



clerk CIS <clerk.cis@lacity.org>

---

## Community Impact Statement - Submission Details

---

LA City SNow <cityoflaprod@service-now.com>  
Reply-To: LA City SNow <cityoflaprod@service-now.com>  
To: Clerk.CIS@lacity.org

Wed, Dec 13, 2023 at 11:51 AM

A Neighborhood Council Community Impact Statement (CIS) has been successfully submitted to your Commission or City Council. We provided information below about CISs and attached a copy of the CIS.

We encourage you to reach out to the Community Impact Statement Filer to acknowledge receipt and if this Community Impact Statement will be scheduled at a future meeting. Neighborhood Council board members are volunteers and it would be helpful if they received confirmation that you received their CIS.

The CIS process was enabled by the to Los Angeles Administrative Code §Section 22.819. It provides that, "a Neighborhood Council may take a formal position on a matter by way of a Community Impact Statement (CIS) or written resolution." NCs representatives also testify before City Boards and Commissions on the item related to their CIS. If the Neighborhood Council chooses to do so, the Neighborhood Council representative must provide the Commission with a copy of the CIS or rResolution sufficiently in advance for review, possible inclusion on the agenda, and posting on the Commission's website. Any information you can provide related to your agenda setting schedule is helpful to share with the NC.

If the CIS or resolution pertains to a matter *listed on the Commission's agenda*, during the time the matter is heard, the designated Neighborhood Council representative should be given an opportunity to present the Neighborhood Council's formal position. We encourage becoming familiar with the City Councils rules on the subject. At the Chair's discretion, the Neighborhood Council representative may be asked to have a seat at the table (or equivalent for a virtual meeting) typically reserved for City staff and may provide the Neighborhood Council representative more time than allotted to members of the general public. They are also permitted up to five (5) minutes of time to address the legislative body. If the CIS or resolution pertains to a matter *not listed on the agenda*, the designated Neighborhood Council representative may speak during General Public Comments.

We share this information to assist you with the docketing neighborhood council items before your board/commission. If you have questions and/or concerns, please contact the Department of Neighborhood Empowerment at [empowerla@lacity.org](mailto:empowerla@lacity.org).

\*\*\*\*\* This is an automated response, please DO NOT reply to this email. \*\*\*\*\*

### Contact Information

Neighborhood Council: P.I.C.O.

Name: Brad Kane

Email: [bkane@kanelaw.la](mailto:bkane@kanelaw.la)

The Board approved this CIS by a vote of: Yea(9) Nay(0) Abstain(4) Ineligible(2) Recusal(0)

Date of NC Board Action: 10/11/2023

Type of NC Board Action: Against Unless Amended

### Impact Information

Date: 12/13/2023

Update to a Previous Input: No

Directed To: City Council and Committees

Council File Number: 20-0990

Agenda Date: 10/11/2023

Item Number: 7(b)

Summary: The Board of the PICO Neighborhood Council (PICO NC) OPPOSES if the following concerns and amendments are not adequately addressed and or rectified: 1- The Board of Neighborhood Commissioners ("Board") under Section 902(b) Article IX of the new Charter provides they "shall be responsible for policy setting and policy oversight and the promulgation of rules and regulation but not responsible for day to day management." This process is flawed and does not anticipate compliant facilitation of the Code of Conduct to newly elected and returning board members to ensure timely completion of the training within a 30-day window prior to removal and/or suspension. 2- This proposed Code of Conduct imposes disciplinary action up to and including suspension and removal of duly elected Board Members if they do not complete and/or sign the aforementioned Code of Conduct policy "within 30 days of the selection

or appointment to the board.” The board opposes this language in Policy Number 2014-2(2) for the following reasons: a) This policy usurps authority from the respective neighborhood council boards in their capacity to govern and take necessary action related to specific board members; b) The assignment, notification and removal process does not parallel most neighborhood council bylaws regarding suspension and censure and therefore renders the action non-compliant; c) The ability for city agencies tasked with managing the election, on-boarding, and training process is negligible, with NC Rosters, NC Support, NEA’s and DONE unable to properly and in a timely manner on-board new members to adequately meet the tight time-line of “30 days”; d) The tight time line of 30-days also does not allow time for boards to properly agendaize the matter for review and board vote, once again negating the authority of the neighborhood council and its duly elected members. e) The Department notification process has in the past proven to be flawed, with elected board members suspended without due

