warner Center Cultural Amenities	Planning	\$0	Arts/Culture/Tourism	>8
577 Warner Center Cultural Affairs Trust	Cultural Affairs	\$446,156	Arts/Culture/Tourism	>8
2	Funds	\$446,156		
58G Hollywood Redevelopment Project Area	Economic and Workforce Development	\$8,741,281	Economic Development	3-4
393 Oil Environmental Impact Statement Critique	Mayor's Office	\$6,413	Economic Development	>8
58J Industrial-Commercial Revolving Loan Fund	Economic and Workforce Development	\$4,777,795	Economic Development	4-5
56Q Village at Westfield Topanga Public Benefits Trust	City Clerk	\$3,507,765	Economic Development	5-6
476 Crenshaw Loan	Mayor's Office	\$146,524	Economic Development	>8
42U LA Community Development Bank Section 108 Guarantee	Economic and Workforce Development	\$139,811	Economic Development	>8
42P Reseda BID	City Clerk	\$5,378	Economic Development	>8
42V Economic Development Initiative Grant	Economic and Workforce Development	\$2,998	Economic Development	>8
613 Westwood Village BID	City Clerk	\$28,241	Economic Development	>8
649 Infrastructure Grant	Mayor's Office	\$944,408	Economic Development	7-8
575 Minority Business Development Agency Minority Business Center - Los Angeles	Mayor's Office	\$15,130	Economic Development	3-4
49J Arts District BID	City Clerk	\$195,441	Economic Development	7-8
51G ARRA Workforce Investment Act	Economic and Workforce Development	\$270,642	Economic Development	2-3
56P Council District 12 Northwest Valley Project Mitigation	City Clerk	\$320,769	Economic Development	3-4
60G Cambria Hotel Project	City Administrative Officer	\$0	Economic Development	2-3
592 1994 Economic Development Administration Planning Grant	Mayor's Office	\$289,638	Economic Development	>8
58P Bloomberg Philanthropies Innovation Deliver Team Program Grant	Mayor's Office	\$180,064	Economic Development	4-5
58F 2015 Corporation for National and Community Service Grant	Mayor's Office	\$161,414	Economic Development	4-5
57A Workforce Investment Act 25 Percent New Direction for the Workforce	Economic and Workforce Development	\$122,886	Economic Development	2-3
59K Grand Avenue Hotel Project	City Administrative Officer	\$0	Economic Development	>8
57X South Park II BID	City Clerk	\$26,562	Economic Development	2-3
58L Resilient Cities Initiative Grant	Mayor's Office	\$221	Economic Development	2-3
49W Sylmar BID	City Clerk	\$77,367	Economic Development	>8
44C At Risk Youth Employability Services	Economic and Workforce Development	\$21	Economic Development	>8
41V Toy District BID	City Clerk	\$52,811	Economic Development	>8
42R Jefferson Park BID	City Clerk	\$48,581	Economic Development	>8

Fund Label	Administering Department	Cash Balance As of December 31, 2020	Function	Years Since Last Expenditure
57S River Revitalization Enhanced Infrastructure Financing District	Economic and Workforce Development	\$387	Economic Development	3-4
51D Panorama City BID	City Clerk	\$78,017	Economic Development	6-7
28	Funds	\$20,140,565		
521 Central City West Housing	Housing and Community Investment	\$3,424,882	Housing & Homelessness	>8
48G Local Housing	Housing and Community Investment	\$774,268	Housing & Homelessness	6-7
51N ARRA Community Development Block Grant	Economic and Workforce Development	\$6,691	Housing & Homelessness	5-6
54D State Housing and Community Development Disaster Recovery Initiative	Housing and Community Investment	\$73,114	Housing & Homelessness	5-6
