

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 22, 2020

CAO File No. 0130-02100-0002

Council File No. 20-1287

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Board of Police Commissioners transmittal dated September 29, 2020; referred for report on October 8, 2020

Subject: **FY 2020-21 DISTANCE LEARNING GRANT PROGRAM – ORGANIZATIONAL WELLNESS**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
 - a. Retroactively apply for and accept the grant award of the Fiscal Year 2020-21 Distance Learning Grant Program (DLGP) – Organizational Wellness from the California Commission on Peace Officer Standards and Training in the amount of \$113,000 for the period of October 15, 2020 through June 30, 2021;
 - b. Negotiate and execute the Grant Agreement, subject to the approval of the City Attorney as to form;
2. Authorize the Los Angeles Police Department to:
 - a. Spend up to the grant amount of \$113,000 in accordance with the grant award agreement;
 - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Fund No. 339, Department No. 70;
 - c. Prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions; and,
3. Authorize the Controller to:
 - a. Establish a grant receivable and appropriate \$113,000 to appropriation account,

account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of the FY 2020-21 DLGP – Organizational Wellness funds;

- b. Transfer \$66,077 from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001092	Overtime Sworn	\$ 62,592
Account No. 001090	Civilian Overtime	\$ 3,485

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$113,000 grant award for the Fiscal Year (FY) 2020-21 Distance Learning Grant Program (DLGP) – Organizational Wellness and to execute a grant award agreement between the City of Los Angeles and the California Commission on Peace Officer Standards and Training (POST) for a period of October 15, 2020 through June 30, 2021. There are no matching funds required.

The FY 2020-21 DLGP – Organizational Wellness will provide funding to support the development and implementation of 24 eight-hour online sessions of Organizational Wellness: Creating Positive Outcomes in Trying Times Training, with 25 participants each session. The goals of the training are focused on assisting law enforcement personnel in mitigating conflicts in the workplace, creating the optimal workplace climate, and enhancing personal resilience. Under the agreement, the California Commission on POST will reimburse the City for expenses incurred as follows:

Expense Category	Amount
Sworn Overtime	\$ 62,592
Civilian Overtime	3,485
Operating and Equipment Expenses	46,923
Total	\$ 113,000

The operating and equipment expenses include software licenses and hardware necessary to develop and implement the online sessions: a lens and accessory kit; Adobe Creative Cloud license; Rodecaster Pro Podcasting Bundle; LiveU LU-800 Pro multi-camera license; Capillary software license; and laptop computers.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the expenditure of the Fiscal Year 2020-21 Distance Learning Grant Program – Organizational Wellness award totaling \$113,000. There is no impact to the General Fund as a result of these recommendations. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report are in compliance with the City's Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.

RHL:ED:04210050