



**ERIC GARCETTI**  
**MAYOR**

September 21, 2020

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Sarah Rascon to the East Los Angeles Area Planning Commission for the term ending June 30, 2025. Ms. Rascon will fill the vacancy created by Teri Stein, who withdrew from consideration.

I certify that in my opinion Ms. Rascon is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Sarah Rascon  
**Commission:** East Los Angeles Area Planning Commission  
**End of Term:** 6/30/2025

### Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 1 - East
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., University of California, Merced
7. **Occupation/profession:** Urban River Program Officer, Mountains Recreation and Conservation Authority
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

| Commissioner          | APC  | CD | Ethnicity | Gender | Term End  |
|-----------------------|------|----|-----------|--------|-----------|
| Arellano, Christopher | East | 1  | Latino    | M      | 30-Jun-23 |
| Stevens, Jacob        | East | 14 | Latino    | M      | 30-Jun-21 |
| Campos, Denise        | East | 14 | Latina    | F      | 30-Jun-24 |
| Espinoza, Rudy        | East | 1  | Latino    | M      | 30-Jun-22 |

# Sarah Rascon

*Urban River Program Officer*

In May 2017, the Mountains Recreation and Conservation Authority (MRCA) announced the appointment of Sarah Rascon as its new Urban River Program Officer for the Los Angeles River. As Program Officer, Sarah Rascon leads the agency's engagement with urban communities, elected officials, and public agencies to revitalize the Los Angeles River.

Ms. Rascon leads the MRCA's continuing efforts to revitalize the 51-mile Los Angeles River and its tributaries with new natural parks and recreational opportunities along the Los Angeles River Greenway. Ms. Rascon is tasked with cultivating, building and strengthening coalitions and networks to advance understanding and support for parks and conservation among diverse urban constituencies. Her efforts include engaging elected officials, public agencies, non-profit and community-based organizations. In June 2020, Rascon successfully spearheaded and completed a multi-year project, which was the product of a state-mandated revitalization plan for the Upper Los Angeles River and its Tributaries, which was adopted and approved by the Santa Monica Mountains Conservancy.

Prior to joining the MRCA, Rascon was previously the Policy Manager for the Los Angeles Area Chamber of Commerce, having managed policies at the federal, state, regional and local levels of government in the fields of water, energy, the environment, transportation and goods movement.

Previously, Rascon served as a field deputy for the 51<sup>st</sup> State Assembly District under the leadership of now Congressman Jimmy Gomez. While working for the State Assembly, she was the lead for Latino/a and LGBTQ affairs, and environmental issues. Rascon was also responsible for overseeing more than half of the 51<sup>st</sup> district which encompasses Lincoln Heights, Mt. Washington, Cypress Park, Glassell Park, Eagle Rock, Highland Park, Silverlake, Echo Park, El Sereno, Chinatown, and unincorporated areas of Los Angeles County.

Rascon works out of the MRCA's Los Angeles River Center and Garden's headquarters in Cypress Park, which is known as the focal point for organizations working towards the revitalization of the Los Angeles River.

A native Angeleno and fluent in Spanish, Rascon remains committed to public service and engaged in the Greater Los Angeles Area while serving as an active Board Member of CicLAvia, and a member of local advocacy organizations.

Rascon holds a BA from the University of California, Merced and is a graduate of the University of California Washington, D.C. Political Science Program and the Universität Potsdam, Study Abroad Program.

###

*The Mountains Recreation and Conservation Authority is a local public park agency dedicated to the preservation and management of open space, urban parkland, watershed lands, trails, and wildlife habitat. The MRCA manages more than 73,000 acres of public parkland and provides natural resources and scientific expertise, critical regional planning services, operations, fire prevention and ranger services, as well as education and leadership programs for thousands of youth each year. For more than 20 years it has been one of the lead agencies revitalizing the Los Angeles River and its tributaries.*



September 21, 2020

Dear Ms. Rascon:

I am pleased to inform you that I hereby appoint you to the East Los Angeles Area Planning Commission for the term ending June 30, 2025. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Sarah Rascon  
September 21, 2020  
Page 2

As part of the City Council confirmation process, you will need to meet with Gilbert Cedillo, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in dark ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Sarah Rascon  
September 21, 2020

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of  
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA  
90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**  
\_\_\_\_\_ **Undated Separation Forms**  
\_\_\_\_\_ **Background Check Release**  
\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.  
\_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Gilbert Cedillo**  
\_\_\_\_\_ **Councilmember Marqueece Harris-Dawson, Chair of the Council  
Committee considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.