53W Community Challenge Planning Grant	Economic and Workforce Development	\$21,594	Housing & Homelessness	4-5
54L State Housing and Community Development Infill Infrastructure Grant Program	Housing and Community Investment	\$168,933	Housing & Homelessness	3-4
911 Channel Gateway/Venice Affordable Housing	Housing and Community Investment	\$477,105	Housing & Homelessness	7-8
7	Funds	\$4,946,587		
214 Vacated Fire Department Facilities	Engineering	\$175,851	Other	2-3
56A United States Agency for International Development Technical Assistance	Mayor's Office	\$2,292	Other	3-4
913 Finance of Mayor's Transition	Controller's Office	\$16,414	Other	3-4
884 Council District 4 Public Safety	City Clerk	\$0	Other	>8
879 E Bernani Scholarship Trust	City Clerk	\$73,931	Other	6-7
5	Funds	\$268,488		
212 Equestrian Facilities Trust	Recreation and Parks	\$962,597	Parks	>8
58D Grand Hope Park Trust	Recreation and Parks	\$882,713	Parks	>8
55T Cornfield Arroyo Seco Specific Plan Floor Area Payment	Planning	\$0	Parks	>8
48E Griffith Park 2004	Recreation and Parks	\$109,352	Parks	>8
4	Funds	\$1,954,662		
56Y 2014 Urban Areas Security Initiative Homeland Security Grant	Mayor's Office	\$25	Public Safety	3-4
55Y 2013 Urban Areas Security Initiative Homeland Security Grant	Mayor's Office	\$10,131	Public Safety	2-3
290 MICLA AO Series 2002F Acquisition	City Administrative Officer	\$542,204	Public Safety	2-3
364 Major City Planning Grant	Mayor's Office	\$226,719	Public Safety	>8
336 Fire Hydrant Installation and Main Replacement	Fire	\$2,749,126	Public Safety	2-3
47N Homeland Security Assistance	Mayor's Office	\$1,734,378	Public Safety	7-8
40B Local Law Enforcement Block Grant	Mayor's Office	\$2,845,967	Public Safety	2-3
50W 2008 California Gang Reduction and Prevention Program	Mayor's Office	\$19,403	Public Safety	>8

Fund Label	Administering Department	Cash Balance As of December 31, 2020	Function	Years Since Last Expenditure
51L 2006 Ramona Gardens Gang Reduction and Youth Development (GYRD)	Mayor's Office	\$14,491	Public Safety	>8
492 Special Fire Safety and Paramedic Communications Equipment	City Administrative Officer	\$79,484	Public Safety	4-5
41D Hollywood Problem Solving Partnership	Mayor's Office	\$1,828	Public Safety	>8
41H First Responder Grant	Mayor's Office	\$26,866	Public Safety	>8
668 Narcotics Enforcement Surveillance Team	Mayor's Office	\$2,475,162	Public Safety	2-3
55P 2013 CalEMA Gang Reduction, Intervention and Prevention Program (CALGRIP) Grant	Mayor's Office	\$68,752	Public Safety	5-6
441 Furtherance of International Earthquake Conference	City Clerk	\$98,578	Public Safety	6-7
54M 2011 Urban Areas Security Initiative Homeland Security Grant	Mayor's Office	\$19	Public Safety	4-5
45M Career Criminal Apprehension	Mayor's Office	\$71,804	Public Safety	>8
570 Community Programs for Restoration	Mayor's Office	\$0	Public Safety	>8
45X Juvenile Accountability Incentive Block Grant	Mayor's Office	\$103,953	Public Safety	>8
477 Drug Abuse Resistance Education	Mayor's Office	\$2,000	Public Safety	>8
56G 2013 Justice Assistance Grant	Mayor's Office	\$0	Public Safety	2-3
56H 2013 Second Chance Act Juvenile Reentry Grant	Mayor's Office	\$0	Public Safety	4-5
664 City, County Collaborative Anti-Gang Initiative	Mayor's Office	\$617,809	Public Safety	2-3
57M 2015 CalEMA Gang Reduction, Intervention and Prevention Program (CALGRIP) Grant	Mayor's Office	\$25,294	Public Safety	2-3
50C Council District 6 Public Benefits	City Clerk	\$294,396	Public Safety	>8
