



Eric Garcetti, Mayor
Rushmore D. Cervantes, General Manager

June 10, 2020

The Honorable City Council
City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

Dear Honorable City Council Members:

REQUEST FOR EXEMPTION PURSUANT TO CHARTER SECTION 1001 (d)(4)

At its May 14, 2020 meeting, the Board of Civil Service Commissioners approved the civil service exemption for a Senior Project Coordinator position. This position will lead the Homeless Services team of four staff to administer federal and state grants and City General Funds for the Los Angeles Homeless Service Authority (LAHSA). A copy of the specific section of the Board of Civil Service Commissioners' agenda reflecting approval of this exemption, is attached.

The objective of the LAHSA is to work with community partners to provide homeless individuals and families the resources they need to achieve independent, stable and secure housing. This position plays a pivotal role toward meeting this goal by coordinating and collaborating with staff within the Los Angeles Housing and Community Investment Department, as well as staff from other entities such as other City departments and federal agencies to deliver funding and grants to and reports about LAHSA; these other entities include the Mayor's Office, Chief Legislative Analyst, City Administrative Officer, City Attorney, City Council offices, and the U.S. Department of Housing and Urban Development.

Funding for this position comes directly from Community Development Block Grant (CDBG) funds. Accordingly, the department is requesting for exemption under Charter Section 1001(d)(4), and not under Charter Section 1001(b) – thus this exemption approval will have no impact on the 150 position limit associated with exemptions under Charter Section 1001(b), as well as having no impact on the City's General Fund.

RECOMMENDATION

The General Manager of HCIDLA requests that the City Council:

Approve the action taken by the Board of Civil Service Commissioners on May 14, 2020 to exempt from civil service the above grant-funded position in the Los Angeles Housing + Community Investment Department to support the Homeless Services Unit.

If you have any questions, or require additional information, please contact Alfonso Perez, Los Angeles Housing + Community Investment Department Personnel Director, at (213) 808-8475.

Sincerely,

A handwritten signature in blue ink, appearing to read 'RDC', with a stylized flourish at the end.

Rushmore D. Cervantes, General Manager
Los Angeles Housing + Community Investment Department



CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

AGENDA

COMMISSIONERS

JEANNE A. FUGATE
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Vice President

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NANCY P. MCCLELLAND
Commissioners

VIRTUAL MEETING
THURSDAY, MAY 14, 2020 – 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012

In conformity with the Governor's executive order n-29-20 (March 17, 2020) and due to concerns over COVID-19, this meeting of the Board of Civil Service Commissioners will be conducted using audio technology. Every person wishing to address the commission must dial (669) 900-9128, when asked for a Meeting ID enter 858 0678 922, followed by the pound sign (#). When asked to enter a participant ID, enter the pound sign again to continue. Participants will then be joined into the meeting. If you wish to enter a public comment on a matter of interest that is within the subject jurisdiction of the Board, please dial *6 when the Commission reaches item three of this agenda. You will be called upon and your phone or device unmuted.

Digital recordings of Commission Board meetings are kept for 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107. Website: <http://www.lacity.org>

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

Minutes of the telephonic regular meeting of Thursday, April 9, 2020, submitted for approval.

3. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD'S JURISDICTION**

A maximum of 10 minutes for the public to address the Board on matters of interest to them that are within the subject jurisdiction of the Board. No single speaker shall exceed two minutes. Any person who is compensated to monitor, attend or speak at this meeting of the Board of Civil Service Commissioners is required by City law (Los Angeles Municipal Code §§ 48.01 *et seq.*) to register as a lobbyist and report your activity to the City Ethics Commission.

4. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Approval of routine and non-appearance matters under Unfinished Business, page two, item 5 and New Business, pages two through seven, items 6 and 7, subject to any requests for reconsideration by the end of the meeting.

7. **CLASSIFICATION ACTIONS**

- a. The General Manager recommends the Board approve the following Classification actions:

1. Allocate the following new positions in the Power System of the
- Department of Water & Power**
- , as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5744	1	95-94532	Power Engineering Manager, 9453 File No.

- b. The General Manager recommends the Board approve the following Classification actions:

2. Allocate the following new position in the
- Harbor Department**
- , as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3385	1	Chief Building Operating Engineer, 5927

3. Allocate the following new positions in the Joint System of the
- Department of Water & Power**
- , as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5745	5	91-37552	Utility Services Specialist, 3755
5746	1	91-37551	Utility Services Specialist, 3755
5747	2	93-91251	Management Analyst, 9184
5748	3	94-15023	Senior Systems Analyst, 1597
5749	1	94-11025	Programmer Analyst, 1431 File No.

- c. The General Manager recommends that the Board approve the exemption of the following position in the
- Emergency Management Department**
- in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3386	1	Senior Project Coordinator, 1538 File No.

- d. The General Manager recommends that the Board approve the exemption of the following position in the
- Housing and Community Investment Department**
- in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3384	1	Senior Project Coordinator, 1538 File No.

RES410 -
Program Ops

COMMISSION ACTION:

8. **ADJOURNMENT**