



**ERIC GARCETTI**  
**MAYOR**

March 12, 2020

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Charley M. Mims to the Police Permit Review Panel for the term ending June 30, 2022. Mr. Mims will fill the vacancy created by Guy Lipa, who has resigned.

I certify that in my opinion Mr. Mims is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

**ERIC GARCETTI**  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Charley M. Mims  
**Commission:** Police Permit Review Panel  
**End of Term:** 6/30/2022

### Appointee Information

- 1. Race/ethnicity:** Caucasian
- 2. Gender:** Male
- 3. Council district and neighborhood of residence:** 4 - Central
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:**
- 7. Occupation/profession:** Retired
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Islam, Maruf	Central	10	Asian Pacific Islander	M	30-Jun-23
Kil, William O.	East	14	Asian Pacific Islander	M	30-Jun-19
Vasquez, Jennifer	Central	14	Latina	F	30-Jun-21
Duckett, Ryan	South	10	African-American	M	30-Jun-22
Gandara, Rocio	East	14	Latina	F	30-Jun-20
Yeretsian, Lara	Central	4	Armenian	F	30-Jun-19

**Work and Commission Experience:**

- Forty-seven years working for the City of Los Angeles with almost thirty of those years as a division head of a major division in the Bureau of Contract Administration, Department of Public Works (retired 2015)
- Commissioner, Los Angeles City Employees Retirement System, Board of Administration (1998-2003)
  - Chair, Budget and Audit Committee
- Commissioner, Los Angeles City Charter Reform Commission (1998-2000)

**Education:**

- University of California Los Angeles ○ various upper division courses (part time in the 1970's & 80's)
- University of California Santa Cruz ○ various upper division courses (1969-1970)
- El Camino College (Torrance) ○ Associate of Arts degree (1966)

**Public Service:**

- Leader in several unions:  
Executive Director, Los Angeles Professional Managers' Association  
Executive Board Member SEIU Local 721 (currently Retired Member)  
former President of LAPMA
- President, Greater Griffith Park Neighborhood Council (2002-2008)
- Franklin Hills Residents Association (1990-present) Chair, President, & Board member
- Vice President, Los Angeles City Historical Society (currently serving)
- President, American Construction Inspectors' Association (1990)
- Avionics Mate 1<sup>st</sup> Class, (AT-1), United States Naval Air Reserve (1964-1970)

**Awards:**

- Presented with awards from a number of private and public agencies including several Productivity Awards for improvements to City operations; outstanding service awards from professional associations; service awards from various City Councilmembers and from the Mayor



**ERIC GARCETTI**  
**MAYOR**

March 12, 2020

Dear Mr. Mims:

I am pleased to inform you that I hereby appoint you to the Police Permit Review Panel for the term ending June 30, 2022. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Mr. Charley M. Mims  
March 12, 2020  
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As part of the City Council confirmation process, you will need to meet with David Ryu, your Councilmember, and Councilmember Monica Rodriguez, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Mr. Charley M. Mims  
March 12, 2020

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of  
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA  
90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember David Ryu**
- \_\_\_\_\_ **Councilmember Monica Rodriguez, Chair of the Council Committee  
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.