



**ERIC GARCETTI**  
**MAYOR**

August 31, 2020

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Renee-Marie Ma to the Police Permit Review Panel for the term ending June 30, 2021. Ms. Ma will fill the vacancy created by Jennifer Vasquez, who has resigned.

I certify that in my opinion Ms. Ma is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Renee-Marie Ma  
**Commission:** Police Permit Review Panel  
**End of Term:** 6/30/2021

### Appointee Information

- 1. Race/ethnicity:** Latina
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 14 - East
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:** B.A., Mount St. Mary's University, Los Angeles
- 7. Occupation/profession:** Stay at Home Mom
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Islam, Maruf	Central	10	Asian Pacific Islander	M	30-Jun-23
Kil, William O.	East	14	Asian Pacific Islander	M	30-Jun-24
Gandara, Rocio	East	14	Latina	F	30-Jun-20
Duckett, Ryan	South	10	African-American	M	30-Jun-22
Mims, Charley M.	Central	4	Caucasian	M	30-Jun-22
Yeretsian, Lara	Central	4	Armenian	F	30-Jun-24



**Renee-Marie Ma** was born and raised in Los Angeles, CA (Mid-City LA). She attended Arlington Heights elementary school from kindergarten to 6th grade. She made the transition to local parochial schools for middle school and high school. She was a student at St. Paul's Catholic Elementary School and Bishop Conaty High School.

Renee-Marie is an accomplished nonprofit professional with a decade of experience working in nonprofits across Los Angeles, directing nonprofit marketing initiatives, spearheading development of volunteer and membership programs, advocating for the nonprofit sector youth at risk, foster youth, and developing extensive budget planning for annual events. In her professional experience, she has worked with a diverse group of communities of all socio-economic levels. In addition, in past opportunities, she demonstrated a proven ability to identify potential key donors and volunteers for annual events/fundraisers. Fundraising and advocating for underrepresented communities are what drives Renee-Marie's commitment to the non-profit sector.

Her education record includes a Bachelor of Arts degree in Political Science and Sociology from Mount St. Mary's University-Los Angeles and, a Master's Certificate in Nonprofit Management, from UCLA. Notable awards and honors include "Who's Who in Women's College" and a PLEN Scholar. PLEN is the only national organization whose sole mission is preparing women for public leadership. PLEN's mission is to increase the number of women in top leadership positions influencing all aspects of the public policy process. She has also spent the last seven years involved with the Latino Coalition of Los Angeles. The LCLA advocates for policies and legislation that have positive impacts on the social, economic and health status of Latino communities and other vulnerable populations. Through the LCLA, Renee-Marie was an advocate and fundraising leader for the annual Turkey drive and Toy drive that benefits families through-out LA City.

Renee-Marie has continued to successfully grow her career while passionately raising her soon to be 5-year-old daughter in Los Angeles alongside her husband. For fun, she volunteers in local elections, supports her community by advocating for those in need, spends time teaching her daughter how to become a future public servant for the city of LA. She also enjoys bootcamp, running, hiking and recently picked up tennis.



**ERIC GARCETTI**  
**MAYOR**

August 31, 2020

Dear Ms. Ma:

I am pleased to inform you that I hereby appoint you to the Police Permit Review Panel for the term ending June 30, 2021. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Renee-Marie Ma  
August 31, 2020  
Page 2

As part of the City Council confirmation process, you will need to meet with Councilmember Monica Rodriguez, the Chair of the Public Safety Committee, to answer any questions she may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Renee-Marie Ma  
August 31, 2020

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of  
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA  
90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**  
\_\_\_\_\_ **Undated Separation Forms**  
\_\_\_\_\_ **Background Check Release**  
\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.  
\_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Councilmember Monica Rodriguez, Chair of the Council Committee  
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.