50K Gang Reduction and Youth Development	Mayor's Office	\$44,227	Public Safety	7-8
51E Graffiti Technology and Recovery	City Clerk	\$302,291	Public Safety	7-8
54Q 2012 CalEMA Gang Reduction, Intervention and Prevention Program (CALGRIP) Grant	Mayor's Office	\$5,894	Public Safety	6-7
58H 2015 Urban Areas Security Initiative Homeland Security Grant	Mayor's Office	\$59	Public Safety	2-3
870 Vandalism and Graffiti Reward	City Clerk	\$14,469	Public Safety	2-3
554 Special Police Communications/911 System Tax	Police	\$110,215	Public Safety	2-3
888 Council District 15 LAPD Harbor Division Assistance	City Clerk	\$10,177	Public Safety	3-4
883 Council District 12 LAPD Devonshire/Foothill Divisions Assistance	City Clerk	\$152	Public Safety	>8
57Y 2015 Mayor's Fund DART Grant	Mayor's Office	\$60,915	Public Safety	2-3
889 Council District 1 Public Benefits	City Clerk	\$1,174	Public Safety	>8
35	Funds	\$12,557,962		
61C Grand Canal/Howland Canal Improvements	Street Lighting	\$1,834	Public Works	2-3
329 Funded Improvement Revolving	Engineering	\$296	Public Works	>8
61B Grand Canal/Carroll Canal Improvements	Street Lighting	\$7,812	Public Works	2-3

Fund Label	Administering Department	Cash Balance As of December 31, 2020	Function	Years Since Last Expenditure
489 Essential Public Utilities Assessment	Engineering	\$419,254	Public Works	>8
61H Linnie Canal Court Improvement District	Street Lighting	\$105,105	Public Works	>8
46N LAUSD Outreach Program	Mayor's Office	\$0	Public Works	>8
61A Grand Canal/Linnie Canal Improvements	Street Lighting	\$7,635	Public Works	2-3
61F Howland Canal Court Improvement District	Street Lighting	\$124,110	Public Works	>8
813 Bureau of Engineering / Assessment - Special Assessment Dep	Engineering	\$343,981	Public Works	>8
61D Grand Canal Rehabilitation from Washington to Ballona Lagoon	Street Lighting	\$9,253	Public Works	>8
917 Pico/Genessee Community Pocket Park	City Clerk	\$126,115	Public Works	>8
56C Council District 5 Avenue of the Stars Community Amenities	City Clerk	\$227,229	Public Works	>8
54R Workforce Innovation Fund	Economic and Workforce Development	\$28,074	Public Works	2-3
442 Coral Tree Trimming	Street Services	\$0	Public Works	>8
40L LA Bridges Grant	Economic and Workforce Development	\$0	Public Works	>8
49M Colorado Boulevard Specific Plan	Transportation	\$96,404	Public Works	>8
49A Small Business Administration Community Development Department Programs	Economic and Workforce Development	\$219	Public Works	>8
17	Funds	\$1,497,321		
619 Winnetka Ave/Devonshire Street Drainage District	Sanitation	\$0	Sanitation & Environment	4-5
560 Residential Sound Insulation Program	Board of Public Works	\$0	Sanitation & Environment	>8
623 Terra Balle/Fenton Ave Street Drainage District	Sanitation	\$73,457	Sanitation & Environment	3-4
53B ARRA Energy Efficiency and Conservation Block Grant - Mayor/CAO/Public Works	Housing and Community Investment	\$0	Sanitation & Environment	>8
618 Shoshone Ave and Rinaldi Street Drainage District	Sanitation	\$138,672	Sanitation & Environment	3-4
858 Santa Monica Mountains Conservancy Trust	Recreation and Parks	\$60,928	Sanitation & Environment	>8
43W Warner Center Air Quality	Planning	\$308,707	Sanitation & Environment	>8
48C EPA Underground Storage Tank Fields Grant	Mayor's Office	\$1,470	Sanitation & Environment	>8
589 Los Angeles Recycling Market Development Zone	Mayor's Office	\$1,301	Sanitation & Environment	>8