Ref:MSG9473149



**2023-10-11 CIS NC Code of Conduct Policy Council File 20-0990.pdf**

179K



**P.I.C.O. NEIGHBORHOOD COUNCIL**

PO Box 351329  
Los Angeles, CA 90035  
(323) 521.9080  
[www.piconc.com](http://www.piconc.com)  
EMAIL: [info@piconc.com](mailto:info@piconc.com)



Date:

PRESIDENT  
Lisa Kaye

VICE  
PRESIDENT  
Jared Bogda

TREASURER  
Catherine C Bott

COMMUNICATIONS  
DIRECTOR  
Ira Klein

SECRETARY  
Aura Vasquez

LAND USE CO-  
CHAIRS  
Rosina Jacobs  
Michael Wacht

October 11, 2023

To: Los Angeles City Council

Re: Council File # 20-0990

Oppose if Not Amended

Dear Members of the Los Angeles City Council,

Summary:

The Board of the PICO Neighborhood Council (PICO NC) OPPOSES if the following concerns and amendments are not adequately addressed and or rectified:

- 1- The Board of Neighborhood Commissioners (“Board”) under Section 902(b) Article IX of the new Charter provides they “shall be responsible for policy setting and policy oversight and the promulgation of rules and regulation but not responsible for day to day management.” This process is flawed and does not anticipate compliant facilitation of the Code of Conduct to newly elected and returning board members to ensure timely completion of the training within a 30-day window prior to removal and/or suspension.
- 2- This proposed Code of Conduct imposes disciplinary action up to and including suspension and removal of duly elected Board Members if they do not complete and/or sign the aforementioned Code of Conduct policy “within 30 days of the selection or appointment to the board.” The board opposes this language in Policy Number 2014-2(2) for the following reasons:
  - a) This policy usurps authority from the respective neighborhood council boards in their capacity to govern and take necessary action related to specific board members;
  - b) The assignment, notification and removal process does not parallel most neighborhood council bylaws regarding suspension and censure and therefore renders the action non-compliant;
  - c) The ability for city agencies tasked with managing the election, on-boarding, and training process is negligible, with NC Rosters, NC Support, NEA’s and DONE unable to properly and in a timely manner on-board new members to adequately meet the tight time-line of “30 days”;
  - d) The tight time line of 30-days also does not allow time for boards to properly agendize the matter for review and board vote, once again negating the authority of the neighborhood council and its duly elected members.
  - e) The Department notification process has in the past proven to be flawed, with elected board members suspended without due process, notification or follow up.
- 3- Have the City Attorney’s Neighborhood Counselor review and recommend all motions for removal PRIOR to any board action taken- review the process much like is currently set up for Neighborhood Council Grievance portal.

- 4- This policy also does not solve for “stakeholders” who are appointed by the board, not elected who may serve as Chair or on committees. The stakeholder here cannot be held to this proposed agreement, since this does not have equal impact on both parties and is in and of itself “unenforceable.”

Therefore, the PICO Neighborhood Council so resolves:

- 1- BONC is strongly advised to immediately withdraw consideration of the proposed amendments to the Code of Conduct unless further revisions are made and reviewed by the City Attorney’s office;
- 2- DONE shall request and notify the Neighborhood Councils’ Board appointed President or Executive Committee of any violation of the 30-day rule to ensure that the information is accurate and verified before any recommended action is taken.
- 3- DONE will then in writing and before the next neighborhood council board meeting following the 30-day violation, request that the matter be placed on the agenda for discussion and possible motion to take action. The implicated board member shall have every opportunity to address matter and to consult with a representative of either BONC, DONE and the City Attorney on an ad hoc basis;
- 4- An aggregate majority of those meeting shall at all times be Neighborhood Council board members;
- 5- Any amendments to the Code of Conduct must take into account varying degrees of conduct when considering suspension and appropriate penalties, and shall not be in violation of existing neighborhood council bylaws.
- 6- At all times, policy should require that the minimum correction necessary to address any issue be used and no action shall be taken without board motion and vote of the majority of members present.
- 7- No person shall be suspended or otherwise penalized for that which is protected political speech and or against the governing Neighborhood Council bylaws
- 8- No board member or Neighborhood Council affiliate shall be required to waive rights granted under the Constitution of the United States and the State of California, including but not limited to freedom of speech and assembly, probable cause and due process.

President

Lisa Kaye  
PICO Neighborhood Council