

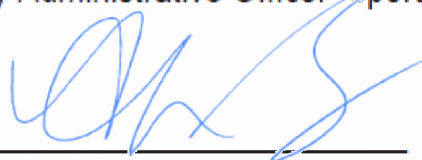
0150-11658-0005

**T R A N S M I T T A L**

TO The City Council	DATE 11/17/20	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT All	

**Board of Public Works proposed twenty-fourth amendment with the Los Angeles Conservation Corps to provide funding for Citywide tree planting activities funded by the Los Angeles Department of Water and Power.**

Transmitted for consideration. This contract is exempt from the June 24, 2020, Mayor's Cost Containment Measures and authorized for execution, subject to the approval of the Council.  
See the City Administrative Officer report attached.

  
\_\_\_\_\_  
MAYOR

(Ana Guerrero for)

**Report From**  
**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**  
**Analysis of Proposed Contract**  
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor	Date: 11-19-20	C.D. No. All	CAO File No.: 0150-11658-0005				
Contracting Department/Bureau: Board of Public Works		Contact: Paul Racs (213) 978-0229					
Reference: Board of Public Works report transmittal dated October 27, 2020; request for report from Mayor's Office on October 30, 2020							
Purpose of Contract: To provide funding for tree planting and maintenance services							
Type of Contract: (X) Amendment, Contract No. C-124509		Contract Term Dates: August 1, 2014 through December 31, 2022					
Contract/Amendment Amount: \$ 1,150,000							
Proposed amount \$1,150,000 + Prior award(s) \$14,255,010.76 = Total \$15,405,010.76							
Source of funds: Public Work Trust Fund							
Name of Contractor: Los Angeles Conservation Corps							
Address: 1400 N. Spring Street Los Angeles, CA 90012							
	Yes	No	N/A	Contractor has complied with:	Yes	No	N/A
1. Council has approved the purpose	X			8. Business Inclusion Program			X
2. Appropriated funds are available	X			9. Equal Benefits & First Source Hiring Ordinances	X		
3. Charter Section 1022 findings completed	X			10. Contractor Responsibility Ordinance	X		
4. Proposals have been requested	X			11. Disclosure Ordinances	X		
5. Risk Management review completed	X			12. Bidder Certification CEC Form 50	X		
6. Standard Provisions for City Contracts included	X			13. Prohibited Contributors (Bidders) CEC Form 55	X		
7. Workforce that resides in the City: n/a %				14. California Iran Contracting Act of 2010	X		

**RECOMMENDATION**

That the Mayor and Council authorize the Executive Officer of the Board of Public Works, or designee, to execute a twenty-fourth amendment with Los Angeles Conservation Corps to provide City-wide tree planting activities, for an additional amount of \$1,150,000 for a total cost not-to-exceed \$15,405,010.76, subject to the review and approval of the City Attorney as to form and legality.

**SUMMARY**

The Office of Community Beautification (OCB) within the Board of Public Works (Board) contracts with various community-based non-profit organizations to provide graffiti removal and supplemental community beautification services. The Los Angeles Conservation Corps (LACC) is one of the community-based non-profit organizations under contract with OCB, providing services throughout the City. The LACC employs youth and young adults in various programs to provide these services, which helps them gain environmental work experience, and build their employment skills throughout their time with LACC.

On August 1, 2014, the Board of Public Works (Board) entered into a contract (C-124509) with LACC to provide tree planting and maintenance services. The initial contract had a term from August 1, 2014 through July 31, 2017 and compensation of \$1,887,516.26. The following twenty-three amendments increased the contract ceiling by \$12,377,494.50 for a new total compensation of \$14,255,010.76 and increased the term of the contract through December 31, 2022.

Nichole C. Trujillo			 City Administrative Officer
NCT	Analyst	06210052	

In 2010-11 the Los Angeles Department of Water and Power (LADWP) and the Board of Public Works combined their separate tree planting efforts into a single Citywide program to:

- Promote, facilitate, and conduct tree planting for the purpose of providing shade and energy savings, and;
- Increase the tree canopy, and improve air quality.

On February 8, 2017 the Board of Public Works entered into a Memorandum of Understanding (MOU) between the Department of Public Works and LADWP to achieve energy savings from municipal tree planting efforts of the CityPlants Initiative.

The MOU is for a period of July 1, 2019 to June 30, 2021. LADWP agreed to provide funding in four installments over a 24 month period, for a total cumulative amount not to exceed \$5,400,000. This amendment represents the payment of the third installment under the MOU which was to be paid upon completion of 50% of the scope of work representing 21,400 trees.

The Board is requesting authority to execute a twenty-fourth amendment with LACC to increase the total contract cost by \$1,150,000 for a new total cost ceiling of \$15,405,010.76.