48M Bradley Landfill Community	City Clerk	\$402,678	Sanitation & Environment	4-5
509 Revenue Certificates of Participation Sanitation Equipment Acquisition	Sanitation	\$18,395	Sanitation & Environment	2-3
70F General Wastewater System Construction Project	Sanitation	\$0	Sanitation & Environment	2-3
46G Illegal Dumping Reward Program	City Clerk	\$0	Sanitation & Environment	>8
51S ARRA Energy Efficiency and Conservation Block Grant	Housing and Community Investment	\$39,622	Sanitation & Environment	4-5
14	Funds	\$1,045,230		
654 Operation ABC	Mayor's Office	\$500,465	Social Services	2-3
42H Juvenile Justice and Delinquency Prevention	Mayor's Office	\$54,866	Social Services	>8

Fund Label	Administering Department	Cash Balance As of December 31, 2020	Function	Years Since Last Expenditure
56J California Career Pathways	Economic and Workforce Development	\$0	Social Services	4-5
396 Project Heavy - San Fernando Valley	Mayor's Office	\$11,129	Social Services	>8
403 Project Heavy - West LA	Mayor's Office	\$5,506	Social Services	>8
52T Vermont/Western Childcare Trust	Recreation and Parks	\$2,052,318	Social Services	>8
473 Computerized Information Center for the Disabled	Disability	\$70,094	Social Services	4-5
43G Healthy Alternatives to Smoking	City Administrative Officer	\$1,280,543	Social Services	>8
60C Victim Service	City Attorney	\$169,795	Social Services	2-3
52Q ARRA LA County Temporary Assistance for Needy Families Grant Summer Program	Economic and Workforce Development	\$49,706	Social Services	6-7
52S Board of Community and Family Commissioners	Housing and Community Investment	\$14,073	Social Services	3-4
57K City Health Commission	City Clerk	\$1,454	Social Services	2-3
591 Older Americans Act Title IV	Aging	\$4,701	Social Services	>8
54P California Department of Corrections and Rehabilitation New Start Program	Economic and Workforce Development	\$6,854	Social Services	5-6
41C Electronic Animal Identification Device	Animal Services	\$156	Social Services	4-5
56K Linked Learning Initiative	Economic and Workforce Development	\$62,727	Social Services	2-3
16	Funds	\$4,284,387		
418 Improvement Assessment Revolving	Street Lighting	\$501,282	Streets	2-3
61P Windsor Square Lighting District	Street Lighting	\$134,678	Streets	4-5
47M Century City Neighborhood Traffic Management	Street Services	\$979,853	Streets	7-8
61M Ottoman Street Near Arleta Avenue Lighting District	Street Lighting	\$16,611	Streets	6-7
61K Oxford Avenue and Hobart Boulevard Lighting District	Street Lighting	\$59,827	Streets	>8
61L Hortense Street and Irvine Avenue Lighting District	Street Lighting	\$9,804	Streets	>8
61N Wilton Drive and Ridgewood Place Lighting District	Street Lighting	\$147,076	Streets	4-5
7	Funds	\$ 1,849,131		
468 Porter Ranch Land Use/Transportation Specific Plan	Planning	\$18,795	Transportation	>8
522 Central City West Transportation Impact	Transportation	\$2,010,005	Transportation	>8
864 Venice Coastal Parking Impact	Transportation	\$697,255	Transportation	2-3
53M LA Metropolitan Transit Authority Grant Projects	Aging	\$1,300	Transportation	3-4
445 Senior Transportation 12th District	City Clerk	\$0	Transportation	>8
912 Oxford Triangle / Venice Neighborhood Protection and Off-site Street Beautification	Transportation	\$38,644	Transportation	>8
486 Granada Hills - Knollwood District Plan	Planning	\$49,932	Transportation	>8
7	Funds	\$ 2,815,931		
142	Funds	\$ 51,806,420		