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and
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BUREAU OF
CONTRACT ADMINISTRATION

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Honorable Paul Krekorian, Chair
Budget and Finance Committee
c/o Holly L. Wolcott, City Clerk
200 N. Spring Street, Room 395
Los Angeles, CA 90012

April 24, 2020

Dear Councilmember Krekorian:

**BUREAU OF CONTRACT ADMINISTRATION - COMMENTS ON THE MAYOR'S
PROPOSED BUDGET FOR FISCAL YEAR 2020-21 – CF 20-0600**

The Bureau of Contract Administration (Bureau) has reviewed the Mayor's Proposed Budget for Fiscal Year 2020-21. We recognize the severity of the City's financial condition and appreciate the Mayor's thoughtful consideration of the Bureau's proposals.

The Bureau acknowledges the impact COVID-19 continues to have on our City. The proposed budget reflects these economic realities. The greatest impact on the Bureau comes in the form of a hiring freeze and reduced working days through furloughs. The work hour reductions and hiring freeze reductions, will result in service impacts to our clients that may range from 10% to 25% depending on the program.

The Bureau will continue to work collaboratively with the Mayor's Office and the City Council where objectives may require postponements or adjustments.

If you have any questions or need additional information, please contact Angelica H. Samayoa at (213) 847-2466 or Katherine O'Connell at (213) 847-2483.

Sincerely,



JOHN L. REAMER, JR., Director
Bureau of Contract Administration

JLR:HC:ahs
BCA 2020-21 Budget & Finance Committee Letter

cc: Kevin James, Board of Public Works
Sharon Tso, Chief Legislative Analyst