This Office has confirmed that the recommended contractor has submitted the required documentation in compliance with City contracting policies. In compliance with Los Angeles Administrative Code Section 10.5, Council approval is required as the contract is over three years. The attached Board report provides further detail on the proposed contract amendment (Attachment).

### **Cost Containment Memo Compliance**

The Mayor's Fiscal Year 2020-21 Cost Containment Measures Memo directed all departments to suspend execution of new contracts and the expansion of existing contracts in 2020-21, with limited exceptions. This Office recommends an exemption for this amendment as it will be funded through LADWP funds received and deposited into the Public Works Trust Fund.

### **FISCAL IMPACT STATEMENT**

There is no General Fund impact. The funding for the proposed amendment is provided by LADWP funds.

### **FINANCIAL POLICIES STATEMENT**

The recommendations in this report comply with the City's Financial Policies in that current year revenues are used for current year expenses.

Attachment: Board of Public Works Report dated October 27, 2020.

**DEPARTMENT OF PUBLIC WORKS**

**BOARD OF PUBLIC WORKS  
OFFICE OF COMMUNITY BEAUTIFICATION  
REPORT NO. 1**

**OCTOBER 27, 2020**

**COUNCIL DISTRICTS: ALL**

**REQUEST TO EXECUTE CONTRACT AMENDMENT WITH LOS ANGELES CONSERVATION CORPS TO PROVIDE CONTINUED TREE PLANTING SERVICES THROUGH FISCAL YEAR 2020-21.**

**Recommendations**

That the Board of Public Works

1. AUTHORIZE the Office of Community Beautification to execute an amendment to contract C-124509 with the Los Angeles Conservation Corps in the amount of \$1,150,000 to fund citywide tree planting activities.
2. AUTHORIZE the President or two members of the Board of Public Works to execute the contract amendments after approval as-to-form has been obtained by the City Attorney.

**Transmittals**

1. Copy of MOU C-133726 between Board of Public Works and Department of Water and Power to achieve energy savings from municipal tree planting efforts for the period of 2019-2021.
2. Copy of Council File 08-1673, authorizing the Million Trees Los Angeles (CityPlants) and Board of Public Works to accept donations on behalf of the City of Los Angeles.

**Background**

In 2010-11 the Los Angeles Department of Water and Power and the Board of Public Works combined their separate tree planting efforts into a single citywide program to promote, facilitate, and conduct tree planting for the purpose of provide shade and energy savings; to increase the tree canopy, and improve air quality. On February 8, 2017 the Board of Public Works entered into a Memorandum of Understanding (MOU) between the Department of Public Works and the Department of Water and Power to achieve energy savings from municipal tree planting efforts of the CityPlants Initiative.

Utilizing funds from the Department of Water and Power, for the period of January to December 2019 the CityPlants program delivered a total of 6,180 residential trees to homes throughout Los Angeles; distributed 12,185 trees at various events; and planted 21,209 streets trees.

Utilizing funds from the Department of Water and Power, for the period of January to August 2020 the CityPlants program delivered a total of 6,924 residential trees to homes throughout Los Angeles; distributed 1,226 trees at various events; and planted 1,585 streets trees.

The transfer of \$1,300,000 from the Department of Water and Power, represents the first half of payment for Fiscal Year 2020-21. Of this amount \$150,000 shall be used to pay for CityPlants staff. The remaining amount shall be contractually utilized by LACC.

DEPARTMENT OF PUBLIC WORKS  
 BOARD OF PUBLIC WORKS  
 OFFICE OF COMMUNITY BEATIFICATION  
 REPORT NO. 1

**Status of Contract**

Contract C-124509 with the Los Angeles Conservation Corps for tree planting services was originally executed in August 2014, and extends through December 2022 with a Scope of Work that includes the purchase, care, delivery and planting of trees with the City of Los Angeles.

**Status of Funding**


Funding for this project is available in the amount of \$1,150,000 and is allocated within the Board of Public Works Trust Fund, Department 50, Fund 834, Appropriation #500OFC.

This contract contains a “Financial Liability Clause”, which states that “The City’s liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City’s liability shall be extended to the extent of such appropriation, subject to terms and conditions of the contract”.

The following funding has been verified and approved by the Director of the Office of Accounting subject to the conditions described above:

Fund Number	MOU Number	Appr #	Amount
834-Dept 50	C-124509	500OFC	\$1,150,000

Statement as to Funds approved by:


  
 \_\_\_\_\_  
 Miguel Dela Pena, Director  
 Office of Accounting  
 Date: 10-22-2020  
 \_\_\_\_\_  
 834-50/500OFC/\$1,150,000

Respectfully Submitted,

  
 10/22/2020  
 Paul Racs, Director  
 Office of Community Beautification

**Fund 834- Dept. 50- DRSC#429601**

**Funds availability verified by:**

  
 10/22/2020  
 Evelyn Roque/Senior Accountant II  
 BPW-OOA-PWTF }